



# THE COMMITTEE AGENDA & REPORTS

for the meeting

Tuesday 5 March 2019  
at 5:30 pm

in the Colonel Light Room.  
Adelaide Town Hall

Members - The Right Honourable the Lord Mayor [Sandy Verschoor];  
Councillor Moran (Chair)

Councillors Abiad (Deputy Lord Mayor), Abrahamzadeh, Couros, Donovan, Hou, Hyde, Khera, Knoll,  
Martin (Deputy Chair) and Simms.

## 1. Acknowledgement of Country

At the opening of the Committee Meeting, the Chair will state:

'Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.'

## 2. Apologies and Leave of Absence

Nil

## 3. Confirmation of Minutes – 19/2/2019 & 23/2/2019 [TC]

That the Minutes of the meeting of The Committee held on 19 February 2019, and the Special meeting of The Committee held on 23 February 2019, be taken as read and be confirmed as an accurate record of proceedings.

## 4. Items for Consideration and Recommendation to Council

### Strategic Alignment – Smart

4.1. North Adelaide On-Street Parking Review [2016/02632] [Page 3]

### Strategic Alignment - Creative

4.2. Proposal for 'Skating At in Victoria Square' in Victoria Square/Tarntanyangga [2018/01437] [Page 37]

Strategic Alignment - Corporate Activities

4.3. Delegations under the Liquor Licensing Act 1997, Road Traffic Act 1961 and South Australian Public Health Act 2011 [2019/16480] [Page 44]

## 5. Discussion Forum Items

### Strategic Alignment - Green

5.1. Sustainability Incentives Scheme Review [2017/00505] [Page 74]

Strategic Alignment - Corporate Activities

5.2. Infrastructure Program and Renewals [2018/03949] [Page 102]

## 6. Council Member Discussion Forum Items

## 7. Exclusion of the Public

### 7.1. Exclusion of the Public to Consider [2018/04291] [Page 115]:

For the following Items for Consideration and Recommendation to Council in Confidence:

#### Strategic Alignment – Liveable

- 8.1. New Recreation Space [s 90(3) (b)]
- 8.2. Strategic Property Matter [s 90(3) (b) & (d)]
- 8.3. Strategic Property Matter [s 90(3) (b) & (d)]

#### Strategic Alignment - Creative

- 8.4. City of Music Laneway Naming [s 90(3) (a) & (b)]
  - 8.5. Funding Submissions [s 90(3) (b)]
- Strategic Alignment - Corporate Activities
- 8.6. Partnership Proposals 2019-20 [s 90(3) (b)]

## 8. Items for Consideration and Recommendation to Council in Confidence

#### Strategic Alignment – Liveable

- 8.1. New Recreation Space [2017/00373] [Page 123]
- 8.2. Strategic Property Matter  
*To be distributed separately*
- 8.3. Strategic Property Matter  
*To be distributed separately*

#### Strategic Alignment - Creative

- 8.4. City of Music Laneway Naming [2018/01146] [Page 129]
  - 8.5. Funding Submissions [2017/02742] [Page 136]
- Strategic Alignment - Corporate Activities
- 8.6. Partnership Proposals 2019-20  
*To be distributed separately*

## 9. Closure

# North Adelaide On-Street Parking Review

**ITEM 4.1** 05/03/2019  
COUNCIL

2016/02632  
Public

**Program Contact:**  
Vanessa Godden, AD Customer  
8203 7156

**Approving Officer:**  
Clare Mockler, Director Community

## EXECUTIVE SUMMARY

The City of Adelaide is improving the overall customer experience relating to on-street parking through greater choice and flexibility. This report is in response to the 14 February 2017 Council decision that *'Council undertakes a full review of the residential parking permit system and that this review be aimed at increasing the availability of street parks for all residents and businesses.*

Following extensive community consultation and Committee Workshops with Council Members it is evident that balancing on-street parking needs in North Adelaide is a complex issue. There are many stakeholders and the potential trade-offs and implications of addressing each component of the system are difficult to predict, particularly when multiple changes are implemented simultaneously.

This report proposes that Council initially address the two most recurring and prevalent concerns which are the volume of CBD commuters occupying unrestricted parking areas in North Adelaide and Resident Parking Permit availability. It is proposed that the Residential Parking Permit Criteria is relaxed on a trial basis in conjunction with introducing parking controls to a proportion of unrestricted parking areas. By introducing these measures simultaneously and taking a street by street approach it is expected that any unintended undesirable impact to residents is minimised.

Approval is also being sought for the continuation of the Women's and Children's Hospital Permit zone in Mackinnon Parade with increases to the Permit Fees to only be in line with CPI and to be included in the Council Fees and Charges Schedule at budget adoption.

## RECOMMENDATION

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL:

#### That Council:

1. Approves the installation of time limit parking controls in North Adelaide in the 10P bays and approximately half of the unrestricted parking areas with a view to reducing commuter parking as detailed in Attachment A to Item 4.1 on the Agenda for the meeting of The Committee held on 5 March 2019.
2. Approves a trial of relaxing the Residential Parking Permit Criteria within the trial area as detailed in Attachment A to Item 4.1 on the Agenda for the meeting of The Committee held on 5 March 2019.
3. Approves the \$42,500 that will be required for the notification, implementation and parking utilisation surveys with funds to be requested as part of the Q3 budget reconsideration process.
4. Notes the recommendations within the *Women's and Children's Health Network – Review of the Medical Centre Car Park Project Trial Report, November 2016* as at Attachment B to Item 4.1 on the Agenda for the meeting of The Committee held on 5 March 2019.
5. Approves the continuation of the Women's and Children's Hospital Permit zone in Mackinnon Parade, Monday to Friday from 6am-6pm, in line with the Council decision on 11 August 2015 (decision no. 15691) with the option for either party to relinquish the Agreement with 3 months' written notice.

## IMPLICATIONS AND FINANCIALS

Strategic Plan	<p><b>Strategic Alignment – Smart</b></p> <p>The North Adelaide Local Area Traffic and Parking Management Plan (NA LATPMP) is a strategic document that complements the Smart Move Strategy 2012-2022, Smart Move Interim Action Plan 2016-2018 and assists with the development of Council's integrated asset management plans.</p>
Policy	Parking control changes and updated Residential Parking Permit criteria will be aligned to the revised On-Street Parking Policy which was endorsed by Council in November 2017.
Consultation	<p>Community consultation was undertaken between October and November 2016 to seek input from the community on traffic, transport and parking related issues for North Adelaide. The outcomes of the consultation process informed the NA LATPMP and were provided to Council Members at the Committee Workshop on 20 June 2017.</p> <p>Further consultation on an initial proposed Permit Trial was undertaken with key North Adelaide stakeholders in December 2017 and subsequent Committee Workshops were held on 3 April and 7 August 2018. Feedback from these sessions and the Council Meeting on 28 August 2018 has informed the proposal contained in this report.</p> <p>Engagement with residents and businesses within the relevant area will take place prior to implementation in each area and Council will be provided with regular updates via eNews.</p>
Resource	Budget was included in the 2016/17 Business Plan and Budget for the development of the North Adelaide LATPMP.
Risk / Legal / Legislative	There are inevitable trade-offs associated with changing parking controls and reducing the availability of long-term parking for some customers, therefore a risk associated with this proposal is that some customers may be dissatisfied with the outcome. Another risk is that the proposed changes create unintended pressure on parking supply.
Opportunities	The opportunity exists to continue the North Adelaide Parking Review to include additional or revised conditions for business permits to further assist local businesses. At the end of the trial there is opportunity to make the changes permanent and replicate in other parts of the city. Further opportunities exist to adjust on-street parking controls as the City grows and evolves, to meet user's needs and in turn improve the on-street parking customer experience for residents, businesses and visitors.
18/19 Budget Allocation	A total of \$42,500 will be required for the consultation, implementation and parking surveys.
Proposed 19/20 Budget Allocation	Not as a result of this report.
Life of Project, Service, Initiative or (Expectancy of) Asset	Ongoing.
18/19 Budget Reconsideration (if applicable)	A total of \$42,500 will be required for the consultation, implementation and parking surveys.
Ongoing Costs (eg maintenance cost)	Included in operational budget.
Other Funding Sources	Not applicable.

# DISCUSSION

## Background

### North Adelaide Local Area Traffic and Parking Management Plan

1. Council is committed to improving the overall customer experience of on-street parking in the City through accessibility, choice and efficiency.
2. On 12 April 2016, Council approved the development of a North Adelaide Local Area Traffic and Parking Management Plan (NA LATPMP).
3. Between October and November 2016 extensive community consultation was undertaken as part of developing the NA LATPMP.
4. Council Workshops were held on 20 June 2017 ([Link 1](#)) and 21 November 2017 ([Link 2](#)) during which Council's feedback and direction was sought in relation to the outcomes of the NA LATPMP and its recommendations.
5. A report detailing the traffic related recommendations was subsequently endorsed by Council on 12 December 2017 ([Link 3](#)).
6. A petition from staff, volunteers and patients of Memorial Hospital urging Council to reconsider the reduction of the unrestricted and unpaid 10-hour parking bays in the North Adelaide precinct and to consider an extension to Mackinnon Parade parking permits was received and noted by Council at its meeting held on 22 May 2018.

### On Street Parking Permit Trial

7. On 14 February 2017 Council resolved that *'[the Administration] undertake a full review of the residential parking permit system and that this review be aimed at increasing the availability of street parks for all residents and businesses'*
8. Following the completion of the NA LATPMP, a proposed On-Street Parking Permit Trial was workshopped with Council at its 21 November 2017 Committee Meeting ([Link 4](#)).
9. Further community consultation was undertaken on 21 December 2017 to better understand the competing needs of local residents, visitors and businesses. The information and engagement session was held with community representatives including North Ward Councillors, members of the North Adelaide Precinct Association and the North Adelaide Society ([Link 5](#)).
10. Feedback from this session was subsequently incorporated into the revised On-Street Parking Permit Trial which included a phased approach and the introduction of a Premium Parking Permit. This proposal was presented at the Council Meeting on 27 March 2018 ([Link 6](#)). At this meeting Council requested further information and the opportunity to workshop the various options available to them.
11. The details of this revised On-Street Parking Permit Trial were discussed further at a Committee Workshop on 3 April 2018 ([Link 7](#)). Feedback at this Workshop was consistent with previous community consultation, Committee Workshops, and Council meetings and it was evident that a full resolution is complex with many competing priorities and nuances.
12. Following this Committee Workshop and a further Committee Workshop on 7 August 2018 ([Link 8](#)) a proposal was presented at the Council Meeting on 28 August 2018 ([Link 9](#)) which included a combined approach of relaxing the current Residential Parking Permit Criteria and introducing parking controls in a proportion of North Adelaide streets which are currently unrestricted. Council resolved to defer the matter for further investigation which includes consideration of:
  - 12.1. *Granting of one on street, time extension permit to be fixed to a nominated vehicle in tandem with the current residential permit system,*
  - 12.2. *Planning for the phased introduction of on street permit system to allow North Adelaide business ratepayers to park in designated areas.*
13. Our understanding of the intent of this resolution was to consider how a residential parking permit could be made available to every dwelling/residence in North Adelaide (which may be in addition to their existing permits for those who are eligible under the current scheme). The potential outcome of this could see us issuing over 3,000 residential permits in North Adelaide. Challenges associated with adopting this approach, include:
  - 13.1. It will be difficult to accurately assess the impacts and cause of those impacts from any potential changes if we make many changes simultaneously. Taking a phased approach will assist in both mitigating unforeseen consequences and informing the best next steps.
  - 13.2. Increasing parking permits beyond the identified capacity could potentially impact available parking supply for businesses, visitors and customers. The NA LATPMP report concluded that there was potential capacity for an additional 1,250 vehicle Permits to be issued in North Adelaide before adversely impacting parking

supply. If over 3,000 were made available to residents, this would exceed the capacity and limit (or even prevent) the ability to offer permits to other stakeholders/customers in the future.

- 13.3. The ability to replicate the changes in the South Ward which has differing uses and a higher ratio of dwellings to on-street parking. This could create a perceived inequity amongst ratepayers.
- 13.4. Research supports that providing more Permits may encourage vehicle use and storage on-street which will further restrict on-street availability for other uses and may not support the uptake of sustainable travel modes.
14. At Committee on 19 February 2019 ([Link 10](#)) a discussion paper was presented which reviewed the journey to date and the previously presented approach.
15. Having further considered “*granting one on street, time extension permit to be fixed to a nominated vehicle in tandem with the current residential permit system*”, given the foreseen challenges this could create it remains our recommendation to initially address the most recurring concerns being commuter parking in North Adelaide and the flow-on effect this may have on pre 1976 multi-dwellings. This approach will allow for the assessment of the impacts which will pave the way for future changes.
16. The proposed approach is outlined in **Attachment A** and summarised below:
  - 16.1. On street parking controls will be altered with the view to reduce commuter parking by converting 10P and approximately half of unrestricted bays to time limit parking of 2, 3 or 4 hours. The installation will occur in phases to enable local areas to be assessed on a street by street basis.
  - 16.2. Residential Parking Permit Criteria will be relaxed on a trial basis in conjunction with parking control changes to ensure that any unintended undesirable impact of the changes to the on-street parking controls is minimised.
  - 16.3. The roll out of all parking control changes is expected to be completed by late 2019.
  - 16.4. To obtain an accurate assessment of the impact of the changes, parking utilisation surveys will be undertaken prior to commencing any parking control changes and following completion of the 6 month trial period.
  - 16.5. A 6 month trial will officially commence following the complete rollout of the parking control changes with a view to assessing the success of the changes and to determine the appropriateness of:
    - 16.5.1. maintaining the relaxed Residential Parking Permit Criteria beyond the trial period,
    - 16.5.2. further changes to the Residential Parking Permit Criteria,
    - 16.5.3. introducing Business Permits,
    - 16.5.4. further reducing the occurrences of unrestricted parking in North Adelaide,
    - 16.5.5. rolling out similar changes to other areas in conjunction with the findings of the South Ward Local Area Traffic and Parking Management Plan which will commence early in 2019.
  - 16.6. Further analysis will be undertaken to determine any predicted benefits and/or impact the introduction of a Business Permit could offer.
  - 16.7. Council Members will be provided with regular updates. A full review of both the parking control changes and relaxed Residential Parking Permit will be presented to Council at the completion of phase one of the trial in late 2020 to inform the outcomes and advise of proposed next steps.

#### **Women’s and Children’s Hospital (WCH) Permits**

17. At its meeting of 11 August 2015, Council resolved the following in relation to the Women’s and Children’s Hospital:
 

*That Council instructs the Chief Executive Officer to investigate the following:*

  - a) *dashboard tickets to exempt nurses from event day restrictions;*
  - b) *dashboard tickets for evening and night shift nurses to exempt from normal restrictions;*
  - c) *dashboard tickets for parents of very sick children who need to stay for longer than event and normal restrictions;*
  - d) *parents who overstay because of emergency situation have their fine waived;*
  - e) *ask State Government to compensate hospital to allow more allocated nursing and patient parking for free, or reduced cost in existing car park;*
  - f) *the hospital be given the tickets to be allocated as they see fit;*
  - g) *increase the number of disability accessible parking spaces near the Women’s and Children’s Hospital; and*

- h) *the use of current 4 hour and 10 hour spaces on MacKinnon Parade as a permit zone for parking for afternoon/late shift nursing staff with such permits issued by The Women's and Children's Hospital.'*
18. In a collaborative approach to address concerns with parking demand issues at the WCH, several meetings were held between Council Administration, WCH Management and WCH Workplace Representatives to develop a joint solution.
19. WCH Management engaged a Consultant, Larry Schneider from Luxmoore Parking and Safety, to undertake a review of the current available parking, investigate options and provide recommendations to provide additional parking capacity for the WCH and improve the effective use of parking for bona fide staff, patients and visitors. As a result of these investigations, two strategies were designed to ease the pressure on parking near the WCH, with a focus on accommodating afternoon and evening shifts:
- 19.1. Create more spaces in the Medical Centre Car Park (MCCP).
- 19.1.1. WCH created more vacancies in the MCCP, especially for patients and visitors, and control the use of access key cards, eliminating unauthorised users.
- 19.2. Use additional on-street bays.
- 19.2.1. City of Adelaide allocated up to 128 bays on Mackinnon Parade to a WCH Permit Zone for eligible staff to utilise Monday to Friday from 6.00am to 6.00pm. These bays are charged at \$7 (ticket parking increasing in line with CPI) with the State Government subsidising \$2 (capped), a total of \$9 per bay.
- 19.2.2. The issuing of Permits is fully managed by WCH. CoA also allow WCH authority and discretion to issue and manage dashboard permits which exempt WCH staff from North Adelaide Event Parking time restrictions on weekdays only.
- 19.2.3. The Mackinnon Parade Permit Trial was in place for a period of 12 months and outcomes recorded in the Final Report, included in **Attachment B**.
20. The WCH Permit Zone in Mackinnon Parade has been successfully operating since January 2015, supporting greater availability of parking in the vicinity of the hospital for patients, nurses and visitors to the area. It is recommended, therefore, that Council approves it to continue on an ongoing basis.

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## ATTACHMENTS

**Attachment A** – North Adelaide On-Street Parking Review Approach

**Attachment B** – Final Report - Women's and Children's Health Network, Review of Medical Centre Car Park Project Trial

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- END OF REPORT -



# Attachment A

## North Adelaide On-Street Parking Review Approach

A SMART CITY WITH  
A GLOBALLY  
CONNECTED AND  
OPPORTUNITY RICH  
ECONOMY

SMART

PROGRAM: **Customer**

AUTHOR: Lisa Loveday | APPROVING OFFICER: Vanessa Godden

The Committee Meeting - Agenda - 5 March 2019



# APPROACH METHODOLOGY

Consideration of feedback and consultation to date resulted in Council agreeing the following hierarchy of priorities to be addressed by the North Adelaide Parking Review:

1. Begin implementing in stages in North Adelaide.
2. Reduce instances and impact of CBD commuter parking.
3. Relax Resident Permit conditions to provide a greater number of local residents access to on-street Permits.
4. Investigate the introduction of Business Permits (which could be issued to the occupier as appears on the Rates Assessment to be used at their discretion by business owners, staff or customers).
5. Roll out across Adelaide Permit Area.



Due to the complexities within each hierarchy priority and our desire to assess the impact of each, a staged approach is recommended which aims to initially address the highest priority changes. This will allow for feedback to be obtained, the impacts of the changes to be measured and any required amendments to be included prior to implementing the next stage.

This approach focuses on addressing the most recurring and prevalent concern (the volume of CBD commuters occupying unrestricted parking areas in North Adelaide) by making changes to on-street parking controls while also relaxing the current Residential Permit criteria to allow more Permits to be issued to pre 1976 multi dwellings. The following phase includes a review and consideration for expansion.

## Reduce Commuter Parking

All on street parking controls in the trial area will be reviewed and altered with the view to reduce commuter parking, increase turn over of bays, and increase availability for Permit holders. To achieve this it is proposed that 10P bays and a proportion (approximately half) of unrestricted areas be converted to time limited bays of 3 and 4 hours. This also aims to minimise disruption to businesses whose customers and employees park in North Adelaide.

## Relaxed Residential Permit Criteria

Changes to the existing Residential Permit criteria will deliver real benefits for our residents. The current criteria has been reviewed with consideration of the predominant pain-points raised by residents. The new criteria will be easier to understand, more flexible and will require less paperwork.

## Review and Expand

Following conclusion of the trial and utilisation surveys to gain an understanding of the impacts, a proposal will be formulated for the next steps which will consider:

- Business Permits
- Suitability to convert remaining unrestricted parking to time limit parking
- Maintaining the new Residential Trial Permit
- Possibility of expanding trial area to include other areas of Adelaide.

## Approach:

All streets in the specified area will be reviewed with an aim to installing parking controls which provide the best balance of time limit and unrestricted parking. Due to the complexities and varying demands throughout North Adelaide, each street will be individually assessed to ensure the parking alterations address the overarching needs of the community. The time investment required to adopt this detailed approach means that consideration of each street, notification and resulting implementation will occur in a phased approach during 2019.

## Expected Result:

To achieve a balance of parking availability, unrestricted and 10P bays will be converted to time limit parking of 2, 3 or 4 hours. There are approximately 1,700 unrestricted and 10 hour unpaid bays in the specified area. It is expected that to achieve the desired results, approximately half of these bays will be converted to time limit parking, however this will vary from street to street.

## Benefits:

- Reduced opportunity for commuter parking.
- A variety of parking options available for all users.
- Some unrestricted parking is still available for visitors and businesses.
- Increased turn over and availability of parking

## Compromises:

- Some of the unrestricted parking retained may still be used by commuters.
- Some businesses and non-residential visitors to the city who require on-street parking for their vehicles may find limited all day parking (although efforts will be made to minimise this impact).



# APPROACH TO CONVERT UNRESTRICTED PARKING cont.

## Decision Making:

Each street will be evaluated individually to ensure the demands and nuances of each area are considered. This approach will provide a variety of options for residents, businesses and visitors with the flexibility to tailor the number of unrestricted spaces to the specific needs of each street.

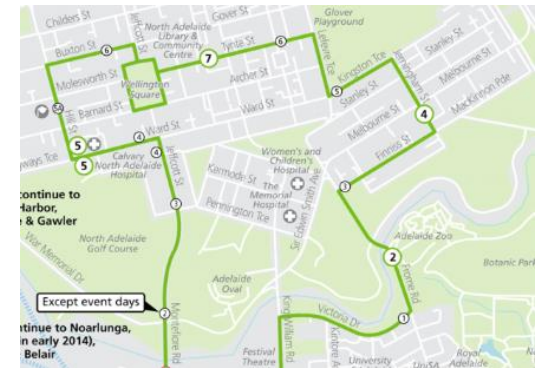
## The general principles to be applied include:

### Locations attracting a higher rate of conversion to time limit parking:

- Locations with a higher proportion of business activity
- Areas adjacent to the free City Connector Bus stops
- Areas adjacent to community facilities ie Aquatic Centre, Dog Park and play spaces
- Areas adjacent to Park Lands

### Other Considerations:

- The duration of time limits will be shorter (1 or 2 hours) in locations closer to main streets and institutions and longer (3 or 4 hours) in areas further from these locations
- Consistent controls and time limits to avoid confusion
- Placement of controls with the aim to minimise the installation of kerbside signage and line marking



# APPROACH TO CONVERT UNRESTRICTED PARKING

Example Proposal – Buxton Street

Location: Buxton Street

Buxton Street is comprised primarily of residential dwellings with a small number of businesses on the eastern end of the street. Buxton Street also has several multiple dwellings and a large residential care facility.

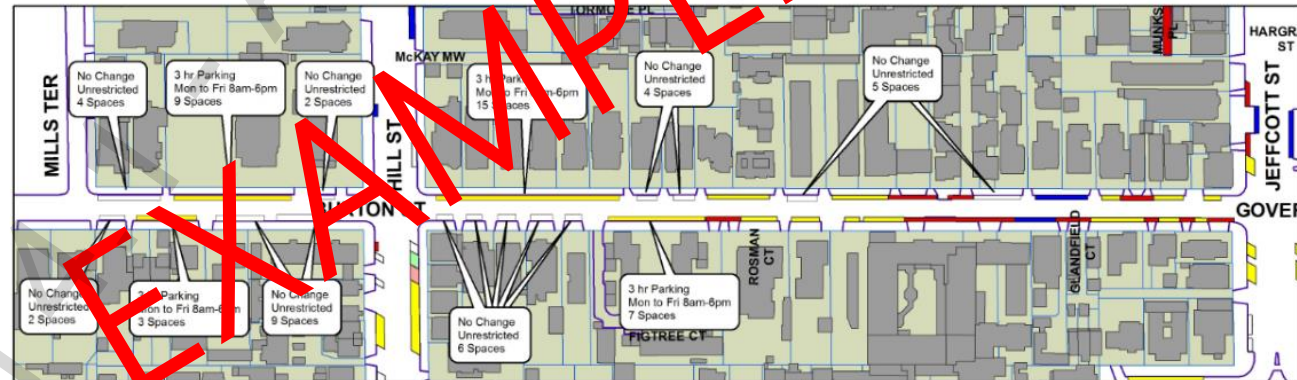
Approximately 25% of the street has parking controls with a mixture of time limit parking and no stopping.

Around 45-50% of bays in Buxton Street would be converted to time limit bays in order to provide a balance for residents.

Buxton Street, North Adelaide  
Current Parking Controls



Proposed Parking Controls



# APPROACH TO CONVERT UNRESTRICTED PARKING

Example Proposal – Mills Terrace

**Location:** Mills Terrace and the western most portions of Buxton Street, Molesworth Street, and Bernard Street.

As an example, the proposed approach would see a medium to high rate of conversion to time limit parking in this area.

This area is primarily residential on the eastern side of the road and Park Lands on the western side.

Currently there are minimal parking restrictions in this area. It is predicted that by converting some of the unrestricted parking in the inner North Adelaide area, commuter vehicles will naturally move further out to this area.

Approximately 75% of bays in this area would be converted to time limit bays, ensuring access to the Park Lands is maintained while also supporting parking for residents.

 Indicates high level of conversion

 Indicates a medium level of conversion



# APPROACH TO CONVERT UNRESTRICTED PARKING

Example Proposal – Molesworth Street

Location: Molesworth Street

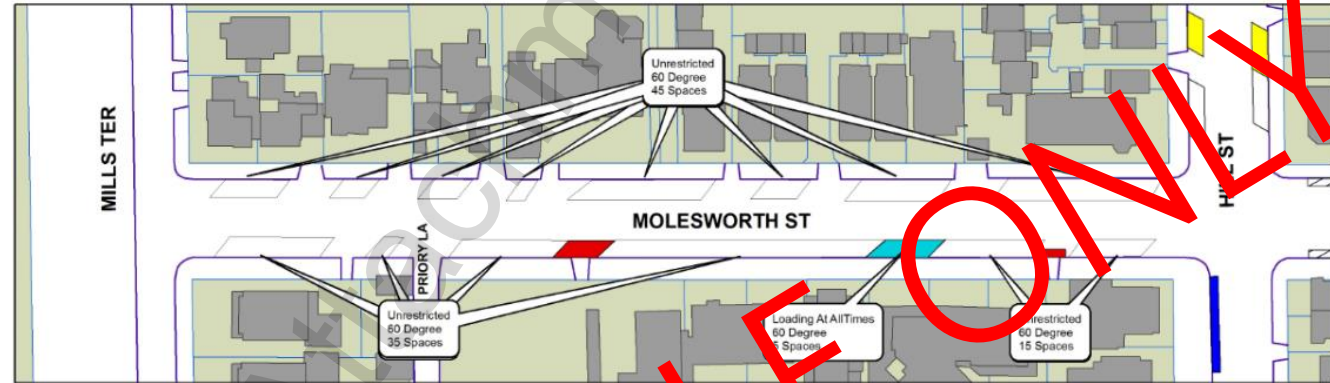
Molesworth St is comprised primarily of residential dwellings as well as Saint Dominic's Priory.

Approximately 50% of the street has time limit parking which is almost entirely in the eastern half of the street.

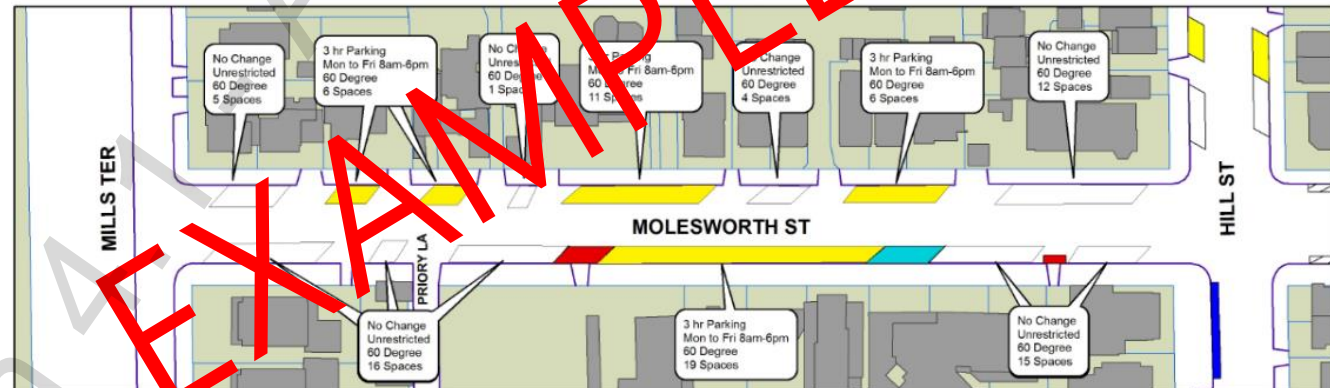
A further 15-20% of total bays in Molesworth St would be converted to time limit parking which would equal an overall total of 65-70% time limit parking. This will ensure access for residents and their visitors is maintained while not removing all parking options for Saint Dominic's Priory.

## Molesworth Street, North Adelaide

### Current Parking Controls



### Proposed Parking Controls



## Residential Permit Changes

### Relaxed Residential Permit criteria changes

Changes to the existing Residential Permit criteria will deliver the most benefit for our residents of multi dwelling buildings and allow for increased flexibility. The current criteria has been reviewed with consideration of the predominant pain-points raised by residents. The new criteria will be easier to understand, more flexible and require less paperwork.

Changes include:

- Documentation of a vehicle using an on-site parking space will not be required. *This supports Permits for pre-1976 buildings with 1 on-site park regardless of whether there is another vehicle utilising the on-site park.*
- Documentation confirming primary place of residence will not be required when residents reside part-time at the property or owners are renovating their property. Permits will be available up to the permit eligibility for that property.
- Each individual dwelling within multiple dwelling buildings built prior to 1976 will now be eligible for a Permit. *Possible provision of Permits for 600 additional dwellings in the trial area which are currently not eligible.*
- Greater 'case-by-case' decision making rather than a blanket approach.
- Greater consideration given to properties with poor access to on-site parking.

### What this means for Permit Eligibility

Built Pre-1976		Built Post-1976	
On-Site Parks Available	No. of Permits	On-Site Parks Available	No. of Permits
None	2	None	1
1	1	1	0
2+	0	2+	0
Multiple dwelling buildings	1 per Dwelling	Multiple dwelling buildings	0

Based on these changes, 57% of currently declined applications will be granted a Residential Permit



## Residential Permit Changes

### HOW IS THIS DIFFERENT Pre 1976?

- Properties with 1 on-site parking space and 1 vehicle would be eligible for a Permit, allowing use of on-site space for other purposes.
- Multiple dwelling buildings (e.g. row cottages or town houses) would be eligible for 1 Permit each where they were not previously.
- Property does not need to be your primary place of residence. This means part-time residents and ratepayers renovating their property would be eligible for a Permit where they were not previously.
- More leeway provided where access to on-site parking is difficult.

### HOW IS THIS DIFFERENT Post 1976?

- Property does not need to be your primary place of residence. This means part-time residents and ratepayers renovating their property are eligible for a Permit where they were not previously.
- More leeway provided where access to on-site parking is difficult.

#### Note- Residential Permit holders can park:

- In any time limit parking bay of 1 hour or more, for up to 24 hours, and
- In any paid parking space of 1 hour or more, for up to 24 hours without paying.

### WHAT STAYS THE SAME?

Permits that will continue during and after the trial:

- Visitor Permit booklets will still apply.
- Temporary Resident Permits which can be used by 'out of town' visitors staying with North Adelaide Residents - \$20 admin fee and \$10 weekly fee.
- Resident requires daily medical treatment - Category 3 (Carer Permit).
- Concession card holders discount for Resident Permit Category 1 or 2.
- Single dwellings where the property is designated for short term tenancy (excludes hotels, hostels and boarding houses etc) – Category 5.
- Event Parking Permits.

Residents and businesses of North Adelaide will be engaged via a variety of methods prior to and during the commencement of any parking control changes.

## Notification letter to residents and businesses

A letter will be sent to North Adelaide residents and businesses outlining:

- the feedback/process to date
- Council's decision relating to parking control changes and any new permits
- the principles for converting parking
- proposed schedule
- contact details for further feedback, insights, or important information which will help us make informed decisions
- the option to be kept up to date via our website, email, or text message
- our commitment that prior to changes occurring in their street, they will receive a further letter with additional details
- next steps, including utilisation studies and feedback analysis

## Email notifications

Much like our event parking system, stakeholders who 'opt in' will be regularly updated as the project progresses via email. Stakeholders will be invited to 'opt in' to email notification through the initial notification letter.

## Website

Our CoA website will be regularly updated as a central point of information for all interested parties.

## E-News

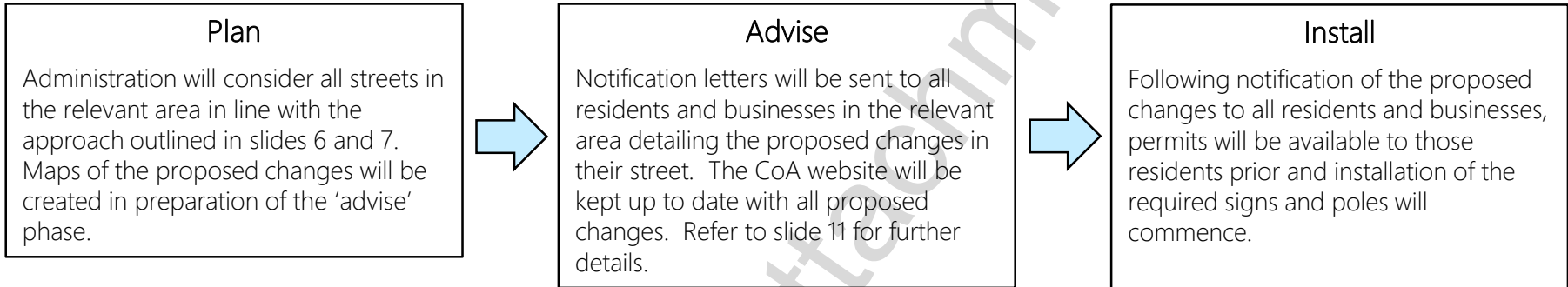
Elected Members will be updated on a regular basis through E-News.

## Street by street letter

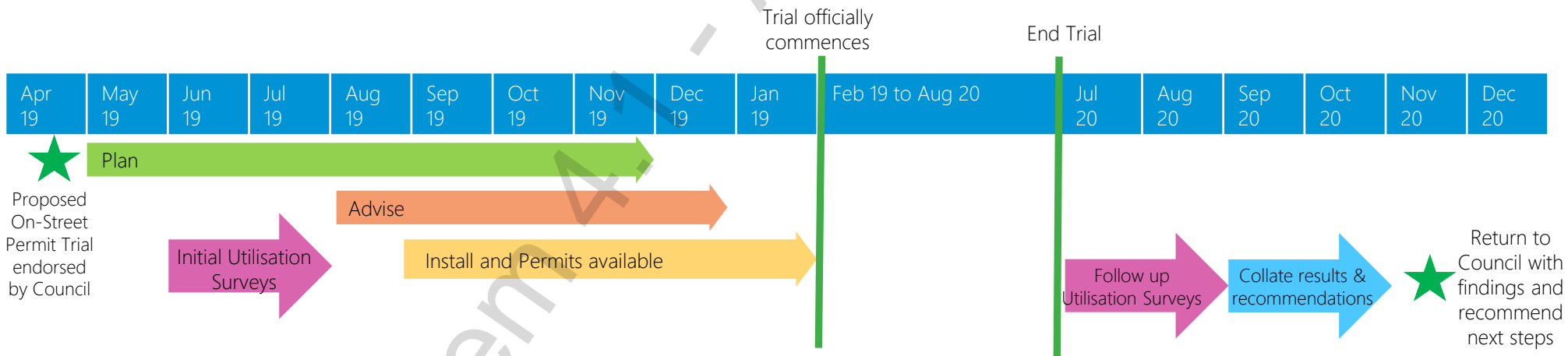
Approximately two weeks before changes are due to occur in each street, residents will be sent a letter with details of the changes in their street. Any last-minute feedback will be addressed at this time.



Due to the large number of streets to be considered and reviewed on an individual basis, the rollout will not occur simultaneously across North Adelaide. It is intended that North Adelaide will be sectioned into approximately 6 areas, each comprising of about 3 Residential Parking Permit Areas (refer slide 14). Each area will be approached in 3 phases:



Utilisation surveys will take place prior to any changes occurring and following the trial to ensure that the full impacts are accurately known. The survey information will be collated and the results assessed to formulate the proposed next steps, which we aim to present to Council in late 2020.



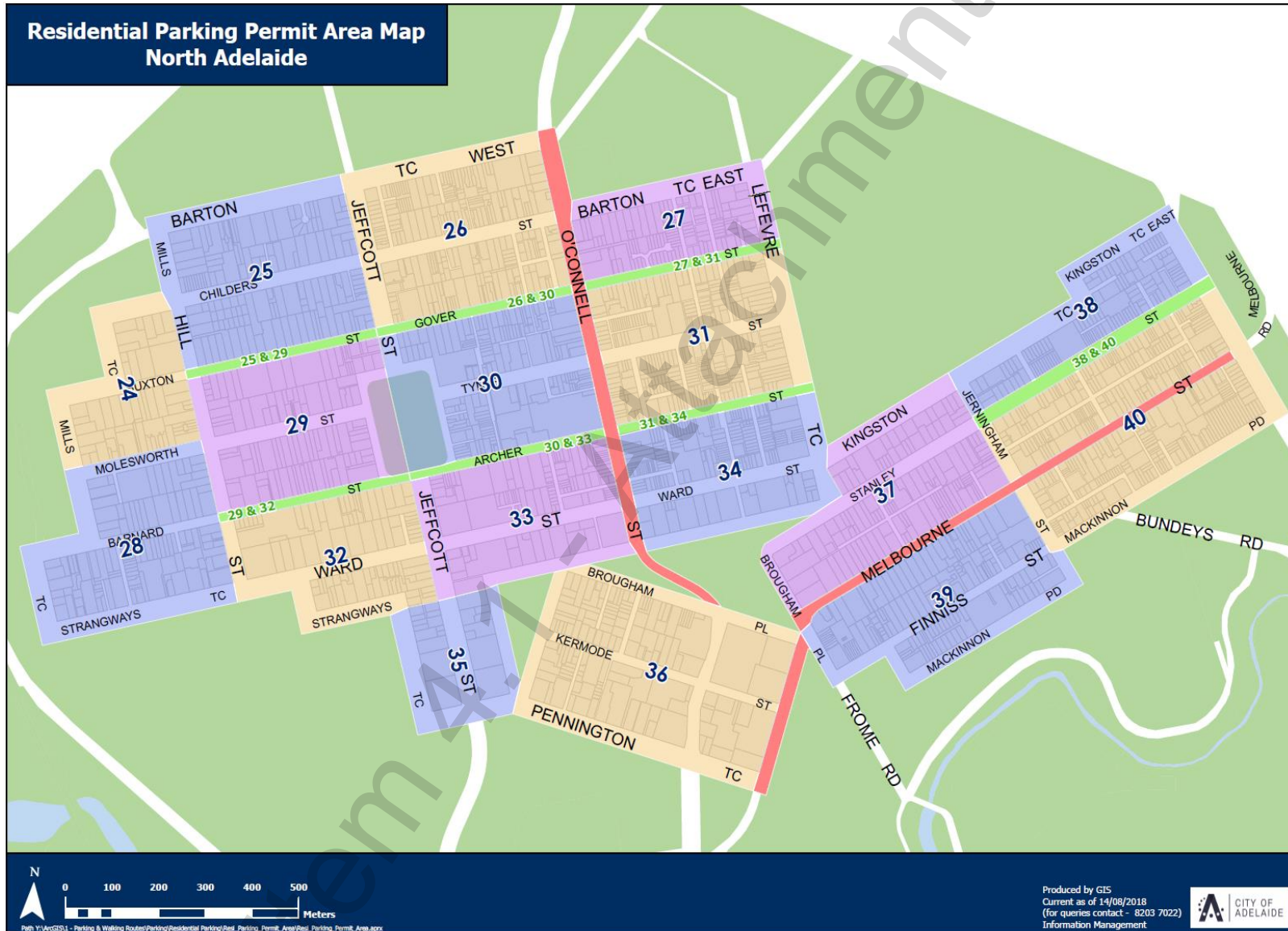
## Trial Implementation

Below are the expected costs associated with rolling out, administering and assessing stage one of the proposed Trial.

Trial Requirements	Costs
250 x parking controls signs including installation and fleet charge	\$20,500
Postal notification to residents	\$3,000
Pre and Post Trial Utilisation Surveys	\$19,000
<b>TOTAL</b>	<b>\$42,500</b>



# RESIDENTIAL PARKING PERMIT AREA MAP



4 November 2016



# Women's and Children's Health Network

# Review of Medical Centre Car Park Project Trial

**Final Report**

**Luxmoore Parking and Safety**

a division of



Project Report No. PRS16158

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## 1 Introduction

In October 2015, Luxmoore Parking and Safety (Luxmoore) issued a report<sup>1</sup> (the 2015 Report) to the Women's and Children's Health Network (WCH) incorporating survey results and findings on the use of the 692 bay multi-deck Medical Centre public and tenant car park (MCCP).

The report provided options and recommendations to provide additional parking capacity for the WCH and improve the effective use of parking for bona fide staff, patients and visitors.

Bona fide staff, patients and visitors means persons who are employed at, or attending the WCH.

Some of the recommendations required agreement and participation by the City of Adelaide (ACC) and other stakeholders. The recommendations were implemented on a trial basis. It was agreed with the major stakeholders that after three months, further surveys and a review of the trial would be undertaken.

The trial commenced on 4 January 2016. The review has been delayed to enable a more thorough review of parking behaviour during the winter and non-school holiday months.

### 1.1 Objectives

The report summarises the findings and recommendations from the 2015 Report and assesses whether the project trial has achieved its objectives which were to:

1. create more vacancies in the MCCP especially for patients and visitors
2. make more effective use of all on- and off-street parking in the vicinity
3. provide staff with options to park for \$9/day in the MCCP subject to availability, or \$7/day on Mackinnon Parade
4. provide staff with on-street parking on weekdays when events occur at the Adelaide Oval
5. provide motorists with real-time information on all parking availability and options
6. control the use of access key cards and eliminate unauthorised users
7. improve income to the WCH as a result of the increased use of vacant bays and the revision of parking fees.

### 1.2 Key findings and recommendations in the 2015 Report

The October 2015 key findings and the detailed recommendations are set out in Appendix A.

## 2 Methodology of the project trial review

### 2.1 Update information

In July and August 2016, Luxmoore undertook site visits and obtained background data on statistics, car park volumes, queue waiting times and permits issued in order to compare the 2015 findings with July 2016. The ACC has provided input on occupancy at Mackinnon Parade.

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<sup>1</sup> Medical Centre Car Park Report for Women's and Children's Health Network. Report No. 011061 dated 6 October 2015. Luxmoore Parking and Safety.

## 2.2 Surveys

Surveys have been undertaken at the MCCP on Tuesday, Wednesday and Thursday 16-18 August 2016, from 12 noon-6.30 pm.

## 2.3 Analysis of results

Luxmoore has analysed the survey responses and provided a table showing the percentage of users and the duration of stay across all categories. Peak time usage of the MCCP, queuing times for patients and visitors and other information have been reviewed to examine customer service for all the different users of the car park.

Four additional recommendations have been made for further improvements to the parking management plan to achieve the objectives as set out in Section 1.1.

## 3 Review of the recommendations implemented in the trial

The findings during the review of the trial relating to each of the 12 recommendations are set out below:

### 3.1 Create more bays in the MCCP (Recommendation 1)

The following tables compare data between 2015 and 2016.

**Table 3-1 Weekday occupied parking at MCCP**

	Parking Bays	MAY 2015		AUGUST 2016
<b>1</b>	<b>Parking allocation</b>	<b>Bays</b>		<b>Bays</b>
2	Reserved for disabled drivers	10		10
3	Reserved for Strata Residential Units	24		24
4	Reserved for staff and hospital fleet cars	32		32
5	Tandem bays reserved for parking by paired drivers	42		42
<b>6</b>	<b>Sub-total reserved</b>	<b>108</b>		<b>108</b>
7	Long-term WCH parkers	60		62
8	Long-term parkers not attending WCH	44		4
9	WCH Key Card holders	116		125
10	Radiology SA Key Card holders	7		2
11	Memorial Hospital Key Card holders	57		8
12	All day staff tickets	149		128
13	Available for short-term (<3 hours) patients and visitors	151		255
<b>14</b>	<b>Sub-total non-reserved</b>	<b>584</b>		<b>584</b>
<b>15</b>	<b>Total</b>	<b>692</b>	<b>100%</b>	<b>692</b>

**Table 3-2 Comparison of casual parker volumes**

Parker Volumes	JUNE 2015	JUNE 2016	Increase
Average casual payments at pay station	299	463	155%
Casual tickets for 0-3 hours	124	255	205%
Daily staff tickets sold at office	141	0	-
Tariff switch cards	0	128	-
<b>Total casualls per day</b>	<b>440</b>	<b>591</b>	<b>134%</b>

**Findings in the review**

- The reduction from 80 to 41 access key cards allocated to The Memorial Hospital and Radiology SA, has resulted in a drop in the use of all day bays by these non WCH staff from 64 to 10, thereby creating capacity for an additional 140 patient and visitor parkers. (The 2015 Report recommended a reduction of 40 key cards).
- The use of parking by short term parkers has more than doubled from 124/day to 255/day. Their average duration of stay<sup>2</sup> is 2.6 hours, thus each additional 10 vacant bays during a weekday provides parking for 23 short term parkers.
- Since the trial commenced, the Transport Services office in the MCCP has not received any complaints about patients/visitors not being able to find a parking space. Prior to the trial, complaints about delays and unavailability of parking were >20/week.
- On three Friday evening events at the Adelaide Oval in May and July 2016<sup>3</sup>, the MCCP had available at least 188 unoccupied bays at 7.30pm.

**3.2 Utilise on-street bays (Recommendation 2)****Findings in the review**

- ACC has allocated 114 bays to the WCH Permit Zone on Mackinnon Parade. Average weekday usage has been 86 in May, 89 in June and 83 in July. Peak usage exceeded 101 bays and usually occurred on a Tuesday. Based on this pattern of use of approximately 1 in 3 permits issued, an additional 36 permits could be issued for Mackinnon Parade.

WCH had issued 317 permits to staff for Mackinnon Parade. During August 2016, 38 staff were moved out of the MCCP to MacKinnon Parade. Occupancy has increased and on three days in September, usage peaked at 114 bays.

- ACC has also allowed WCH authority and discretion to issue and manage dashboard tickets which exempt WCH staff from Adelaide Oval event parking time restrictions on weekdays only. Dashboard tickets issued by WCH for events in May and June 2016 varied from 7 to 21. In May and July 2016, event parking permits issued to staff varied between 15 and 28 per event day.

<sup>3</sup> Measured Wednesday 17/8/2016. 404 cars parking short term for periods up to 6 hours = average duration of 2.56 hours.

<sup>3</sup> 13 May, 1 July and 8 July

- c. The use of the event parking exemption system appears to be working well, without any evidence of abuse, as the dashboard tickets are issued only to authorised users on an event-by-event basis.

### 3.3 Parking fees (Recommendations 3, 4, 5, 6, 7)

Adjustment of the parking fees in the MCCP occurred on 4 January 2016 as per Table 3-3.

**Table 3-3 Parking fees**

	Fees 2015	New Fees 4/1/2016
0-1 hr	\$4	\$5
1-2 hrs	\$6	\$7
2-3 hrs	\$8	\$9
3-4 hrs	\$9	\$10
4-5 hrs	\$10	\$11
5+ hrs	\$12	\$16
Staff using Tariff Switch card. Max./day	-	\$9
Staff using Mackinnon Parade permit	-	\$7
Weekend fee	\$12	\$12
Rogerson car park	\$16	\$16

#### Findings in the review

- a. There were no recorded complaints from staff or the public when the fees were increased. During the surveys undertaken by Luxmoore for this review, the following comments in relation to fees were received:
- *expected it to cost more*
  - *\$16 is expensive*
  - *\$32 is expensive and the transport office isn't always open so I can purchase a weekly ticket*
  - *\$7 cheaper than expected*
  - *better price than expected*
  - *all staff parking should be able to pay \$9 per day, not just nurses*
  - *why don't you have free parking for disabled people.*
- b. All staff are eligible for subsidised, all day parking in Mackinnon Parade at \$7 or in the MCCP at \$9.
- c. The fee amendments have not provoked negative reaction. ACC has agreed to postpone consideration of any change in the Mackinnon Parade all day fee until after this review.

### 3.4 Access key card criteria (Recommendation 8)

Table 3-4: Comparison of access key card waiting list

	1 Sept 2015	18 July 2016
Nursing staff	148	148
Administration/ Allied Health	71	73
SA Pathology/ Labs	32	31
University, Spotless	11	13
Department of Health, Supply	5	5
<b>Total</b>	<b>267</b>	<b>270</b>

#### Findings in the review

- a. The application of more rigid criteria for access key cards has improved administrative control of eligible parkers but has not reduced the size of the waiting list. This is partly due to the priority allocation of access key cards to medical staff (SASMOA) who joined the hospital in February and August. These staff are exempt from the waiting list. There are currently 237 access key cards issued to medical staff (49% of total number of key cards issued). This is almost equivalent to the waiting list.
- b. A further issue is the non-return of access key cards by parkers who leave the WCH. The access key card refundable deposit is only \$10. This fee provides no incentive to return the key card. Many parkers who are no longer employed at WCH or do not use their access card do not return it to the Transport Office.

The fee which has been in place since 1989, not only does not cover the replacement and administration cost, but if the card is not coded out of the system, its unauthorised use could lead to security breaches as some of the cards allow after-hour access to the Rogerson basement car park for on-call staff. The refundable deposit for Tariff Switch cards and cards for the Bicycle enclosure is \$50.

**It is recommended that the refundable deposit for all access cards issued/replaced after December 2016 be increased to \$50.**

### 3.5 Information (Recommendations 9, 12)

#### Findings in the review

- a. The hospital website contains a page entitled "Women's and Children's Hospital Car Parking Frequently Asked Questions for Consumers"<sup>4</sup>. The page is easy to understand and informative about fees, operating hours, methods of payment, after hour security and additional information.
- b. Wayfinding information on available public parking bays in the MCCP should be clearly shown on variable message signs on all major roads leading to the car parks, especially on King William Street, Sir Edwin Smith Avenue and Brougham Place. This recommendation has not been implemented. Large, variable message signs have not been installed on all major roads leading to the entry to the MCCP.

<sup>4</sup> <[http://www.wch.sa.gov.au/patients/facilities\\_support/transport\\_parking/documents/car\\_parking\\_FAQs\\_consumers.pdf](http://www.wch.sa.gov.au/patients/facilities_support/transport_parking/documents/car_parking_FAQs_consumers.pdf)>

### 3.6 SASMOA Members (Recommendation 10)

Their arrangements have not altered.

### 3.7 Implementation (Recommendation 11)

The implementation has occurred in a phased approach and the ACC has provided cooperative assistance.

## 4 Additional observations

As a result of the surveys and investigations undertaken for this Review, several additional issues are relevant. These are discussed below and improvements are recommended to assist in achieving the objectives in Section 1.

### 4.1 Waiting times

With the use of a CCTV camera focused on the MCCP driveway, the waiting times for casual parkers to enter the car park was measured on four days as shown in Table 4-5.

**Table 3-5 Casual parking waiting times**

<p><u>21 June 2016 Tuesday (raining)</u></p> <p>09.53-10.06 = 13 mins            10.01-10.12 = 11 mins            12.37-12.51 = 14 mins            12.44-12.56 = 12 mins            14.15-14.26 = 11mins</p> <p><u>22 June 2016 Wednesday (fine)</u></p> <p>09.54-10.12 = 18 mins            10.43-10.51 = 8 mins            12.44-12.54 = 10 mins</p> <p><u>23 June 2016 Thursday (wet, cold and windy)</u></p> <p>09.06-09.08 = 2 mins            09.08-09.27 = 19 mins            09.27-09.36 = 9 mins            09.33-09.38 = 5 mins            09.54-10.07 = 13 mins            10.36 No Cars            10.40-10.55 = 15 mins            11.32 No Cars            12.12 No Cars            12.27-12-38 = 11 mins            12.43-12.55 = 12 mins            13.14 No cars            13.51-14.08 = 17 mins            14.03-14.21 = 18 mins            14.28 No Cars</p> <p><u>30 June 2016 Thursday (wet, windy and cold)</u></p> <p>09.24-09.38 = 14 mins            09.38-09.56 = 18 mins            09.43-09.58 = 15 mins            09.58-10.10 = 12 mins            10.41-11.01 = 20 mins            10.58-11.21 = 23 mins            11.26 No Cars            13.53-13.56 = 3 mins</p>
---

### Findings in the review

- a. The waiting time for vehicles to enter the car park has reduced considerably from >1 hour (and sometimes >2 hours) in May/June 2015 to no more than 23 minutes in June 2016. Most drivers waiting to enter can see the queue gradually moving forward as casual parkers exit the car park.

- b. Since the trial commenced, there have been no complaints made to the Transport Services office relating to delays on entry
- c. Prior to the trial, the car park was regularly closed for several hours on high demand days to avoid parkers having to queue for many hours. As many more bays are now available to short term parkers, the car park is no longer full from approximately 8:25 am to 3 pm each weekday. Since the commencement of the trial the car park has not had to close due to lack of parking spaces.
- d. Additional reduction in the number of Tariff Switch card users will reduce the current waiting times even further.

#### 4.2 Pregnant staff

Although the University of Adelaide campus has recently adopted a policy of providing access to parking permits in campus parking facilities for female staff in the period leading up to maternity leave, this is not necessary at WCH as any staff member with a medical or mobility condition is currently eligible for concession parking on production of a medical certificate.

#### 4.3 Parking pre-booking system

While parking pre-booking systems have become popular, they require a substantial technology investment which can only be offset by a large volume of users. They require significant capital expenditure for licence plate recognition cameras, the purchase of reservation software, a website portal, annual licence fees and the ongoing back-end administration systems. In Australia, only capital city airports and major parking operators have installed the necessary infrastructure to provide reservation systems. It is not recommended for WCH for a single site as the potential daily transactions will be small, as will the average ticket value.

#### 4.4 Improve exit at peak times

After events at the Adelaide Oval, delays are experienced at the car park. This is largely due to traffic congestion in Kermode Street which is exacerbated by pedestrians crossing against the lights at the nearby intersections. The traffic congestion in Kermode Street restricts the volume of traffic able to exit the car park which increases waiting times at the car park exit gates.

Reduced waiting at peak times, especially after events at the Oval, can be speeded up by requesting the ACC close off access from Kermode Street into King William Road. All traffic exiting the car park must travel to Sir Edwin Smith Avenue.

**It is recommended that WCH pursue further discussions with ACC and Police, for them to manually control traffic at the Kermode Street intersections after events at the Oval.**

#### 4.5 Availability of parking in the MCCP during events

Since the trial commenced, there has not been a shortage of parking availability for visitors or staff in the MCCP when time restricted Event Parking is enforced around the WCH.



#### 4.6 Access cards for employees at other institutions

There are now only 41 access key cards issued to staff of The Memorial Hospital and Radiology SA. A further reduction in these 41 cards will assist in reduce the waiting times for casual parkers.

Department of Health staff who previously held 38 Tariff Switch cards, have had these rescinded and have been offered permits to park in Mackinnon Parade.

#### 4.7 Tariff Switch cards

There are currently 656 Tariff Switch Cards in issue, yet only approximately 140 are used daily. A large number are rarely used or have never been used. It is recommended that the database is analysed each 6 months and any cards that have not been used in the past 6 months be deleted. This will need to be added into the Conditions of Use in the card application form.

#### 4.8 Mackinnon Parade permits

A fee of \$20 was charged when these were issued for the trial. This covers the cost of the permit and its administration. **It is recommended that this fee is levied at the commencement of each year when new calendar year permits are issued.**

#### 4.9 Motorcycle parking

There is an open-air motorcycle parking area adjacent to the MCCP. Motor cyclists pay a deposit for a permit to park in the area but do not pay any ongoing fee. **Consideration should be given to implementing a weekly fee of \$10.**

## 5 Conclusion

A primary objective for the project trial was to increase parking capacity for bona fide patients, visitors and staff. In 2015 only 22% of the MCCP bays were available to the public.

In the project trial, three strategies were implemented to generate additional parking capacity:

- create more vacancy in the MCCP by discouraging non-bona fide parkers
- adjust the current allocation of bays
- utilise additional on-street parking bays.

**This objective has been achieved.**

Additionally implementation of all of the measures investigated above has:

- created more vacancy in the MCCP especially for patients and visitors
- made more effective use of all on- and off-street parking in the vicinity
- provided more parking for staff, including options to park for \$9/day in the MCCP subject to availability, or \$7/day on Mackinnon Parade

- provided staff with on-street parking on weekdays when events occur at the Adelaide Oval
- to some extent, provided better control of the use of access key cards, although some additional tightening of control is required.
- improved income to the WCH as a result of the increased use of vacant bays and the revision of parking fees.

**Other than the upgrading of wayfinding information, six of the seven objectives of the trial have been achieved.**

WCH should improve wayfinding information on the availability of public parking bays in the MCCP which should be clearly displayed on variable message signs on all major roads leading to the car parks, especially on King William Street, Sir Edwin Smith Avenue and Brougham Place.

## **6 Additional recommendations**

A further four recommendations are made as a result of this review:

1. The refundable deposit for all access cards issued/replaced after December 2016 be increased to \$50.
2. WCH are to pursue further discussions with ACC and Police for them to manually control traffic at the Kermodie Street intersections after events at the Oval.
3. It is recommended that the MacKinnon Parade permit fee is levied at the commencement of each year when new calendar year permits are issued.
4. Consideration should be given to implementing a weekly fee of \$10 for motorcycle parking.

## Appendix A October 2015 - Key findings and Recommendations

### Key findings

1. On a normal Monday to Friday weekday, the MCCP was full from before 8.30 am until after 3 pm. There were only 151 bays (22%) available on weekdays to patients and visitors. Based on their average duration of stay of 2.25 hours, these 151 bays provided parking for approximately 402 cars.
2. Long term WCH parkers and other parkers not attending WCH occupied 104 spaces.
3. The parking fees at WCH are the lowest for off-street parking in the vicinity. The fees at WCH have remained unchanged since 2010.
4. The current information and signage on parking options and availability provided to motorists attending WCH does not provide much assistance and can be significantly improved.
5. A poor level of service to patients and visitors to the WCH is the result of the current over-allocation of 24 hour access key cards at the MCCP to non bona-fide users, the high number of daily staff tickets combined with relatively low public parking fees and deficiencies in information about overall parking availability for the public.

### Recommendations

1. **A combination of several strategies was recommended to ensure the most effective usage of all parking capacity in the vicinity for staff, patients and visitors attending WCH. Create more bays in the MCCP**

The 80 access key cards held by Radiology SA and The Memorial Hospital should be reduced by 50%, to free up a minimum of 40 bays per weekday, thereby creating capacity for an additional 104 patient and visitor parkers.

2. **Utilise additional on-street bays**

Action should be taken to ensure the parking measures proposed are investigated and supported by the Adelaide City Council (ACC) and implemented prior to agreed timeframes. In particular, the following initiatives are essential:

- dashboard permit system (to be administered by the WCH) to exempt WCH staff from Adelaide Oval event parking restrictions on weekdays only
- the use of 128 existing spaces on Mackinnon Parade as a permit exclusive zone for long-term weekday parking for WCH staff
- The weekday all-day parking fee for WCH staff using a permit at Mackinnon Parade to be set at \$7.

3. **Public parking fees**

The weekday public parking fees in the MCCP were last amended in 2010. They should be increased in line with annual CPI.

The casual hourly fee should be increased by \$1 for each category in line with CPI, except for the long-term (5+ hour) fee, which should rise from the current \$12 to \$16. This will discourage

long-term parkers who are not attending WCH in order to free up 44 bays, thereby creating capacity for an additional 114 patient and visitor parkers.

#### 4. Staff fees

Authorised WCH staff parking for 5+ hours at MCCP during weekdays should receive a discount on the maximum fee. This could be facilitated by a WCH-issued Tariff Switch Card which would allow these staff to pay \$9 by either cash or credit card at the payment machines. Staff would no longer need to pay at the Transport Office in the MCCP.

#### 5. Future increases in parking fees

In order to ensure a collaborative approach for a review of both on-street and off-street car parking fees, a meeting should be convened in May of each year between the ACC and the WCH to ensure that any proposed fee increases for WCH staff maintains the relative difference of \$2 between all day parking on-street at \$7 on Mackinnon Parade, and off-street at \$9 at the MCCP.

In addition, it is proposed to increase the casual parking fees for the MCCP on an annual basis in line with increases in CPI. The setting of these fees should occur at a meeting with the ACC to ensure that there is a coordinated approach to both MCCP and ACC fee increases. Any agreed fee increases by the ACC and the WCH for staff and public should occur on 1 July of each year.

#### 6. Weekend fee

A maximum fee of \$12 in the MCCP should apply on weekends and public holidays compared with the existing fee of \$8. Authorised staff with a Tariff Switch Card will still pay \$9 by either cash or credit card at the payment machines, or use their After Hours Key Card at the current charge of \$11.90 per week.

#### 7. Rogerson car park

The flat fee of \$12 should be increased in line with the new maximum fee of \$16 at the MCCP.

#### 8. 24 hour access key card criteria

Specified Permit and Access Key Card selection criteria should be applied to all applications on the 24 hour access key card waiting list. The following selection criteria for a 24 hour access key card should apply to those staff currently on the waiting list and more staff can be offered access key cards when free spaces become available:

- staff on permanent rotating shifts including morning, afternoon and night shifts should be given priority
- staff with a permanent or temporary disability which restricts their use of public transport, supported by a medical certificate
- after permits for staff that meet the first two selection criteria have been allocated, 24 hour access key cards should be allocated in the date order that staff have been entered on the waiting list.
- the selection criteria for the allocation of a car park permit for Mackinnon Parade should apply only to WCH staff on permanent weekday shifts.

## 9. Website

Parking information on the WCH website should be significantly improved to show all of the parking options available within 500 m of the hospital. There should be easy-to-use links to other parking facilities in the vicinity, as well as real-time parking information available on the WCH website. This will assist the public who are planning to visit the hospital.

## 10. SASMOA members

Parking arrangements for members of SASMOA<sup>5</sup> should remain unchanged.

## 11. Implementation

Subject to Council endorsement of the measures proposed by the ACC, implementation of these recommendations should occur in a phased approach.

## 12. Parking guidance/space availability signs

When a car park regularly fills, it is essential to advise drivers of alternative options well in advance of them reaching their destination. Large variable message signs should be installed on all major roads leading to the entry to the MCCP.

---

<sup>5</sup> South Australian Salaried Medical Officers Association.

# Proposal for 'Skating At in Victoria Square' in Victoria Square/Tarntanyangga

**ITEM 4.2** 05/03/2019  
**The Committee**

**Program Contact:**

Vanessa Godden, AD Customer  
8203 7156

2018/01437  
Public

**Approving Officer:**

Clare Mockler, Director  
Community

## EXECUTIVE SUMMARY

An event application was received from Victorian-based company Skating At Pty Ltd to deliver for its second year a winter ice skating festival called 'Skating At in Victoria Square' in the southern portion of Victoria Square /Tarntanyangga from 28 June to 21 July 2019.

The application proposes a range of activities including an ice skating rink, real ice slide, snow play, food and beverage outlets, an inflatable slide and other winter themed elements.

The event application has been assessed and meets the criteria for the proposed use of Victoria Square/Tarntanyangga. Twenty-one days of public consultation was subsequently conducted given there is a legislative commitment for this to be undertaken for an event that would occupy a significant portion of a Park for more than four weeks (including bump in and out). Public consultation was administered via Council's Your Say website from 9 to 30 January 2019. Two people (both City of Adelaide ratepayers) submitted feedback as part of the public consultation. Both respondents strongly supported the proposal to be granted an event licence and both were very satisfied with the proposed event management approaches.

This report provides the outcomes of the public consultation and information relating to how the proposed event and site will be managed during the proposed event occupation. This report also includes the financial securities that will be required from this event organiser should the event be granted a licence to proceed.

## RECOMMENDATION

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL:

#### That Council:

1. Notes the outcomes of the public consultation administered via Council's Your Say website from 9-30 January 2019 as at Attachment A to Item 4.2 on the Agenda for the meeting of The Committee held on 5 March 2019.
2. Grants an event licence to Skating At Pty Ltd for delivery of the proposed 'Skating At in Victoria Square' event in June/July 2019 as per the event management approach in Attachment B to Item 4.2 on the Agenda for the meeting of The Committee held on 5 March 2019.

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2016-2020 Strategic Plan	This proposal aligns with Council's Creative theme in the City of Adelaide (CoA) Strategic Plan 2016-2020.
Policy	This event application has been assessed against the requirements of the Adelaide Park Lands Event Management Plan ( <a href="#">APLEMP</a> ). If supported by Council to proceed, the event would be subject to all relevant policies and plans including the APLEMP, Liquor Licensing Policy and event licence requirements.
Consultation	As the event proposal meets the APLEMP criteria it does not need to be formally considered by APLA, however, APLA have been informed of the application. Council's Horticulture team will be engaged for their feedback on this proposal as last year, particularly around site design of the proposed event to reduce impact on the environment. In addition to this, this proposed event has triggered the need for public consultation. This was administered via Council's Your Say website and occurred from 9 to 30 January 2019. Advertisement in the City Messenger informed the public about the public consultation. Over the life of the public consultation, there were: <ul style="list-style-type: none"> <li>• 22 visits to the website;</li> <li>• 2 people engaged (i.e. participated in the survey); and</li> <li>• 3 people informed (i.e. downloaded a document, visited an FAQ list page).</li> </ul>
Resource	This activity will be facilitated within existing resources.
Risk / Legal / Legislative	Given last year's good track record with their performance and ability to pay fees on time, the CoA will require the event organisers to provide an upfront pre-event financial security in the form of a cash deposit of \$9,200, compared to \$35,000 this time last year.
Opportunities	Following a positive year last year, this activation wishes to return to Adelaide for its second year running and present an opportunity to deliver a variety of activities to the City again.
18/19 Budget Allocation	Not as a result of this report.
Proposed 19/20 Budget Allocation	Not as a result of this report.
Life of Project, Service, Initiative or (Expectancy of) Asset	If supported by Council, the event organiser will be issued a single year event licence for 2019.
18/19 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. In October 2018, an event booking application was received from Skating At Pty Ltd to deliver an ice skating festival during June and July 2019 in Victoria Square/Tarntanyangga (southern portion only).
2. Administration has assessed the application and has determined that the proposed event meets the Victoria Square/Tarntanyangga Criteria for Event Use in the Adelaide Park Lands Events Management Plan (APLEMP).
3. Before the event can be considered by Council, there is a statutory requirement to undertake 21 days of public consultation in order to gauge support for the event to proceed and to identify any measures not already identified by the event organiser, to minimise any unnecessary impacts of the event on the surrounding environment and stakeholders.

### **Event description and aim**

4. The proposal aims to transform the heart of Adelaide into a winter wonderland for the July school holidays for its second year. The major component of the 'Skating At in Victoria Square' event is the ice rink. The custom-built ice rink will be 16m x 30m, open-air and will use a colourful light display and festoon lighting. This will be set up alongside a 25m long ice slide.
5. Being held in the school holidays, the proposed 'Skating At in Victoria Square' event primarily has a target market of families.
6. A variety of food vendors are proposed as part of the event, offering a range of different styles of food. In addition to the food vendors, a Bavarian style Bier Hall would be located next to the ice rink. Completely themed as a German bier hall, this venue would serve a range of Bavarian beer, wine and food.
7. This large-scale event proposes to allow attendees to indulge in local foods, ice skating activities, music and a licenced bar.
8. Based on last year's event, the event organisers are anticipating to attract approximately 20,000 people across the duration of the event.
9. [Link 1](#) shows images that illustrate the event concept from last year.
10. A draft site map has been provided by the event organisers and is included in this report to provide Council with a sense of the proposed event site - see below. However, the site map, including the individual positioning of the event elements will be finalised when and if the event is formally supported.





### **Strategic alignment**

11. This event has strong alignment to Council's strategic direction particularly in its aim to bring activation to the heart of the City during the winter season.
12. Further to this, it is a positive opportunity to attract an interstate event organiser which delivers on a range of economic and tourism objectives in line with the CoA Strategic Plan 2016-2020.

### **Results of the public consultation**

13. The public consultation for this proposal was delivered via Council's consultation platform, Your Say with hard copies of the consultation documentation available at Council's Customer Centre, Libraries and Community Centres.
14. After the end of the consultation, there were:
  - 14.1 22 visits to the Your Say page;
  - 14.2 3 informed participants; and
  - 14.3 2 engaged participants.
15. In summary, 100% of the respondents expressed that they 'strongly support' the proposal being granted an event licence. In addition to this, 100% of participants expressed that they were 'very satisfied' with the event management approaches proposed.
16. Out of the two respondents, both respondents were a City of Adelaide ratepayer.
17. **Attachment A** provides further detail about the feedback provided.

### **Trading hours**

18. The proposed hours for the event are within the permissible hours for Victoria Square/Tarntanyangga as set out in the APLEMP (see **Attachment B** to view the proposed trading hours).

### **Admission**

19. The proposed ice skating festival would involve a mixture of ticketed and non-ticketed elements. Entry into the event precinct would be free, with elements of the event ticketed. There would be some figure skating demonstrations in-between sessions that would be free for patrons to watch.
20. Ticketed elements would include the Ice Rink, Ice Slide and inflatables.
21. In addition to the above, the event organisers partner nationally with Variety the Children's Charity and as part of their proposal would have some sessions for disadvantaged children and children with disabilities and their families to skate or slide for free.
22. The event organisers have advised that they would use 6-foot construction fencing for their back of house area that would be covered in branded fence scrim. They would also have low picket fencing around the site and for walkways.

### **Access throughout Victoria Square/Tarntanyangga (southern portion)**

23. The event organisers have acknowledged the importance of ensuring pedestrian walkways remain clear at all times.
24. All infrastructure would be positioned in a way to maximise space for pedestrians walking around the site.
25. During bump in of the proposed event, safety bollards would be used to create safe pedestrian egress zones. The areas affected would also be clearly signed with detour signage.
26. The schedule for site entertainment would also consider peak pedestrian timing to ensure high crowd volume activities are scheduled to avoid peak period to maintain clear pedestrian flow through the site.

### **Care of Park Lands**

27. As a premium site, there is a high expectation that Victoria Square/Tarntanyangga is maintained to a very high standard and that event organisers must cover all costs associated with remediating the site back to its original condition after an event. This has been communicated to the event organisers.
28. A Council Event Facilitator would work with the event organisers on strategies and approaches to minimise wherever practicable, impact on the site.
29. The event organisers have advised the following strategies to assist in protecting the site as part of their proposal:

30. During the bump in/out, vehicle access would be limited to only essential vehicles.
  - 30.1. Use of forklifts with grass tyres as to not impact the turf as much as possible.
  - 30.2. Incorporation of a designated loading and unloading area that is either not on the turf or use of track mat to create an area for unloading.
  - 30.3. If the ground is particularly muddy during the bump in, use of track mat path installed throughout the site.
31. With the nature of the ice rink it is likely that the grass that is underneath the ice rink will be damaged due to being covered under ice for three weeks. The event organiser is aware that they would be required to pay for reinstatement of the affected grass as well as any other necessary remediation that would be required after their event to return the site to its original condition.

### **Noise levels**

32. This event falls under the category of 'Events and Festivals with a Music Component' as part of Council's Noise Mitigation Standard Operating Procedure.
33. As such, the event would be required to comply with the conditions associated with this category. These conditions include but are not limited to producing a Noise Management Plan.

### **Engagement with local businesses and stakeholders**

34. An essential component of holding an event in Victoria Square/Tarntanyangga is the engagement of local stakeholders in the planning of the event.
35. The event organisers have advised that they would distribute a notice of the event to all local businesses that may be affected by the event at least one month prior to the event. This notice would include contact information for their customer service team as well as contact details for their on-site management, providing a contact point for local businesses who may wish to contact them.

### **Use of local contractors/suppliers**

36. The event organiser is yet to confirm details of who they will engage to assist with the running of their event. They have advised that they will almost exclusively be using Adelaide suppliers for their event, with the exception of the supply of materials for the ice rink which they will provide themselves.

### **Liquor licence**

37. The event organisers have advised that they would be applying for a liquor licence for this event. It is proposed that there would be a single bar set up inside a marquee with seating and heaters.
38. The event organiser would be seeking a liquor licence capacity of 150-200 people, but this is subject to final approval from Consumer and Business Services (CBS). The event organisers would be required to comply with the liquor licence conditions as set by CBS.

### **Financial security**

39. Events Administration will work with Finance Administration to work out an appropriate payment plan for Skating At Pty Ltd. In 2018 Skating AT Pty Ltd were charged 80% of fees in advance of the event.

### **Next steps**

40. If endorsed by Council, Administration will proceed with executing a single year event licence to Skating At Pty Ltd for delivery of the 'Skating At in Victoria Square' festival in Victoria Square/Tarntanyangga (southern portion only).

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## ATTACHMENTS

**Attachment A** – Summary of outcomes of public consultation

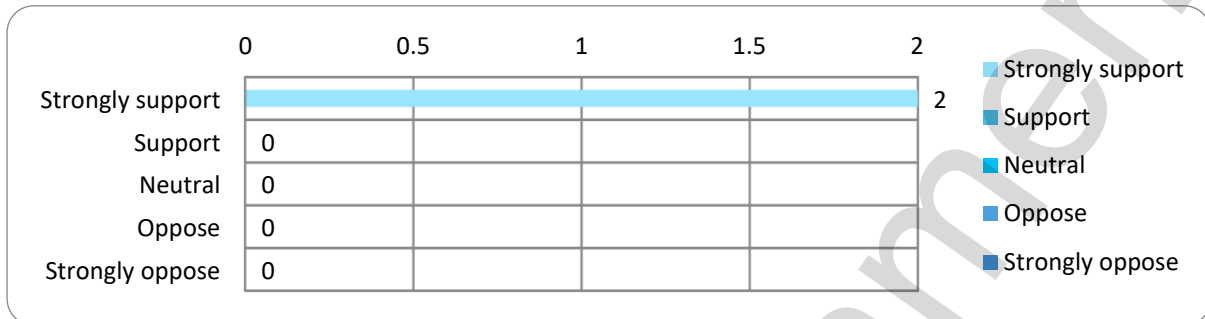
**Attachment B** – Event Management Approach for proposed 'Skating At in Victoria Square' event

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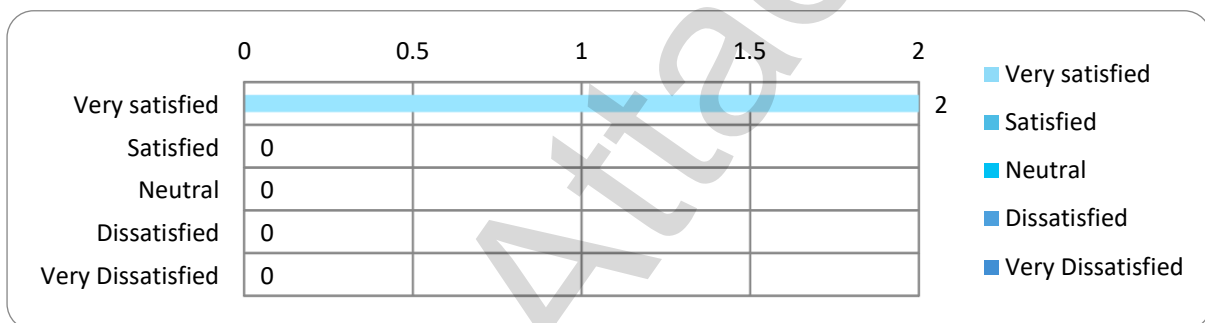
- END OF REPORT -

## Outcomes of public consultation

**Q1. What is your level of support to grant an event licence for the proposed 'Skating At in Victoria Square/Tarntanyangga' festival?**



**Q2. What is your level of satisfaction with the event management approaches for the proposed 'Skating At in Victoria Square/Tarntanyangga' festival? (pls indicate):**



**Q3. Are there additional approaches that the event organisers could implement to improve the running of the proposed 'Skating At in Victoria Square' festival and minimise any impacts? Please indicate which event/s you are referring to in your response**

Respondent number	Ratepayer	Comment	Response from event organiser
Respondent 1	Yes	No comment left	N/A
Respondent 2	Yes	Cafe for viewing skaters needed.	We will however be adding tables and chairs at the side of the rink so people can buy food and take it to watch the skating.

## Event Management Approaches

### Event

#### Skating At in Victoria Square

Victoria Square/Tarntanyangga (southern portion only)

Licence period : 1 year (2019)

**Bump in:** 21 Jun – 27 Jun 2019

**Event:** 28 Jun – 21 Jul 2019

**Bump out:** 22 Jul – 26 Jul 2019

#### Hours of operation

Mon – Wed: 10am – 9pm

Thurs: 10am – 10pm

Fri: 10am – 11pm

Sat: 9am – 11pm

Sun: 9am – 10pm

This family friendly event is ideal for people of all ages and skill levels. Whether patrons are new to the ice or a pro, 'Skating At in Victoria Square' would have something for everybody. After the success of their event last year in the same location, Ice rinks Australia utilising Logistics Events Australia's expertise, aim to transform the heart of Adelaide into an action-packed winter event for its second year from 28 June - 21 July 2019.

'Skating at in Victoria Square in Victoria Square/Tarntanyangga' aims to bring Adelaide an exciting family event during winter 2019. This event would allow attendees to indulge in local foods, ice skating activities, music and a range of food and beverages, bringing a unique experience to the city. The event organisers are proposing to include a liquor licensed area and are anticipating to attract 20,000 people over the duration of the event.

Entry into the event precinct would be free and open to all ages. Activities at the event such as the Ice Rink, Ice Slide, and any inflatables would all be ticketed. There would be Figure Skating demonstrations in between sessions that are free to watch. The event organiser partners nationally with Variety the Children's Charity and would have some sessions for disadvantaged and children with disabilities and their families to skate or slide for free.

See map below which denotes the positioning of their proposed event site.



### Event Planning Considerations

'Skating At in Victoria Square' is a family friendly event for the City which will comply with the criteria for use of Victoria Square/Tarntanyangga as set out in the Adelaide Park Lands Events Management Plan. The event will occupy the southern portion of Victoria Square/Tarntanyangga only for a second year.

### Event Management Approach

The event organisers will:

- Provide a welcoming, inclusive, healthy and safe environment for event patrons and staff, adhering to national standards and legislative requirements.
- Manage their noise outputs in line with Council's Event Noise Mitigation Standard Operating Procedures ('the SOPs') including satisfactorily notifying and engaging within notification areas as specified in the SOPs. With particular consideration to noise sensitive locations associated with the proposed site.
- Undertake practices that limit the amount of damage to the event site, and take responsibility for restoring the site to the pre-event condition through the remediation process.
- Maintain pedestrian and cyclist access on the pathway immediately west of the above proposed site footprint.
- Consult with surrounding stakeholders as part of their event planning.

# Delegations under the Liquor Licensing Act 1997, Road Traffic Act 1961 and South Australian Public Health Act 2011

**ITEM 4.3** 05/03/2019  
**The Committee**

**Program Contact:**  
Jacki Done, AD People 8203 7256

2019/16480  
Public

**Approving Officer:**  
Steve Mathewson, Director  
Services

## EXECUTIVE SUMMARY:

The *Liquor Licensing Act 1997* has recently been amended to include the ability for councils to control the consumption of liquor in public places by declaring a short-term dry area of forty-eight (48) hours or less without the need for approval by Consumer and Business Services (CBS). The legislative additions have occurred under section 131 of this Act.

Councils will be required to publish a notice in the Gazette at least fourteen (14) days before the commencement of the dry area and notify the Commissioner of Police within seven (7) days of publication. Declaring a dry area exceeding forty-eight (48) hours will continue to be lodged with CBS for consideration by the Liquor and Gambling Commissioner or Attorney-General.

The *Road Traffic Act 1961* has been amended to include sections concerning traffic control devices, roadworks permits and work area site signs. The amendments are under sections 17, 20 and 20A of the *Road Traffic Act 1961*. The legislative additions concern the installation of traffic control devices, applications for roadworks permits and associated work area/site signs.

The *South Australian Public Health (Legionella) Regulations 2013* under the *South Australian Public Health Act 2011*, have been amended in relation to registering high risk manufactured water systems and the associated wording in relation to the prescribed fee required to register high risk manufactured water systems under regulation 5(3) and 5(6). The associated new *South Australian Public Health (Fees) Regulations 2018* reflect the power required to refund and recover fees where applicable under the *South Australian Public Health Act 2011*.

Relevant delegations to the Chief Executive Officer, and further sub-delegations to Council employees are required to enable effective administration of these new provisions.

## RECOMMENDATION:

### THAT THE COMMITTEE RECOMMENDS TO COUNCIL:

#### That Council:

1. In exercise of the power contained within Section 44 of the *Local Government Act 1999* hereby delegates, this 12<sup>th</sup> day of March 2019, to the person occupying the office of Chief Executive Officer, the powers and functions under the *Liquor Licencing Act 1997*, *Road Traffic Act 1961*, *South Australian Public Health Act 2011*, *South Australian Public Health (Legionella) Regulations 2013*, *South Australian Public Health (General) Regulations 2013* and *South Australian Public Health (Fees) Regulations 2018* and specified in the proposed Instruments of Delegation contained in Attachment A, B and C to Item 4.3 on the Agenda for the meeting of The Committee held on 5 March 2019, subject to the conditions and or limitations specified, contained in the proposed Instruments of Delegation.
2. Approves that such powers and functions delegated may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the proposed Instruments of Delegation contained in Attachment A, B and C to Item 4.3 on the Agenda for the meeting of The Committee held on 5 March 2019.

## IMPLICATIONS AND FINANCIALS:

Strategic Plan	Appropriate and legally correct delegations and authorisations are an imperative to the Administration achieving the goals, annual objectives and Council directives as established in the City of Adelaide 2016-2020 Strategic Plan and Integrated Business Plan
Policy	Delegations are presented in line with the CoA Application of Delegations Policy
Consultation	Consultation with affected Programs across the organisation has occurred to ensure the appropriate sub-delegations will be in place following endorsement of the Instruments of Delegation to the Chief Executive Officer
Resource	Not as a result of this report
Risk / Legal / Legislative	Without the appropriate delegations and sub-delegations in place, the decisions of CEO and Council Officers may be subject to legal challenge.
Opportunities	A new administrative system for management of delegations is currently being implemented.
17/18 Budget Allocation	Not as a result of this report
Proposed 18/19 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
17/18 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. Section 44 of the *Local Government Act 1999* (the Act) provides that the Council may delegate its powers or functions under that Act and any other Act without specific delegation provisions, to a Council Committee, a Subsidiary of the Council, an employee of the Council, an employee of the Council occupying a particular office or position or an authorised person.
2. Where an Act provides an express power of delegation then any delegation made under that Act should be made pursuant to that express power of delegation rather than Section 44 of the Act.
3. The Council may still act in its own right in any matter, in respect of which it has delegated a power. In addition, all delegations of the Council can be revoked at will and do not, except in limited circumstances, prevent the Council from acting in a matter itself.
4. A delegation must be clear, certain and specific and it is for this reason that purported blanket delegations of “all the powers and function under this Act hereby delegated to...” will not withstand legal scrutiny. All delegations should set out the specific power, by reference to the section in the Act, which is being delegated.
5. Section 44 of the Act also requires that the Council must ensure a record is kept of all delegations. This is required to be reviewed at least once every financial year and must be made available to the public for inspection and extracts can be obtained on payment of a fee fixed by the Council. The most recent annual review of delegations occurred in June 2018. A report will be tabled at Council in June 2019.
6. Amendments to the Delegations by Council:  
It is necessary to make changes to the Council’s current delegations because of legislative amendments since the last review, specifically as a result of the *Liquor Licensing Act 1997*, *Road Traffic Act 1961*, and the *Public Health Act 2011* and associated regulations.
7. The major changes resulting from the new legislation under the *Liquor Licensing Act 1997* include:
  - 7.1. Council may declare a short-term dry area of 48 hours or less; and
  - 7.2. Councils are required to publish a notice in the Gazette at least 14 days before the commencement of the dry area and notify the Commissioner of Police within 7 days of publication.
8. The major changes resulting from the new legislation under the *Road Traffic Act 1961* include:
  - 8.1. Council may, with the approval of the Minister (or in accordance with a roadworks permit issued under the *Road Traffic Act 1961*), install, maintain, alter or operate, or cause to be installed, maintained, altered or operated, a traffic control device on, above or near a road
  - 8.2. Council may, with the approval of the Minister (or in accordance with a roadworks permit under the *Road Traffic Act 1961*), remove a traffic control device or cause a traffic control device to be removed
  - 8.3. Council may, with approval by the Minister (or in accordance with a roadworks permit issued under the *Road Traffic Act 1961*) install, display, alter, operate or remove traffic control devices in an area where works are in progress, where a road is temporarily closed to traffic, or for any temporary purpose
  - 8.4. Council may place signs on a road for the purpose of indicating a maximum speed by drivers while driving on, or walking towards a work area
  - 8.5. Council may place speed limit signs on a road under various circumstances including if work is required to be undertaken as a matter of urgency and in accordance with an approval by the Minister, and if they are placed on the road for a period not exceeding 24 hours and
  - 8.6. Council may appeal to the District Court if dissatisfied with a decision of the Minister in relation to an approval or permit granted.
9. The legislative amendments to the *South Australian Public Health (Legionella) Regulations 2013* are in relation to the wording for a prescribed fee, rather than a registration fee, in relation to registering high risk manufactured water systems. Associated amendments have been made to the *South Australian Public Health Act 2011*, *South Australian Public Health (General) Regulations 2013* and addition of the *South Australian Public Health (Fees) Regulations 2018*.
10. These new delegations are proposed as they will allow the Chief Executive Officer and sub-delegated officers to effectively deal with various day-to-day matters in relation to managing short-term dry areas for public events, managing traffic control devices and associated signage, and registering high risk manufactured water systems. These delegations supersede the previous delegations, but not any decisions of the Council or decisions previously made pursuant to delegated authority nor are such decisions affected by these new delegations.

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## ATTACHMENTS

**Attachment A** – Instrument of Delegation to the Chief Executive Officer – Road Traffic Act 1961

**Attachment B** – Instrument of Delegation to the Chief Executive Officer – Liquor Licensing Act 1997

**Attachment C** – Instrument of Delegation to the Chief Executive Officer – Public Health Act 2011

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- END OF REPORT -



## ATTACHMENT A

### INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER

#### DELEGATIONS UNDER THE ROAD TRAFFIC ACT 1961

<b>1. Installation etc of traffic control devices – general provision</b>	
1.1	The power pursuant to Section 17(1) of the Road Traffic Act 1961 ('the Act'), to, with the approval of the Minister (or in accordance with a roadworks permit issued under Section 20 of the Act), install, maintain, alter or operate, or cause to be installed, maintained, altered or operated, a traffic control device on, above or near a road.
1.2	The power pursuant to Section 17(2) of the Act, to, with the approval of the Minister (or in accordance with a roadworks permit issued under Section 20 of the Act), remove a traffic control device or cause a traffic control device to be removed.
1.3	The power pursuant to Section 17(3) of the Act, to, with the approval of the Minister (or in accordance with a roadworks permit issued under Section 20 of the Act), install, display, alter, operate or remove traffic control devices:
1.3.1	in relation to an area where persons are engaged in work or an area affected by works in progress; or
1.3.2	in relation to a part of a road temporarily closed to traffic under the Act or any other Act; or
1.3.3	for any temporary purposes.
1.4	The power pursuant to Section 17(5) of the Act to make an application for an approval of the Minister in a manner determined by the Minister (which may differ between applications according to factors determined by the Minister) and to accompany the application with the fee fixed by, or calculated in accordance with, the regulations.
<b>2. Direction as to installation etc of traffic control devices</b>	
2.1	The duty pursuant to Section 18(5) of the Act to carry out a direction which the Minister directs the Council (as a road authority) to carry out pursuant to Section 18(6) of the Act in circumstances where another road authority has failed to comply with the direction.
2.2	The power pursuant to Section 18(7) of the Act where the Minister has

directed the Council to carry out a direction pursuant to Section 18(6) of the Act, to recover as a debt due from the defaulting road authority any expenses incurred in carrying out the direction under Section 18(6) of the Act, subject to Section 18(8) of the Act.	
<b>3. Work areas and work sites</b>	
3.1	The power pursuant to Section 20(3) of the Act to, with a relevant authorisation and in accordance with Part 2 of the Act and any regulations made for the purposes of Part 2 of the Act, place signs on a road for the purpose of indicating a maximum speed to be observed by drivers while driving on, by or towards a work area or work site where workers are engaged, or works are in progress, at the direction of the Council or the Council's delegate.
3.2	The power pursuant to Section 20(4) of the Act to place speed limit signs on a road:
3.2.1	if the Council holds a permit issued by the Minister under Section 20 of the Act (a 'roadworks permit') and the signs are placed on the road in accordance with the permit; or
3.2.2	if:
3.2.2.1	the work is required to be undertaken by the Council as a matter of urgency; and
3.2.2.2	the signs are placed on the road in accordance with an approval of the Minister under Part 2 of the Act; and
3.2.2.3	the Minister is notified of the placement of the signs as soon as is practicable (and, in any case, within two hours after the signs are placed on the road); and
3.2.2.4	the signs are placed on the road for a period not exceeding 24 hours or such longer period as may be determined by the Minister on an application under Section 20(9) of the Act; or
3.2.3	if:
3.2.3.1	the signs will not relate to any prescribed roads; and
3.2.3.2	the signs are placed on the road in accordance with an approval of the Minister under Part 2 of the Act.
3.3	The power pursuant to Section 20(6) of the Act to make an application

	for a roadworks permit in a manner determined by the Minister (which may differ between applications according to factors determined by the Minister) and to accompany the application with the fee fixed by, or calculated in accordance with, the regulations.
3.4	The power pursuant to Section 20(9) of the Act to make an application to the Minister for an extension of the 24 hour period referred to in Section 20(4)(b)(v) of the Act:
3.4.1	by telephone or any other manner prescribed by the regulations; and
3.4.2	at least three hours before the end of that 24 hour period (unless the Minister is satisfied that there were good reasons for a delay in making the application).
<b>4.</b>	<b>Appeal to District Court</b>
4.1	The power pursuant to Section 20A(1) of the Act, if the Council having applied for an approval of the Minister under Section 17 of the Act or for a roadworks permit under Section 20 of the Act, is dissatisfied with a decision of the Minister in relation to the application, or in relation to an approval or permit granted as a result of the application, to appeal to the District Court against the decision.
<b>5.</b>	<b>Action to deal with false devices or hazards to traffic</b>
5.1	The power pursuant to Section 31(2) of the Act to remove from any road the care, control or management of which is vested in the Council and dispose of any false traffic control device or any device, structure or thing that the Delegate is satisfied might constitute a hazard to traffic.
<b>6.</b>	<b>Road Closing and Exemptions for Certain Events</b>
6.1	The power pursuant to Section 33(2) of the Act, to consent to an order under Section 33(1) of the Act to close a road in the Council's area.
<b>7.</b>	<b>Notice of Removal of Vehicle and Disposal of Vehicle if Unclaimed</b>
7.1	The duty pursuant to Section 40P(3) of the Act and subject to Section 40P(4) to offer a vehicle, which was removed by an officer of the Council under Section 40N of the Act and for which there had been notice given according to Section 40P(2) of the Act and the owner of the vehicle failed to take possession of the vehicle and pay all expenses in connection with the removal, custody and maintenance of the vehicle and of serving, posting or publishing the notice, within one month after service or publication of the notice in accordance with Section 40P(2) of the Act, for sale by public auction.
7.2	The power pursuant to Section 40P(4) of the Act, where a vehicle is

	offered for sale by public auction but is not sold at the auction or the relevant authority reasonably believes that the proceeds of the sale of the vehicle would be unlikely to exceed the costs incurred in selling the vehicle, to dispose of the vehicle in such manner as the Delegate thinks fit.
7.3	The duty pursuant to Section 40P(5) of the Act to apply the proceeds of the sale of a vehicle as follows:
7.3.1	firstly, in payment of the costs of and incidental to the sale;
7.3.2	secondly, in payment of the costs of and incidental to the removal, custody and maintenance of the vehicle and of the notice served, posted or published under this section; and
7.3.3	thirdly, in payment of the balance to the owner of the vehicle.
7.4	The power pursuant to Section 40P(6) of the Act, if after reasonable inquiry following sale of the vehicle the owner of the vehicle cannot be found, to pay the balance of the proceeds of the sale to the Council.
<b>8.</b>	<b>Council May Determine That Ticket for Parking be Obtained Without Fee</b>
8.1	The power pursuant to Section 86 of the Act, if the Council has installed, or determined that it will install, permissive parking signs to apply to a length of road or area, to (in addition to any other action the Council may be empowered to take by or under the Act):
8.1.1	determine that a ticket must be obtained for parking in the length of road or the area through the operation of parking ticket-vending machines installed or to be installed in or near the length of road or area without payment of a fee; or
8.1.2	vary or revoke a determination made under Section 86 of the Act.
<b>9.</b>	<b>Compensation Orders for Damage to Road Infrastructure</b>
	The power, pursuant to Section 163ZC(2) of the Act and in accordance with Section 163ZC(5) of the Act to make an application for a compensation order.
<b>10.</b>	<b>Assessment of Compensation</b>
10.1	The power pursuant to Section 163ZD(2) of the Act and in accordance with Section 163ZE of the Act to use in proceedings for the court to take into account in assessing the amount of any compensation:
10.1.1	any evidence not adduced in connection with the prosecution of the offence but adduced in connection with the making of the proposed order; and

10.1.2	any certificate of the Council, as the road authority stating that the Council maintains the road concerned; and
10.1.3	any other certificate of the Council as the road authority, such as a certificate:
10.1.3.1	estimating the monetary value of all or any part of the road infrastructure or of the damage to it; or
10.1.3.2	estimating the cost of remedying the damage; or
10.1.3.3	estimating the extent of the offender's contribution to the damage.
<b>11. Service of Certificates</b>	
11.1	The duty, pursuant to Section 163ZE(1) of the Act, if the Council, as the road authority, proposes to use a certificate referred to in Section 163ZD in proceedings, to serve a copy of the certificate on the defendant at least 28 working days before the day on which the matter is set down for hearing.
<b>12. Exemptions</b>	
12.1	The power pursuant to Section 174C(1) of the Act to exempt any person, or any persons of specified class, or any specified vehicle, or any vehicles of a specified class, from compliance with a prescribed provision of the Act, subject to the payment of such fee and to such other conditions (if any) as the Delegate thinks fit and specifies in the exemption.

**DELEGATIONS UNDER THE  
ROAD TRAFFIC (MISCELLANEOUS) REGULATIONS 2014**

<b>13. Event Management Plan</b>	
13.1	The power pursuant to Regulation 6(2) of the Road Traffic (Miscellaneous) Regulations 2014 to consult with an applicant in the preparation of an event management plan for the purpose of Section 33(1) of the Act.
13.2	The power pursuant to Regulation 6(2) of the Road Traffic (Miscellaneous) Regulations 2014 to consult with the Commissioner of Police or the Commissioner of Highways in the preparation of an event management plan for the purpose of Section 33(1) of the Act.

<b><u>DELEGATIONS UNDER THE ROAD TRAFFIC (ROAD RULES – ANCILLARY AND MISCELLANEOUS PROVISIONS) REGULATIONS 2014</u></b>	
<b>14. Permit Zones</b>	
14.1	The power pursuant to Regulation 17(2) of the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 to determine:
14.1.1	the class of permits required for vehicles to stop in a permit zone established by the Council;
14.1.2	the persons entitled to such permits;
14.1.3	any fees to be paid for such permits;
14.1.4	the conditions to which the permits will be subject (which may include conditions as to the period for which such permits remain in force and conditions as to the display of permits in vehicles).
	and to vary any such determination.
14.2	The power pursuant to Regulation 17(3) of the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 to issue permits in respect of permit zones to persons entitled to them, on payment of a fee (if any) and subject to the conditions, determined by the Delegate.
<b>15. Parking and Parking Ticket-Vending Machines or Parking Meters</b>	
15.1	The power pursuant to Regulation 22(2) of the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 if the Council has installed or determined that it will install permissive parking signs to apply to a length of road or an area, to determine fees that will be payable for parking in the length of road or the area by the operation of parking ticket-vending machines or parking meters, installed or to be installed in or near the length of road or area, and the power to vary such fees.

## ATTACHMENT B

### INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER

#### DELEGATIONS UNDER THE LIQUOR LICENSING ACT 1997

<b>0.</b>	<b>Application for Review of Commissioner's Decision</b>
	The power pursuant to Section 22(1) and subject to Sections 22(2) and (3) of the Liquor Licensing Act 1997 (the Act), to apply to the Court for a review of the Commissioner's decision.
<b>1.</b>	<b>Extension of Trading Area</b>
1.1	The power pursuant to Section 69(3)(e) of the Act, on application by a licensee who holds a licence authorising the sale of liquor for consumption on the licensed premises to the extent the authority conferred by the licence so that the licensee is authorised to sell liquor in a place adjacent to the licensed premises for consumption in that place, to approve or not approve the application for extension where the relevant place is under the control of the Council.
<b>2.</b>	<b>Rights of Intervention</b>
2.1	The power pursuant to Section 76(2) of the Act where licensed premises exist or premises propose to be licensed are situated in the Council area, to introduce evidence or make representations on any question before the licensing authority where proceedings are on foot or underway.
<b>3.</b>	<b>Noise</b>
3.1	The power pursuant to Section 106(2)(b) of the Act to lodge a complaint about an activity on, or the noise emanating from licensed premises, or the behaviour of persons making their way to or from licensed premises in the Council area with the Commissioner under Section 106(1).
3.2	The power pursuant to Section 106(4) of the Act to engage in conciliation between the parties facilitated by the Commissioner.
3.3	The power pursuant to Section 106(5) of the Act to request the Commissioner to determine the matter where the complaint is not to be conciliated, or is not resolved by conciliation under Section 106(4).
<b>4.</b>	<b>Disciplinary Action Before the Court</b>
4.1	The power pursuant to Section 120(1) and (2) of the Act to lodge a

<p>complaint, provided the subject matter of the complaint is relevant to the responsibilities of the Council and within whose area the licensed premises are situated, with the Court alleging that proper grounds for disciplinary action exists on those grounds stated in the complaint, against a specified person.</p>
<p><b>5. Commissioner's Power to Suspend or Impose Conditions Pending Disciplinary Action</b></p>
<p>5.1 The power pursuant to Section 120A(3) of the Act to apply to the Court for a review of the Commissioner's decision as if the Council were a party to proceedings before the Commissioner.</p>
<p><b>6. Control of consumption etc of liquor in public places</b></p>
<p>6.1 The power pursuant to Section 131(1ab) of the Act and subject to Section 131 of the Act, to, by notice in the Gazette, prohibit the consumption or possession or both of liquor in the public place or public places within the area of the Council specified in the notice during the period (not exceeding 48 hours) specified in the notice.</p>
<p>6.2 The power pursuant to Section 131(1ad) of the Act to, within 7 days after publishing a notice under Section 131(1ab) of the Act, give a copy of the notice to the Commissioner of Police.</p>
<p>6.3 The power pursuant to Section 131(1c) of the Act to vary or revoke a notice under Section 131(1ab) of the Act by further notice in the Gazette.</p>



## ATTACHMENT C

### INSTRUMENT OF DELEGATION TO THE CHIEF EXECUTIVE OFFICER

#### DELEGATIONS UNDER THE SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011

<b>1.</b>	<b>Power to Require Reports</b>
1.1	The power pursuant to Section 18(2) of the South Australian Public Health Act 2011 ( <b>the Act</b> ) to, if required by the Minister, provide a report on any matter relevant to the administration or operation of the Act.
1.2	The power pursuant to Section 18(3) of the Act to, if required by the Minister, in a case involving the Council provide a combined report with 1 or more other councils.
1.3	The power pursuant to Section 18(5) of the Act to provide the report in accordance with the requirements of the Minister.
<b>2.</b>	<b>Risk of Avoidable Mortality or Morbidity</b>
2.1	The power pursuant to Section 22(2) of the Act, if the Council receives a request under Section 22(1) of the Act, to consider the request and then respond in accordance with Section 22(3) of the Act to the Chief Public Health Officer within a reasonable time.
2.2	The power pursuant to Section 22(3) of the Act to include in a response under Section 22(2) of the Act details about:
2.2.1	any steps already being taken by the Council that may be relevant in the circumstances; and
2.2.2	any plans that the Council may have that may be relevant in the circumstances; and
2.3	any steps that the Council is willing to take in the circumstances; and
2.4	any other matter relating to the Council that appears to be relevant.
<b>3.</b>	<b>Cooperation Between Councils</b>
3.1	The power pursuant to Section 39(1) of the Act to, in performing the Council's functions or exercising the Council's powers under the Act, act in conjunction or partnership with, or cooperate or coordinate the Council's activities with, 1 or more other councils
3.2	The power pursuant to Section 39(2) of the Act to, if requested by the Chief

	Public Health Officer, cooperate with 1 or more other councils.
3.3	The power pursuant to Section 39(3) of the Act to, if the Council receives a request under Section 39(2) of the Act, within 28 days after receiving the request or such longer period as the Chief Public Health Officer may specify, furnish the Chief Public Health Officer with a written report on the action that the Council intends to take in response to the request.
<b>4.</b>	<b>Power of Chief Public Health Officer to Act</b>
4.1	The power pursuant to Section 40(2) of the Act to consult with the Chief Public Health Officer.
<b>5.</b>	<b>Council Failing to Perform a Function Under Act</b>
5.1	The power pursuant to Section 41(1) of the Act to consult with the Minister in relation to the Minister's opinion that the Council has failed, in whole or in part, to perform a function conferred on the Council under the Act.
5.2	The power pursuant to Section 41(6) of the Act to:
5.2.1	make written submissions to the Minister in relation to the matter within a period specified by the Minister; and
5.2.2	request in the written submissions to the Minister that the Minister discuss the matter with a delegation representing the Council; and
5.2.3	appoint a delegation representing the Council to discuss the matter with the Minister.
<b>6.</b>	<b>Transfer of Function of Council at Request of Council</b>
6.1	The power pursuant to Section 42(1) of the Act to request, in accordance with Section 42(2), of the Act that a function of the Council under the Act be performed by the Chief Public Health Officer.
6.2	The power pursuant to Section 42(10) of the Act to enter into an agreement with the Minister for the Minister to recover costs and expenses associated with the Chief Public Health Officer acting under Section 42 of the Act.
6.3	The power pursuant to Section 42(11) of the Act to request that the Minister vary or revoke a notice under Section 42 of the Act.
6.4	The power pursuant to Section 42(11) of the Act to consult with the Minister in relation to the Minister varying or revoking a notice under Section 42 of the Act.
<b>7.</b>	<b>Local Authorised Officers</b>
7.1	The power pursuant to Section 44(1) of the Act, subject to Section 45 of the Act, to, by instrument in writing, appoint a suitably qualified person to be a

	local authorised officer.
7.2	The power pursuant to Section 44(2) of the Act to make an appointment under Section 44 subject to such conditions or limitations as the Delegate thinks fit.
7.3	The power pursuant to Section 44(4) of the Act to direct a local authorised officer.
7.4	The power pursuant to Section 44(6) of the Act to vary or revoke an appointment at any time.
7.5	The power pursuant to Section 44(7) of the Act to notify the Chief Public Health Officer in accordance with Section 44(8) of the Act, if the Council or the Delegate:
7.5.1	makes an appointment under Section 44 of the Act; or
7.5.2	revokes an appointment under Section 44 of the Act.
7.6	The power pursuant to Section 44(9) of the Act to determine the number of local authorised officers who should be appointed for the Council's area and in determining the number of local authorised officers who should be appointed for the Council's area, take into account any policy developed by the Chief Public Health Officer for the purposes of Section 44 of the Act.
<b>8.</b>	<b>Identity Cards</b>
8.1	The power pursuant to Section 46(1) of the Act to issue in accordance with Section 46(2) of the Act to an authorised officer appointed under the Act an identity card in a form approved by the Chief Public Health Officer:
8.1.1	containing the person's name and a photograph of the person; and
8.1.2	stating that the person is an authorised officer for the purposes of the Act; and
8.1.3	setting out the name or office of the issuing authority.
<b>9.</b>	<b>Specific Power to Require Information</b>
9.1	The power pursuant to Section 49(1) of the Act to require a person to furnish such information relating to public health as may be reasonably required for the purposes of the Act.
<b>10.</b>	<b>Regional Public Health Plans</b>
10.1	The power pursuant to Section 51(1) of the Act to in accordance with Sections 51(2), (5), (6), (8), (9), (11), (12), (13) and (15) of the Act prepare and maintain a plan or, if the Minister so determines or approves, with a group of councils, prepare and maintain a plan, for the purposes of the

	operations of the Council or Councils under the Act (a regional public health plan).
10.2	The power pursuant to Section 51(10) of the Act, to, subject to Section 51(11), amend a regional public health plan at any time.
10.3	The power pursuant to Section 51(11) of the Act to, in relation to any proposal to create or amend a regional public health plan:
10.3.1	prepare a draft of the proposal; and
10.3.2	when the draft plan is completed, subject to Section 51(12) of the Act:
10.3.2.1	give a copy of it to:
	(a) the Minister; and
	(b) any incorporated hospital established under the <i>Health Care Act 2008</i> that operates a facility within the region; and
	(c) any relevant public health partner authority under Section 51(23); and
	(d) any other body or group prescribed by the regulations; and
10.3.2.2	take steps to consult with the public.
10.4	The power pursuant to Section 51(12) of the Act to, if required by the Minister, consult with the Minister, or any other person or body specified by the Minister, before the Council or the Delegate releases a draft plan under Section 51(11).
10.5	The power pursuant to Section 51(13) of the Act to, before bringing a regional public health plan into operation, submit the plan to the Chief Public Health Officer for consultation.
10.6	The power pursuant to Section 51(15) of the Act to take into account any comments made by the Chief Public Health Officer, SAPHC, and any other body within the ambit of a determination under Section 51(14) of the Act, at the conclusion of the consultation processes envisaged by Sections 51(13) and (14).
10.7	The power pursuant to Section 51(16) of the Act to then adopt a plan or amend a plan with or without alteration.
10.8	The power pursuant to Section 51(17) of the Act to undertake the processes set out in Section 51 of the Act in conjunction with the preparation and adoption of its strategic management plans under Section

	122 of the <i>Local Government Act 1999</i> (and the power if the delegate thinks fit, incorporate a regional public health plan into the Council's strategic management plans under that Act).
10.9	The power pursuant to Section 51(18) of the Act to provide in a regional public health plan, by agreement with the public health partner authority, for a public health partner authority to take responsibility for undertaking any strategy, or for attaining any priority or goal, under the plan.
10.10	The power pursuant to Section 51(19) of the Act to review a regional public health plan at least once in every 5 years.
10.11	The power pursuant to Section 51(20) of the Act to, in preparing and reviewing the Council's regional public health plan insofar as is reasonably practicable, give due consideration to the plans of other councils insofar as this may be relevant to issues or activities under the Council's plan.
10.12	The power pursuant to Section 51(21) of the Act to, when performing functions or exercising powers under the Act or any other Act, insofar as may be relevant and reasonable, have regard to the State Public Health Plan, any regional public health plan that applies within the relevant area and any other requirement of the Minister, and in particular to give consideration to the question whether the Council or the Delegate should implement changes to the manner in which, or the means by which, the Council or the Delegate performs a function or exercises a power or undertakes any other activity that has been identified in the State Public Health Plan as requiring change.
<b>11.</b>	<b>Reporting on Regional Public Health Plans</b>
11.1	The power pursuant to Section 52(1) of the Act to, in relation to a regional health plan for which the Council is responsible, on a 2 yearly basis, prepare a report that contains a comprehensive assessment of the extent to which, during the reporting period, the Council has succeeded in implementing its regional public health plan to the Chief Public Health Officer in accordance with Sections 52(2), (3) and (4) of the Act.
<b>12.</b>	<b>Action to Prevent Spread of Infection</b>
12.1	The power pursuant to Section 66(6) of the Act to recover as a debt costs and expenses reasonably incurred in exercising powers under Section 66(5) of the Act from the person who failed to take the required action.
12.2	The power pursuant to Section 66(9) of the Act to, if the Chief Public Health Officer informs the Council of the occurrence of a disease constituting a notifiable condition, take such action as is reasonably open to the Delegate to assist in preventing the spread of the disease.
<b>13.</b>	<b>Notices</b>
13.1	The power pursuant to Section 92(1) of the Act and subject to Sections

	92(2), (3), (4), (5) and (12) of the Act to issue a notice for the purpose of:
13.1.1	securing compliance with a requirement imposed by or under the Act (including the duty under Part 6 or a requirement imposed under a regulation or a code of practice under the Act); or
13.1.2	averting, eliminating or minimising a risk, or a perceived risk, to public health.
13.2	The power pursuant to Section 92(2) of the Act and subject to Section 92(12) of the Act, to, before issuing a notice to secure compliance with the general duty under Part 6 of the Act:
13.2.1	have regard to:
13.2.1.1	the number of people affected, or potentially affected, by the breach of the duty;
13.2.1.2	the degree of harm, or potential degree of harm, to public health on account of the breach of the duty;
13.2.1.3	any steps that a person in breach of the duty has taken, or proposed to take, to avoid or address the impact of the breach of the duty,
	and such other matters as the Delegate thinks fit; and
13.2.2	subject to Section 92 of the Act, give the person to whom it is proposed that the notice be given a preliminary notice in writing:
13.2.2.1	stating the proposed action, including the terms of the proposed notice and the period within which compliance with the notice will be required; and
13.2.2.2	stating the reasons for the proposed action; and
13.2.2.3	inviting the person show, within a specified time (of a reasonable period), why the proposed action should not be taken (by making representations to the Delegate or a person nominated to act on behalf of the Council).
13.3	The power pursuant to Section 92(2)(b)(iii) of the Act to nominate a person to act on behalf of the Council.
13.4	The power pursuant to Section 92(3) of the Act to, in a case where Section 92(2)(b) of the Act applies, after considering representations made within the time specified under Section 92(2)(b) of the Act:
13.4.1	issue a notice in accordance with the terms of the original proposal; or

13.4.2	issue a notice with modifications from the terms of the original proposal; or
13.4.3	determine not to proceed further under Section 92.
13.5	The power pursuant to Section 92(4) of the Act to:
13.5.1	not give notice under Section 92(2)(b) of the Act if the Delegate considers that urgent or immediate action is required in the circumstances of the particular case; and
13.5.2	not give further notice before issuing a notice with modifications under Section 92(3)(b) of the Act.
13.6	The power pursuant to Section 92(5) of the Act issue a notice under Section 92 of the Act:
13.6.1	in the form of a written notice served on the person to whom it is issued; and
13.6.2	specifying the person to whom it is issued (whether by name or by a description sufficient to identify the person); and
13.6.3	directing 2 or more persons to do something specified in the notice jointly; and
13.6.4	without limiting any other provision, in the case of a notice that relates to the condition of any premises, to any person who:
13.6.4.1	is the owner or occupier of the premises; or
13.6.4.2	has the management or control of the premises; or
13.6.4.3	is the trustee of a person referred to in Section 92(5)(i) or (ii) of the Act or is managing the affairs of such a person on some other basis; and
13.6.5	stating the purpose for which the notice is issued and giving notice of the requirement or the risk to which it relates; and
13.6.6	imposing any requirement reasonably required for the purpose for which the notice is issued including 1 or more of the following:
13.6.6.1	a requirement that the person discontinue, or not commence, a specified activity indefinitely or for a specified period or until further notice from a relevant authority;
13.6.6.2	a requirement that the person not carry on a specified activity except at specified times or subject to specified

	conditions;
13.6.6.3	a requirement that the person take specified action in a specified way, and within a specified period or at specified times or in specified circumstances;
13.6.6.4	a requirement that the person take action to prevent, eliminate, minimise or control any specified risk to public health, or to control any specified activity;
13.6.6.5	a requirement that the person comply with any specified code or standard prepared or published by a body or authority referred to in the notice;
13.6.6.6	a requirement that the person undertake specified tests or monitoring;
13.6.6.7	a requirement that the person furnish to a relevant authority specified results or reports;
13.6.6.8	a requirement that the person prepare, in accordance with specified requirements and to the satisfaction of the relevant authority, a plan of action to secure compliance with a relevant requirement or to prevent, eliminate, minimise or control any specified risk to public health;
13.6.6.9	a requirement prescribed under or for the purposes of the regulations; and
13.6.7	stating that the person may, within 14 days, apply for a review of the notice or institute an appeal against the notice under the provisions of the Act.
13.7	The power pursuant to Section 92(9) of the Act by written notice served on a person to whom a notice under Section 92 of the Act has been issued by the Delegate or the Council, vary or revoke the notice.
13.8	The power pursuant to Section 92(15) of the Act to, not comply with any other procedure, or hear from any other person, except as provided by Section 92 of the Act before the Delegate issues a notice under Section 92 of the Act.
<b>14.</b>	<b>Action on Non-compliance with Notice</b>
14.1	The power pursuant to Section 93(1) of the Act if the requirements of a notice under Part 12 of the Act are not complied with, to take any action required by the notice.
14.2	The power pursuant to Section 93(2) of the Act to authorise a person for the purpose of taking action on the Council's behalf under Section 93(1) of



	the Act.
14.3	The power pursuant to Section 93(4) of the Act to recover the reasonable costs and expenses incurred by the Council in taking action under Section 93 of the Act as a debt from the person who failed to comply with the requirements of the notice.
14.4	The power pursuant to Section 93(5) of the Act, if an amount is recoverable from a person by the Council under Section 93, to, by notice in writing to the person, fix a period, being not less than 28 days from the date of the notice, within which the amount must be paid by the person.
<b>15.</b>	<b>Action in Emergency Situations</b>
15.1	The power pursuant to Section 94(5) of the Act to recover the reasonable costs and expenses incurred by a local authorised officer in taking action under Section 94 from any person who caused the risk to which the action relates, as a debt.
<b>16.</b>	<b>Reviews – Notices Relating to General Duty</b>
16.1	The power pursuant to Section 95(13) of the Act to appear in proceedings before the Review Panel as a representative of the Council.
16.2	The power pursuant to Section 95(15) of the Act to make an application to the Review Panel to:
16.2.1	dismiss or determine any proceedings that appear:
16.2.1.1	to be frivolous or vexatious; or
16.2.1.2	to have been instituted for the purpose of delay or obstruction, or for some other improper purpose;
16.2.2	bring any proceedings to an end that appear:
16.2.2.1	to be more appropriate suited to proceedings before the District Court rather than the Review Panel; or
16.2.2.2	to be unable to be satisfactorily resolved (or resolved within a reasonable period) by proceedings before the Review Panel; or
16.2.3	bring any proceedings to an end for any other reasonable cause.
<b>17.</b>	<b>Appeals</b>
17.1	The power pursuant to Section 96(3) of the Act and subject to Section 96(4) of the Act, appeal to the District Court against the outcome of review proceedings under Division 3, Part 12 of the Act.

**SOUTH AUSTRALIAN PUBLIC HEALTH  
(LEGIONELLA) REGULATIONS 2013**

<b>18. Duty to Register High Risk Manufactured Water System</b>	
18.1	The power pursuant to Regulation 5(3) of the South Australian Public Health (Legionella) Regulations 2013 ( <b>the Legionella Regulations</b> ) to, on application made in a manner and form approved by the Council or Delegate and payment of the prescribed fee to the Council, register the high risk manufactured water system to which the application relates.
18.2	The power pursuant to Regulation 5(6) of the Legionella Regulations, to, on application made in a manner and form approved by the Council or Delegate and payment of the prescribed fee to the Council, renew the registration of the high risk manufactured water system to which the application relates.
<b>19. Register of High Risk Manufactured Water Systems</b>	
19.1	The power pursuant to Regulation 6(2) of the Legionella Regulations and subject to Regulation 6(3) of the Legionella Regulations to determine the manner and form of a register of high risk manufactured water systems registered by the Council.
19.2	The power pursuant to Regulation 6(3) of the Legionella Regulations to include in relation to each high risk manufactured water system on the register:
19.2.1	the type of water system; and
19.2.2	the address of the premises on which the water system is installed; and
19.2.3	the location of the water system on the premises; and
19.2.4	the full name and residential and business addresses of the owner of the premises; and
19.2.5	the full name, residential and business addresses, and residential and business telephone numbers, of the person nominated by the owner of the premises as being responsible for the operation and maintenance of the water system,
	and such other information as the Delegate thinks fit.
19.3	The power pursuant to Regulation 15(2) of the Legionella Regulations to, at least once in every 12 months, give the owner of each of the premises on which a high risk manufactured water system registered with the Council is

	installed, written notice:
19.3.1	requiring the owner, within the period specified in the notice:
19.3.1.1	to cause an inspection of the water system to be carried out by a competent person (not being the owner or person responsible for the operation and maintenance of the system); and
19.3.1.2	to arrange for a NATA accredited laboratory to conduct microbiological testing, in accordance with AS/NZS 3896:
	(a) of at least 1 sample of water taken from a cooling water system; and
	(b) of at least 2 samples of water taken from a warm water system,
	to determine the presence and number of colony forming units of Legionella in the water; and
19.4	requiring the owner to submit to the Council written reports setting out the findings of the inspection and the results of the microbiological testing within 1 month of receiving the reports.
<b>20.</b>	<b>Power of Council to Require Microbiological Testing in Other Circumstances</b>
20.1	The power pursuant to Regulation 16(1) of the Legionella Regulations, if:
20.1.1	the Council is investigating the occurrence of Legionellosis in the near vicinity of premises on which a high risk manufactured water system is installed; or
20.1.2	the Council or Delegate has reason to believe that a high risk manufactured water system installed on premises situated in its area is not being maintained as required by these regulations,
	to give the owner of the premises written notice:
20.1.3	requiring the owner (either immediately or within a period specified in the notice) to arrange for a NATA accredited laboratory to conduct microbiological testing, in accordance with AS/NZS 3896, of water taken from the system, to determine the presence and number of colony forming units of Legionella in the water; and
20.1.4	requiring the owner to submit to the Council a written report setting out the results of the microbiological testing within 24 hours of receiving the report.

<b>21. Fees</b>	
21.1	The power pursuant to Regulation 21(3) of the Legionella Regulations, if a person is liable to pay a fee to the Council, to give the person written notice requiring the person to pay the fee within the period specified in the notice.
21.2	Deliberately left blank.
21.3	Deliberately left blank.

### SOUTH AUSTRALIAN PUBLIC HEALTH (WASTEWATER) REGULATIONS 2013

<b>22. Relevant Authority</b>	
22.1	The power pursuant to Regulation 6(1)(b) of the South Australian Public Health (Wastewater) Regulations 2013 ( <b>the Wastewater Regulations</b> ) to, agree to act as the relevant authority for a matter relating to an on-site wastewater system with a capacity that does not, or will not, on completion of wastewater works, exceed 40 EP and that is located or to be located in another council area if the system is to be operated by another council or wastewater works related to the system are to be undertaken by another council, or by a person acting in partnership, or in conjunction with that other council.
<b>23. Public Notification of Proposed Community Wastewater Management System</b>	
23.1	The power pursuant to Regulation 8(1) of the Wastewater Regulations to, if the Council proposes to establish a community wastewater management system for the whole or part of its area in the interests of public and environmental health, to give notice to the owners of land in the area affected by the proposal containing the prescribed details relating to the proposal and inviting submissions in relation to the proposal within a period (which must be at least 21 days) specified in the notice.
<b>24. Connection to Community Wastewater Management System</b>	
24.1	The power pursuant to Regulation 9(1) of the Wastewater Regulations and subject to Regulation 9(2) of the Wastewater Regulations on obtaining a wastewater works approval for a community wastewater management system, to, by written notice, require the operator of an on-site wastewater system:
24.1.1	to connect the system to the community wastewater management system; and
24.1.2	for that purpose, to complete and submit an application to the Council, within the period specified in the notice, for a wastewater

	works approval for:
	24.1.2.1 the connection; and
	24.1.2.2 if necessary, consequential alterations to the on-site wastewater system.
24.2	The power pursuant to Regulation 9(4) of the Wastewater Regulations, if the operator of an on-site wastewater system does not submit an application within the period specified in a notice under Regulation 9(1) of the Wastewater Regulations, to grant a wastewater works approval for the required wastewater works as if the application had been made.
24.3	The power pursuant to Regulation 9(6) of the Wastewater Regulations, if wastewater works are not carried out in accordance with a wastewater works approval for the connection of an on-site wastewater system to a community wastewater management system required under Regulation 9 of the Wastewater Regulations, to cause the requirements to be carried out (and a person authorised to do so by the Council may enter land at any reasonable time for the purposes of carrying out the relevant work).
24.4	The power pursuant to Regulation 9(6) of the Wastewater Regulations to if wastewater works are not carried out in accordance with a wastewater approval for the connection of an on-site wastewater system to a community wastewater management system required under Regulation 9 of the Wastewater Regulations, authorise a person to enter land at any reasonable time for the purpose of carrying out the relevant work.
24.5	The power pursuant to Regulation 9(7) of the Wastewater Regulations to recover as a debt the costs and expenses reasonably incurred in exercising a power under Regulation 9(6) of the Wastewater Regulations and the prescribed fee that would have been payable had the application been made as required under Regulation 9(1) of the Wastewater Regulations from the person who failed to comply with the notice.
<b>25.</b>	<b>Exemptions</b>
25.1	The power pursuant to Regulation 10(3) of the Wastewater Regulations to give an exemption by written notice and subject to conditions determined by the Delegate and stated in the notice.
25.2	The power pursuant to Regulation 10(4) of the Wastewater Regulations to vary or revoke an exemption by further written notice to the holder of the exemption.

<b>26. Exemptions From Prescribed Codes</b>	
26.1	The power pursuant to Regulation 15(3) of the Wastewater Regulations to give an exemption by written notice and is subject to conditions determined by the Delegate and stated in the notice.
26.2	The power pursuant to Regulation 15(5) of the Wastewater Regulations to vary or revoke an exemption by further written notice to the holder of the exemption.
<b>27. Application</b>	
27.1	The power pursuant to Regulation 23(2) of the Wastewater Regulations to, by written notice, ask the applicant to provide the Council with further technical specifications, information or documents relevant to the application or to modify the technical specifications submitted for approval.
<b>28. Determination of Application</b>	
28.1	The power pursuant to Regulation 24(1) of the Wastewater Regulations to refuse to grant a wastewater works approval:
28.1.1	if the applicant fails to satisfy the Delegate of either or both of the following:
28.1.1.1	that the technical specifications for the wastewater works comply with the prescribed codes;
28.1.1.2	that the wastewater works will not, if undertaken in accordance with the conditions of approval, adversely affect or threaten public or environmental health; or
28.1.2	for any other sufficient reason.
28.2	The power pursuant to Regulation 24(2) of the Wastewater Regulations, if an application for a wastewater works approval relates to the connection of a community wastewater management system to SA Water sewerage infrastructure or a significant increase in the amount of wastewater to be discharged from a community wastewater management system to SA Water sewerage infrastructure, to give SA Water a reasonable opportunity to comment on the application and take into account any comments so made.
<b>29. Conditions of Approval</b>	
29.1	The power pursuant to Regulation 25(2) of the Wastewater Regulations to impose:
29.1.1	any 1 or more of the following prescribed expiable conditions:
29.1.1.1	a condition that sets out mandatory notification stages

	during the progress of wastewater works when a person is required to notify the Council in a specified manner and stop the work pending an inspection carried out at the person's expense;
29.1.1.2	a condition that requires the display of specified notices on the premises on which the wastewater system is located;
29.1.1.3	a condition that requires a person to monitor the performance of the wastewater system in a specified manner (including by inspections carried out at specified times at the person's expense) and to provide the Council with specified information in a specified manner and at specified times;
29.1.1.4	a condition that provides that specified material must not, or that only specified material may, be discharged into, or from, the wastewater system;
29.1.1.5	a condition that requires the wastewater system to be operated, maintained or serviced by a person of a specified class;
29.1.1.6	a condition that requires records of a specified kind to be created, maintained, and provided to the Council; or
29.1.2	any other conditions including any 1 or more of the following:
29.1.2.1	a condition that requires decommissioning of the wastewater system:
	(a) after a specified trial period; or
	(b) in specified circumstances; or
	(c) on written notice to the operator of the system;
29.1.2.2	a condition that requires a wastewater system to be connected to a community wastewater management system;
29.1.2.3	a condition that prevents activities that would adversely affect the operation or maintenance of a drain or treatment or disposal system or the reuse of wastewater from the wastewater system;
29.1.2.4	a condition that requires a wastewater system to have various access points for maintenance or inspection (raised to or terminating at surface level, or as required

	by the Council);
29.1.2.5	a condition that provides that a wastewater system must not be used unless or until it has been inspected or tested by an independent wastewater engineer and the Council supplied with a certificate given by that expert certifying that the wastewater works have been undertaken in accordance with the approved technical specifications;
29.1.2.6	a condition that otherwise specifies requirements relating to:
	(a) the installation of the waste watersystem; or
	(b) the decommissioning of the wastewater system; or
	(c) the connection of the wastewater system to a community wastewater management system or SA Water sewerage infrastructure or the disconnection of the wastewater system from a community wastewater management system or from SA Water sewerage infrastructure; or
	(d) the operation, servicing and maintenance of the wastewater system; or
	(e) the reuse or disposal of wastewater from the wastewater system.
29.2	The power pursuant to Regulation 25(3) of the Wastewater Regulations to impose a condition of approval that:
29.2.1	provides that a matter or thing is to be determined according to the discretion of the Council or some other specified person or body; and
29.2.2	operates by reference to the manuals referred to in a product approval for the wastewater system; and
29.2.3	operates by reference to a specified code as in force at a specified time or as in force from time to time.
29.3	The power pursuant to Regulation 25(6) of the Wastewater Regulations to, on application and payment of the prescribed fee, by written notice to the applicant, vary or revoke a condition of a wastewater works approval.
29.4	The power pursuant to Regulation 25(7) of the Wastewater Regulations to, on the Delegate's own initiative, by written notice to the operator of a wastewater system to which a wastewater works approval applies, vary or revoke a condition of the approval or impose a further condition, provided



	that the variation, revocation or imposition does not take effect until at least 6 months after the giving of the notice unless:
29.4.1	the operator consents; or
29.4.2	the Delegate states in the notice that, in his/her opinion, the variation, revocation or imposition is necessary in order to prevent or mitigate significant harm to public or environmental health or the risk of such harm.
<b>30.</b>	<b>Expiry of Approval</b>
30.1	The power pursuant to Regulation 26(2) of the Wastewater Regulations to, on application and payment of the prescribed fee, postpone the expiry of a wastewater works approval for a specified period.
<b>31.</b>	<b>Registers of Wastewater Works Approvals</b>
31.1	The power pursuant to Regulation 27(3) of the Wastewater Regulations, to extend the registers to include wastewater works approvals granted under the revoked regulations.
31.2	The power pursuant to Regulation 27(6) of the Wastewater Regulations to include in the registers other information considered appropriate by the Delegate.
<b>32.</b>	<b>Requirement to Obtain Expert Report</b>
32.1	The power pursuant to Regulation 29(1) of the Wastewater Regulations, if the Delegate suspects on reasonable grounds that a wastewater system is adversely affecting or threatening public or environmental health, to give the operator of the system a written notice requiring the operator to obtain and provide to the Council a written report from an independent wastewater engineer within a specified period addressing specified matters.
32.2	The power pursuant to Regulation 29(3) of the Wastewater Regulations, if the requirements of a notice under Regulation 29 of the Wastewater Regulations are not complied with to obtain the required report and recover the costs and expenses reasonable incurred in doing so from the person who failed to comply with the notice, as a debt.
32.3	The power pursuant to Regulation 29(3) of the Wastewater Regulations, to authorise a person to enter land at any reasonable time for the purposes of the report.
<b>33.</b>	<b>Deliberately left blank</b>

**SOUTH AUSTRALIAN PUBLIC HEALTH (GENERAL)  
REGULATIONS 2013**

<b>34. Non-compliance with Notices (Section 93(6) of Act)</b>	
34.1	The power pursuant to Regulation 5B(2) of the South Australian Public Health (General) Regulations 2013 (the General Regulations), for the purposes of the creation of a charge on land under Section 93 of the Act, to deliver to the Registrar-General a notice, in a form determined by the Minister on the recommendation or with the approval of the Registrar-General:
34.1.1	setting out the amount recoverable under Section 93 of the Act; and
34.1.2	setting out the land in relation to which the relevant action was taken; and
34.1.3	requesting the Registrar-General to make a notation under Regulation 5B of the General Regulations in relation to the relevant land.
34.2	The power pursuant to Regulation 5B(8) of the General Regulations, if or when the amount to which the charge relates is paid, to by further notice in writing to the Registrar-General (being a notice in a form determined by the Minister on the recommendation or with the approval of the Registrar-General) cancel the charge.

**SOUTH AUSTRALIAN PUBLIC HEALTH (FEES)  
REGULATIONS 2018**

<b>35. Refund and Recovery of Fees</b>	
35.1	The power pursuant to Clause 2(1) of Schedule 1 of the South Australian Public Health (Fees) Regulations 2018 ( <b>the Fees Regulations</b> ), to, where the Council is the relevant authority within the meaning of the respective regulations specified in Schedule 1 of the Fees Regulations, refund, reduce or remit payment of a fee payable under those regulations if the delegate considers that appropriate in the circumstances.
35.2	The power pursuant to Clause 2(2) of the Fees Regulations to recover a fee payable to the Council by action in a Court of competent jurisdiction as a debt due to the Council.

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## Workshop Purpose:

*To outline findings from the 2019 Sustainability Incentives Scheme review and seek Elected Member feedback on potential changes.*

**PROGRAM: SUSTAINABILITY**

AUTHOR: Peter Natrass | APPROVING OFFICER: Michelle English

The Committee Meeting - Agenda - 5 March 2019

ONE OF THE  
WORLD'S FIRST  
CARBON NEUTRAL  
CITIES AND AN  
INTERNATIONAL  
LEADER IN  
ENVIRONMENTAL  
CHANGE

GREEN



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## KEY MESSAGES:

GREEN  
OUTCOME



- The Sustainability Incentives Scheme (SIS) supports the City of Adelaide community to install selected sustainable energy and water technologies and achieve our ambition for Adelaide to be one of the world's first carbon neutral cities.
- There has been very strong demand for rebates over the last two years, including Australia's first rebate for energy storage.
- Over the last 3.5 years, 455 approved applications have provided \$905,000 of rebates (jointly funded by CoA and SA Government) and catalysed over \$7.3 million of community investment in the City of Adelaide.
- 2018/19 funding of \$294,000 (including \$100,000 from the SA Government) has now been fully committed and the SIS closed to new applications.
- A major review of the SIS has been completed to consider technology and market developments, including falling technology prices and the emergence of other programs and rebates.
- Review findings include:
  - Barriers remain for the uptake of some technologies and practices
  - Amendments may be appropriate to address technology and market maturation, as well as support new areas of sustainability leadership consistent with the history of the scheme.
- Elected Member feedback is sought on possible amendments to the SIS for implementation from 1 July 2019.

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## KEY QUESTIONS:



### KEY QUESTION

**Do the Elected Members have any feedback about the proposed amendments to the Sustainability Incentives Scheme (SIS)?**

### KEY QUESTION

**Do Elected Members have views on the proposed revision to the SIS objectives?**

### KEY QUESTION

**Do the Elected Members have any feedback about proposed amendments to SIS eligibility?**

### KEY QUESTION

**Do Elected Members have views on the proposed SIS transition plan?**

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## IMPLICATIONS:

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OUTCOME



IMPLICATION	COMMENT
Policy	<p><b>City of Adelaide 2016-2020 Strategic Plan</b> – “Commit through to June 2020 to continue the Sustainability Incentives Scheme, with annual reviews of incentive funding budget allocations” and “Achieve adoption of sustainable commercial practices through incentives, purchasing approaches, waste services and regulation”.</p> <p><b>Carbon Neutral Strategy 2015-2025</b> – Outcome 3 – Council Priority “Provide financial and non-financial incentives for excellence and celebrate all areas of community leadership”.</p>
Consultation	Targeted discussions have occurred in relation to barriers to the uptake of sustainable technologies and practices.
Resource	The Sustainability Incentives Scheme (SIS) has been operating since 2008/2009 and is funded annually through normal Business Plan and Budget processes as a part of the Climate Change Action Initiatives Fund.
Risk / Legal / Legislative	Not arising as a result of this report.
Opportunities	Updates will maintain the SIS as a nationally leading community sustainability initiative.

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## BUDGET / FINANCIAL IMPLICATIONS:

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OUTCOME



IMPLICATION	COMMENT:
<b>18/19 Budget Allocation</b>	\$294,000 – this budget is fully committed for 2018/19.
<b>18/19 Budget Reconsideration (if applicable)</b>	Not proposed.
<b>Proposed 19/20 Budget Allocation</b>	Funding amount to be confirmed. Funding will be provided through the Climate Change Action Initiatives Fund through the normal Business Plan and Budget process.
<b>Ongoing Costs (eg maintenance cost)</b>	Not as a result of this report.
<b>Life of Project or Life Expectancy of Asset</b>	Not as a result of this report.
<b>Other Funding Sources</b>	\$100,000 of the 2018/19 budget is grant funding from the Government of South Australia.

# SUSTAINABILITY INCENTIVES SCHEME

## CURRENT REBATES:

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OUTCOME



### Overview

- The Sustainability Incentives Scheme (SIS) supports the City of Adelaide (CoA) community to install up to eight (8) different water and energy technologies. Following completion of eligible works by a tenant or owner, the SIS provides a rebate of:

Solar PV	Up to \$5,000
Energy storage (battery) system	Up to \$5,000
LED lighting upgrades	Up to \$1,000
Energy monitoring system	Up to \$1,000
Solar or heat pump boosted hot water systems	Up to \$1,000
Smart load control system (hot water systems)	Up to \$500
Rainwater tanks	Up to \$500 or \$3,000 for communal use in apartment
Bicycle charging point	Up to \$250
Electric vehicle charging point	Up to for \$1,000 fast, \$5,000 super-fast
Energy efficiency upgrades in apartment buildings	Up to \$5,000 per financial year
NABERS energy rating for office tenants	Up to \$2,500

- The SIS is reviewed on a biannual basis to consider alignment of rebates with technology and market developments. This may include falling technology prices and the emergence of other programs and rebates.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

ACHIEVEMENTS - JULY 2015 to JANUARY 2019:

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Between July 2015 and January 2019, 455 approved applications have provided over \$905,000 of rebates and catalysed over \$7.3 million of community investment in the City of Adelaide.

Over  
**\$905,000**  
in rebates  
by City of  
Adelaide and  
SA Government

Over **\$7.3**  
**million**  
invested in  
the city

**8**  
Sustainable  
Technologies

**\$7.78**  
leveraged  
for every  
\$1 spent

**455**  
Approved  
applications

# SUSTAINABILITY INCENTIVES SCHEME

ALL APPROVED REBATES JULY 2015 – FEBRUARY 2019:

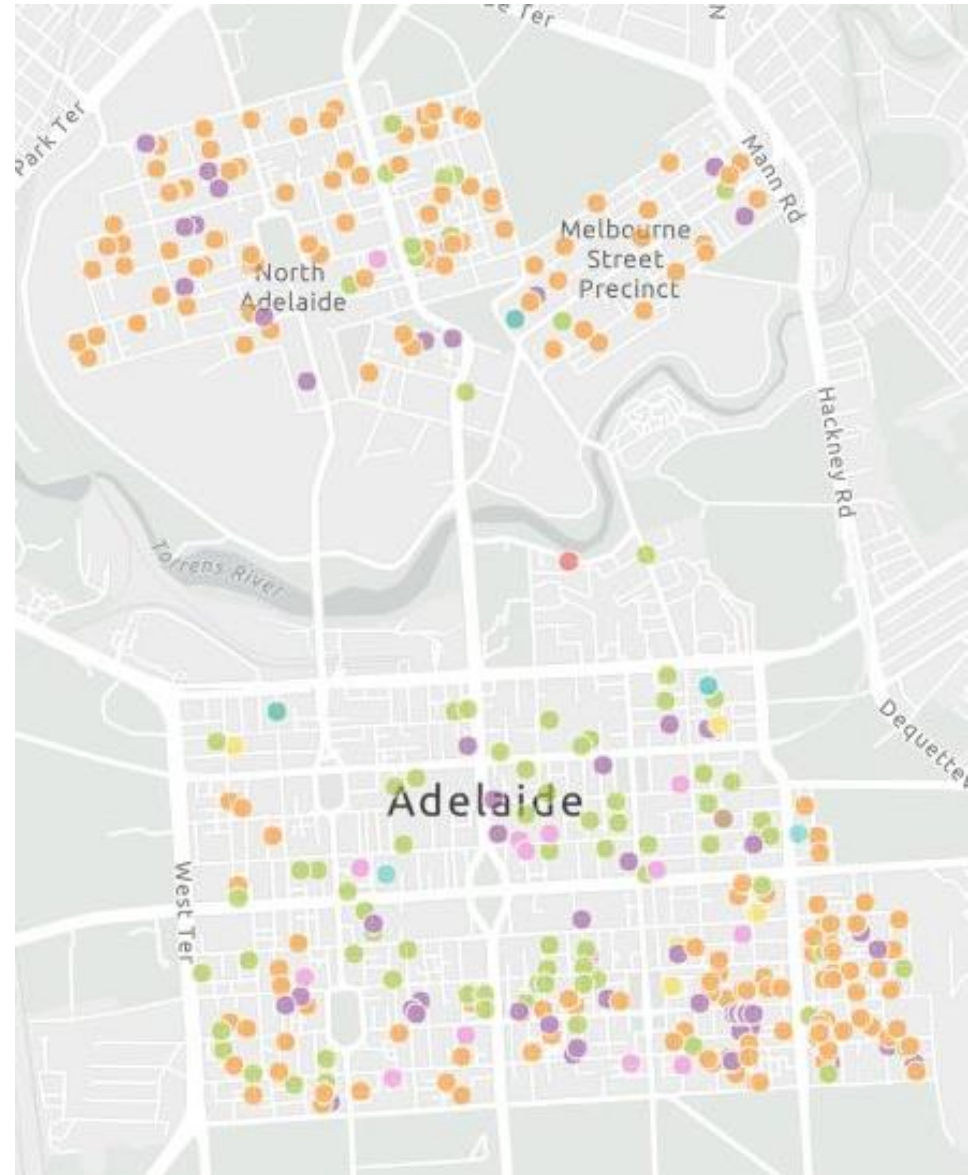
GREEN  
OUTCOME



## Legend

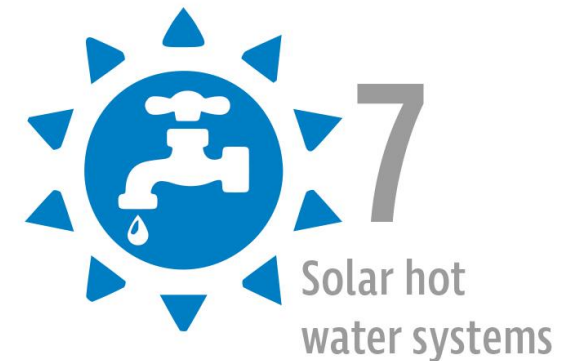
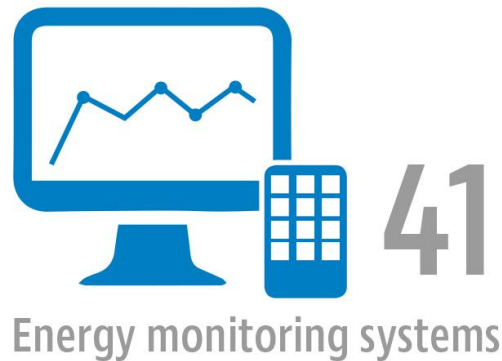
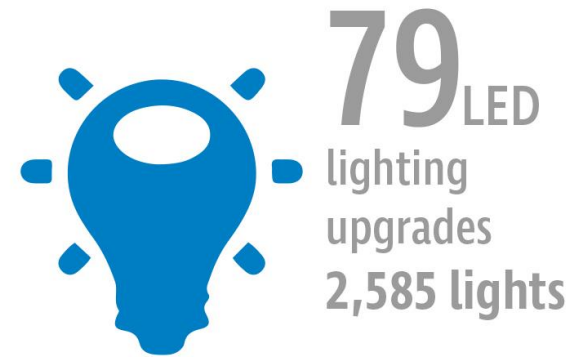
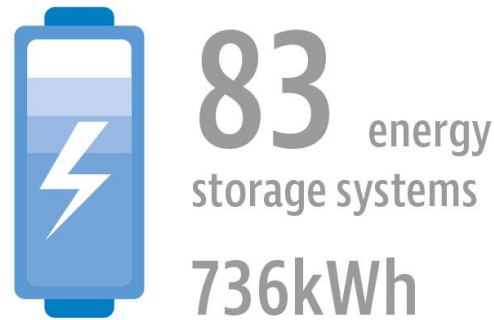
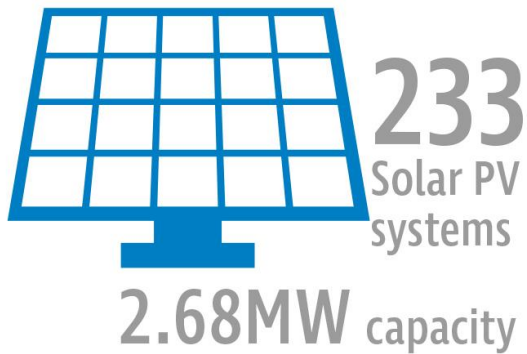
	<b>Business</b>
	<b>Educational</b>
	<b>Not for Profit</b>
	<b>Residential – common property</b>
	<b>Residential – house</b>
	<b>Residential – social</b>
	<b>Residential – strata</b>
	<b>Sports Club</b>

Geographic distribution of all rebates provided  
1 July 2015 and 12 February 2019





## Highlights

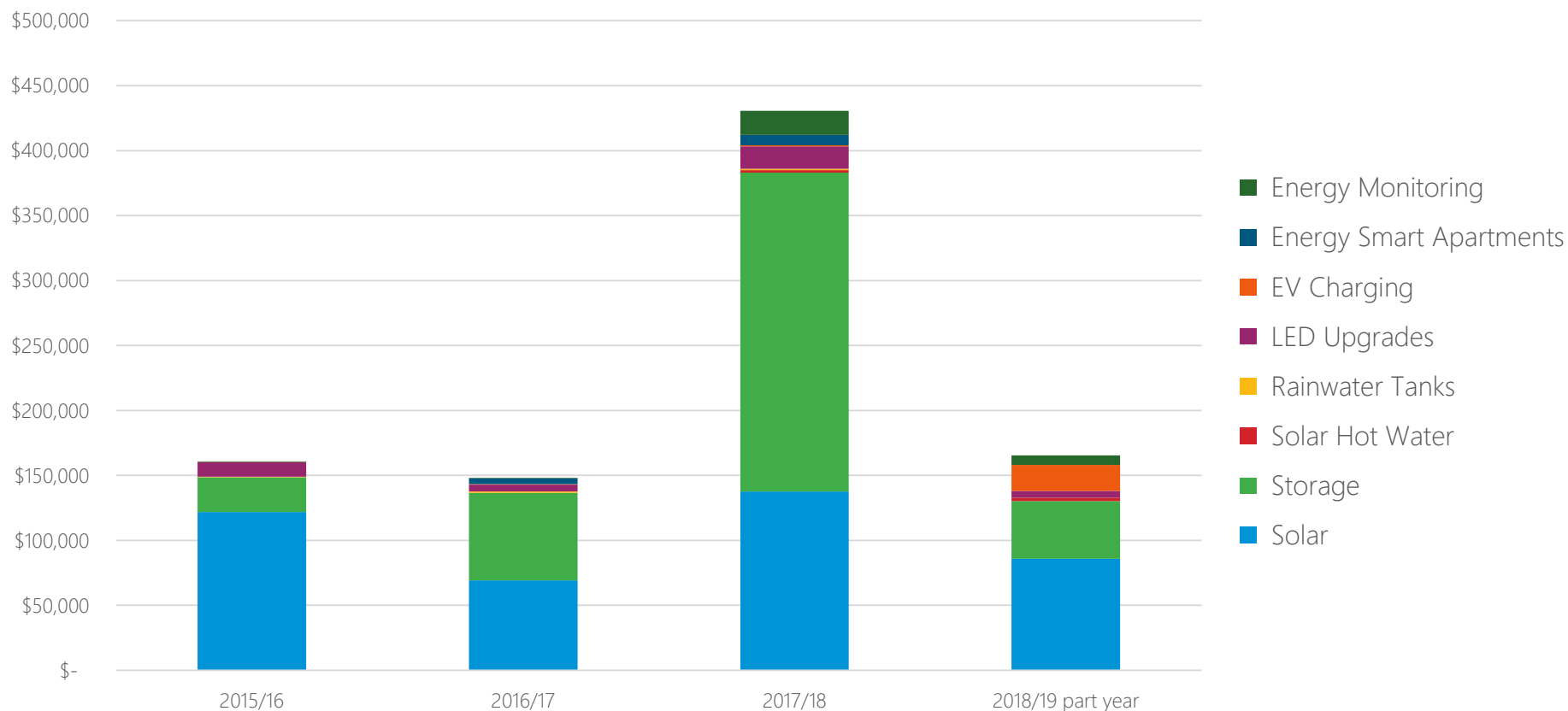


# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## REBATE PAYMENTS BY TECHNOLOGY:

An annual breakdown of rebate payments by technology type is shown below.

Sustainability Incentives Scheme Investment across technology types  
(1 July 2015 – 12 February 2019)



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## REBATE PAYMENTS BY LAND USE AND TECHNOLOGY:

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### Funding by customer type



66%  
Residential



26%  
Commercial



8%  
Other

### Applications by technology type



52%  
Applications for  
Solar PV



18%  
Applications  
for energy storage  
(batteries)



30%  
Applications for other

### Funding by technology type



47%  
Solar PV



42%  
Energy storage  
(batteries)



11%  
Other



### Key Finding 1 - Barriers Remain

- Whilst uptake is accelerating, tenants, businesses and concession card holders continue to have lower uptake of sustainable technologies than conventional dwellings due to:
  - higher costs
  - project complexity and scale, and/or
  - the requirement for landlord or third party consent including Development Approval.
- Apartment and commercial buildings are not integrating sustainable technologies due to:
  - increased construction cost that may not be recoverable from first owners or tenants
  - community corporation consent is often required
  - increased project complexity (eg electrical service design, metering and billing), and
  - higher installation costs.
- The cost of energy storage for non-residential premises remains high as these premises:
  - are ineligible for the South Australian Government's Home Battery Scheme
  - require landlord or third party consent including Development Approval, and
  - typically require larger systems to be effective.
- The current SIS requirement for energy storage to be coupled with solar PV is not always practical for non-residential premises due to roof access and over-shadowing in a city environment.

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## KEY FINDINGS OF SIS REVIEW:



### Key Finding 2 – Amendments to the Scheme may be required

#### Rebate updates

- Rebate criteria may need adjustment to effectively target emerging technologies, ongoing barriers and community need.

#### Technology and market maturation

- As a result of technology and market developments, consideration could be given to redirecting rebate funding to emerging sustainable technologies where there is no current Government or industry rebate.

#### New areas of focus

- Rebates could be offered that catalyse community-leading action in carbon neutral buildings, events and organisations.

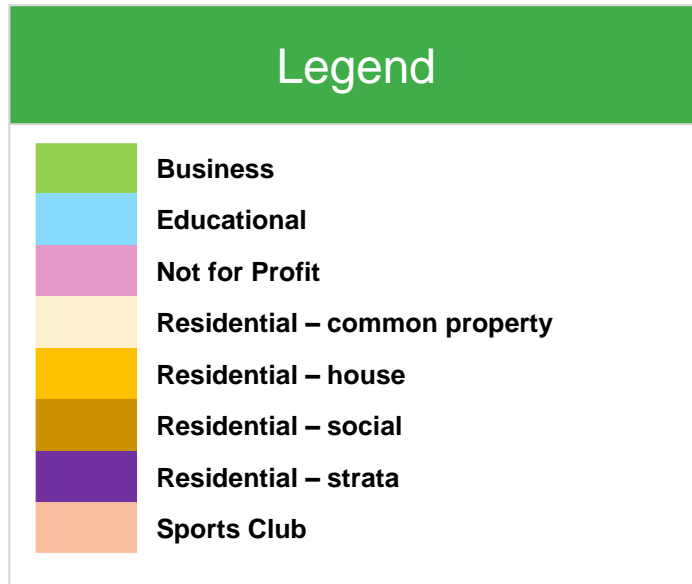
#### Pre-installation commitment agreements

- Highly effective tool for improving funding certainty for applicants, however further time is required by major projects to enable construction.

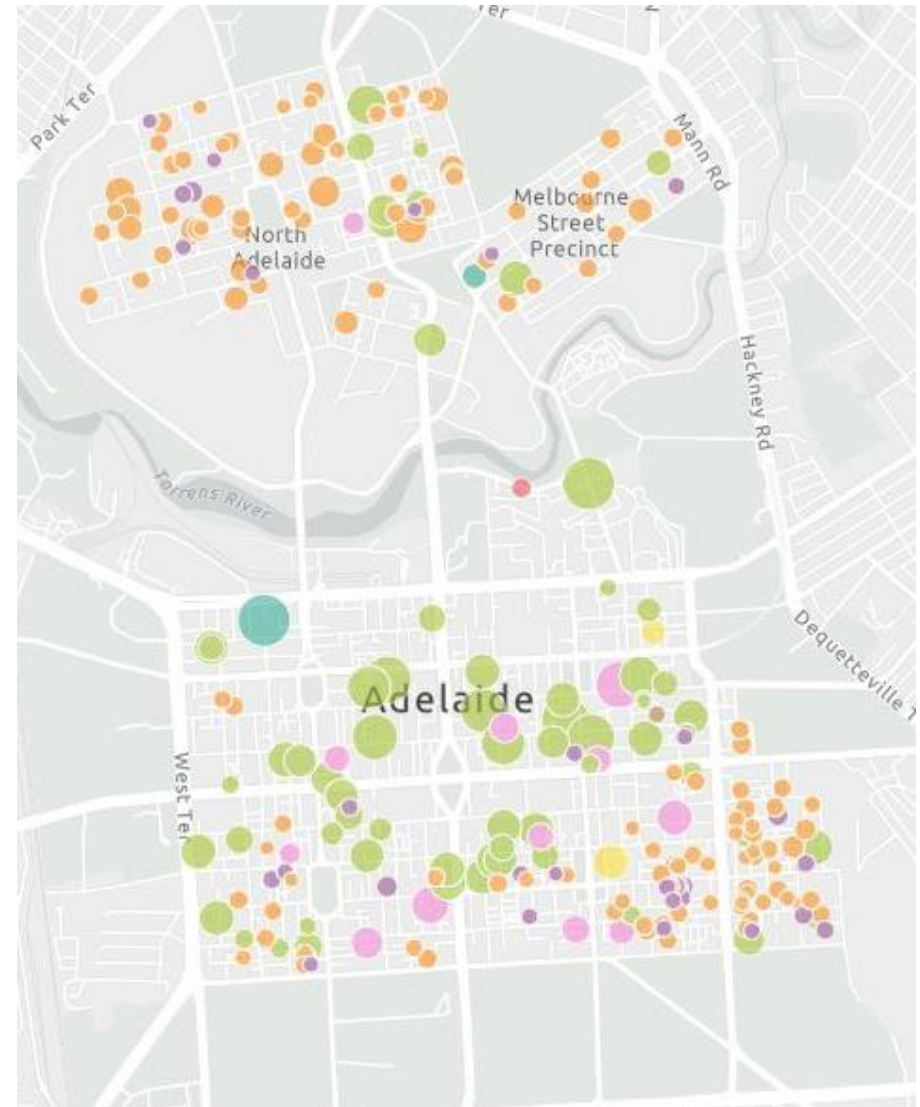
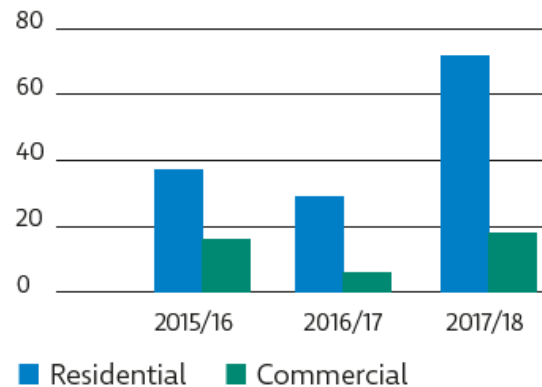
# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## SOLAR PV REBATES 1 JULY 2015 – 12 FEBRUARY 2019:

GREEN  
OUTCOME



PV system numbers by year



\* Larger circles indicate larger systems (ranging from smallest 1.5kW to largest 2,793 kW)



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## SOLAR PV FINDINGS AND OPPORTUNITIES:



### Conventional Residential Dwellings Market Trends

- The average cost of a solar PV system has significantly reduced and is now a cost effective alternative for most residential premises.
- The SA Government now provides interest free loans for the installation of solar PV systems.

### Business Premises, Multi-storey and Strata/Community Title Residential and Commercial Buildings Market Trends

- The current rebate is not designed specifically for multi-storey buildings.
- Solar PV system costs and barriers remain (eg community corporation consent).

The SIS review found that the rebate for solar PV could be amended as below.

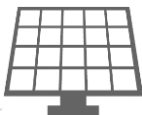
### Opportunities to realign solar PV rebates to current market barriers

Option 1 - Discontinue rebates for all residential solar PV systems.

Option 2 - Discontinue rebates for all residential solar PV systems with the exception of concession card holders and tenants.

Option 3 - Provide rebates to multi-storey and strata/community title buildings only (may consider staged phasing out).

Option 4 - Provide a new rebate for shared solar. It would support onsite generation of renewable electricity for multi-storey and strata/community title buildings that is shared and/or resold between multiple premises within the building.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## ENERGY STORAGE FINDINGS AND OPPORTUNITIES:

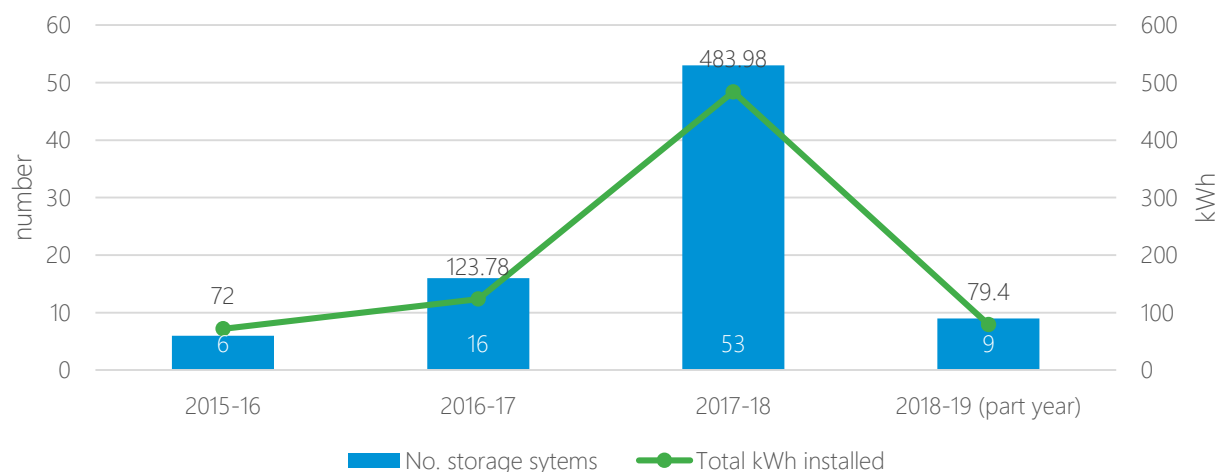
### Market Trends

- The State Government's Home Battery Scheme (HBS) now provides an equivalent rebate of up to \$6,000 for residential premises.
- Applicants currently able to access both HBS and SIS rebates (totalling up to \$11,000).
- The cost of energy storage remains high and non-residential premises are ineligible for the HBS rebate.

The SIS review found the energy storage rebate could be amended as below.

### Opportunity to realign energy storage rebates to current market barriers

Option 1 – Amend the scheme to provide rebates for non-residential energy storage systems only.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## ELECTRIC VEHICLES FINDINGS AND OPPORTUNITIES:

### Market Trends

- New electric vehicle charging rates have increased fourfold over the last four (4) years up to ~400kW.
- There are new types of charging stations that can communicate with the electricity grid in a ‘two way’ exchange that assists with active electricity load control in a modern, smart grid. A barrier to this technology is the upfront cost, but it can support investment attraction and business model innovation.

The SIS review found the electric vehicle rebate could be amended as below.

### Opportunities to realign EV charging rebates to current market trends

Option 1 - Increase the threshold for the “50% up to \$5,000 rebate” for high power output charging stations from 20kW to 50kW.

Option 2 - Provide a new rebate that encourages ‘vehicle to grid’ (V2G) enabled charging stations. This technology allows electric vehicle batteries to store surplus energy to power homes or sell it back to electricity utilities, balancing fluctuations in energy demand.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## SMART AND CONTROLLED LOADS (OFF-PEAK ELECTRICITY)

### FINDINGS AND OPPORTUNITIES:

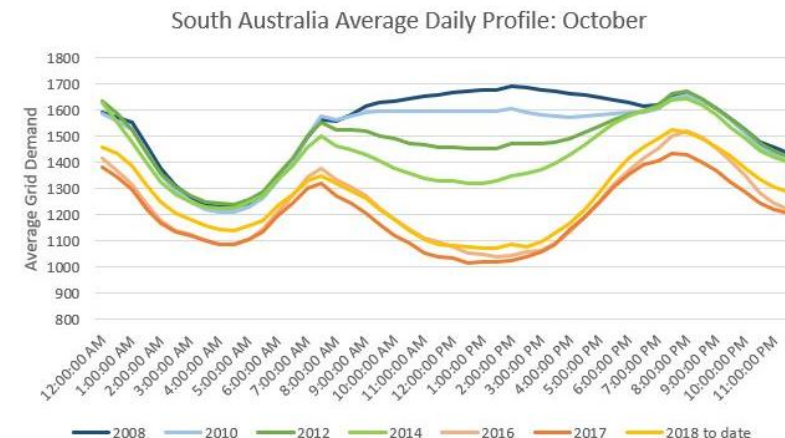
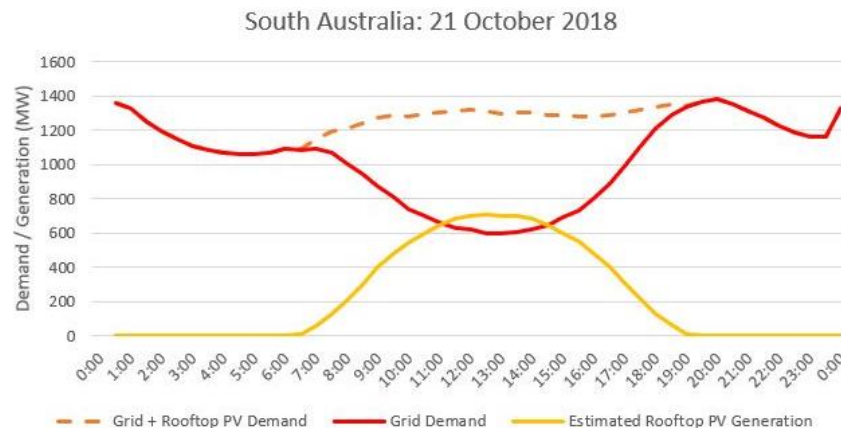
#### Market Trends

- Rapid uptake of solar PV in South Australia is resulting in large amounts of renewable energy being generated in the middle of the day (see graphs below from Australian Electricity Market Operator).
- SA Power Networks has introduced daytime off-peak electricity tariffs (11am to 3pm) to encourage households to shift electricity demand for selected devices (eg under-floor heating, pool pumps and electric vehicle charging) to the middle of the day to utilise surplus renewable electricity. Similar tariffs are under-consideration for commercial premises.

The SIS review found the hot water systems smart controlled load rebate could be amended as below.

#### Opportunity to realign controlled load rebates to current technological and market trends

Option 1 – Extend the current rebate to support electrical work required to access a controlled load ‘off peak’ tariff.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## SUSTAINABILITY RATING TOOLS FINDINGS AND OPPORTUNITIES:



### Market Trends

- The property sector has indicated it wants to take a strong sustainability leadership role and aspires to have low energy, high performing buildings. By moving together they see vibrancy, productivity and competitiveness benefits for City businesses and CBD.
- The National Australian Built Environment Rating Scheme (NABERS) is Australia's leading building performance rating (energy, water, waste, indoor environment) for office buildings/tenancies, apartment buildings, hotels, shopping centres and data centres.
- It has been shown that upon receiving an accredited NABERS energy rating that technical or behavioural changes that reduce energy usage typically follow.
- The use of measurement tools can stimulate local economic development and expertise in Adelaide's energy efficiency supply chain for the commercial building sector and align with the Carbon Neutral Adelaide ambition. In FY18, 110 of the national 1,743 NABERS energy ratings were undertaken in SA.
- Barriers to uptake include the cost for assessment and the split incentive between landlords and tenants for some NABERS ratings (eg NABERS co-assess energy rating).
- The SIS review found the NABERS rating tool rebate could be amended as below.

### Opportunity to address market barriers to NABERS rating tools

Option 1 – Extend the current rebate to all NABERS rating tools and land uses.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## CARBON NEUTRAL COMMUNITY LEADERSHIP FINDINGS AND OPPORTUNITIES:



### Market Trends

- Organisations, products and services, precincts, buildings and events can all now be certified carbon neutral by the Australian Government. Certification demonstrates national leadership and positions organisations for growth and competitiveness in a low carbon future.
- Third party accredited performance based rating tools and recognition frameworks are important tools to secure the emergence of carbon neutral community leaders.
- Carbon neutrality for buildings builds on existing tools such as NABERS and Green Star Performance.
- Industry feedback from a recently certified carbon neutral business in the City was that the time commitment and cost of carbon neutral accreditation is a significant barrier to adoption.
- The use of measurement tools can stimulate local economic development and expertise in the carbon neutrality supply chain (eg technical and professional services required to prepare carbon inventories, emissions reduction plans and audits).

The SIS review found that to be one of the world's first carbon neutral cities, the City of Adelaide needs to catalyse and recognise community leading carbon neutral precincts, buildings, events and organisations.

### Opportunity to address market barriers to carbon neutral certification

Option 1 – Provide a new rebate that supports organisations, precincts, buildings and events with the additional costs associated with the carbon neutral certification process.



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## LED LIGHTING AND ENERGY MONITORING FINDINGS AND OPPORTUNITIES:



### Market Trends

- LED lighting has now replaced fluorescence light as the dominant technology.
- Energy monitoring is now being integrated into solar PV and energy storage systems.

The SIS review found the LED lighting and energy monitoring rebates are no longer required due to technology and market maturation.

### Opportunity to realign rebates to current technological and market barriers

- Option 1 – Discontinue LED lighting rebate.
- Option 2 – Discontinue energy monitoring rebate.

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## OTHER REBATES FINDINGS AND OPPORTUNITIES:

The SIS review confirmed that support for the following rebates should be maintained.

### Rainwater tanks – for all types of buildings

- \$500 for rainwater tanks or \$3,000 for communal use rain water tanks in apartment buildings.

### Energy Smart Apartments

- \$5,000 per financial year for energy efficiency upgrades in apartment buildings.

### Solar or Heat Pump Boosted Hot Water Systems

- \$1,000 for installing a solar or heat pump boosted hot water system.

### E-bike chargers and signage

- \$250 per electric bicycle charging point.

The SIS review confirmed that support for pre-installation commitments and rebates totals of over \$20,000 require the approval of Council should be maintained.





# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## SIS OBJECTIVES – PROPOSED UPDATES:



The SIS review found that the objectives of the scheme could be updated to reflect technology maturation and support carbon neutral community and market leadership by apartment and commercial buildings, events and organisations.

Current Objectives	Proposed Amended Objectives
<ul style="list-style-type: none"><li>▪ Carbon emissions reduction – overall reduction of carbon emissions in the community.</li><li>▪ Growing renewables – increasing total renewable generation in the City.</li><li>▪ Equity, access, and affordability – supporting the business and residential community in equitable access to sustainable technologies and reducing energy costs.</li><li>▪ Supporting innovation and emerging technologies – supporting key emerging technologies such as energy storage (batteries), that provide greater consumer choice and bring forward renewable technology uptake.</li><li>▪ Minimal administrative burden – ensuring incentives are relatively simply to assess and provide a transparent application process</li></ul>	<ul style="list-style-type: none"><li>▪ Carbon emissions reduction – Support an overall reduction of carbon emissions in the community.</li><li>▪ Growing renewables – Increase <b>installed</b> renewable generation in the City <b>and utilisation of grid sourced renewable electricity in off-peak periods.</b></li><li>▪ Equity, access, and affordability – <b>Accelerate uptake of sustainable technologies in an equitable and financially responsive way.</b></li><li>▪ Innovation, <b>environmental leadership</b> and emerging technologies – Support key emerging technologies, <b>and leading benchmarking and certification practices to catalyse adoption, information sharing</b> and provide greater consumer choice.</li><li>▪ Minimal administrative burden – ensuring incentives are relatively simply to assess and provide a transparent application process.</li></ul>

# SUSTAINABILITY INCENTIVES SCHEME REVIEW



## ELIGIBILITY:

To achieve SIS objectives, consideration could be given to amending eligibility criteria to ensure support is more targeted.

Current Eligibility	Alternative Eligibility
<ul style="list-style-type: none"> <li>Residential houses (owner/occupied and tenanted) - eligible for all relevant rebates</li> </ul>	<ul style="list-style-type: none"> <li>Residential houses (owner/occupied and tenanted) - eligible for all relevant rebates <b>except for solar PV systems* and energy storage</b></li> </ul>
<ul style="list-style-type: none"> <li>Apartment buildings – eligible for all relevant rebates</li> </ul>	<ul style="list-style-type: none"> <li>Apartment buildings – eligible for all relevant rebates</li> </ul>
<ul style="list-style-type: none"> <li>Small business – eligible for all relevant rebates</li> </ul>	<ul style="list-style-type: none"> <li>Small business – eligible for all relevant rebates</li> </ul>
<ul style="list-style-type: none"> <li>Multi-storey commercial – eligible for all relevant rebates <u>except</u> for rainwater tanks, solar hot water, LED lighting and energy monitoring</li> </ul>	<ul style="list-style-type: none"> <li>Multi-storey commercial – eligible for all relevant rebates <u>except</u> for rainwater tanks and solar hot water</li> </ul>
<ul style="list-style-type: none"> <li>Education and Government – eligible for all relevant rebates</li> </ul>	<ul style="list-style-type: none"> <li>Education and Government – <b>not eligible for any rebates</b></li> </ul>
<ul style="list-style-type: none"> <li>Non-profit, community and sporting clubs – eligible for all relevant rebates</li> </ul>	<ul style="list-style-type: none"> <li>Non-profit, community and sporting clubs – eligible for all relevant rebates</li> </ul>

\* eligible residential houses for solar PV systems could include concession card holders and landlords

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## RECOMMENDED CHANGES TO SIS REBATES:

Rebate	Recommended change
Solar PV	Restrict rebates to multi-storey and strata/community title buildings New rebate for shared solar for multi-storey and strata/community title buildings
Energy storage (battery) system	Restrict rebates to non-residential buildings only
LED lighting upgrades	Discontinue rebate
Energy monitoring system	Discontinue rebate
Solar or heat pump boosted hot water systems	No change
Smart load control system (hot water systems)	Extend to include electrical work required to access a controlled load 'off peak' tariff (e.g. underfloor heating, pool pumps and EV charging)
Rainwater tanks	No change
Bicycle charging point	No change
Electric vehicle (EV) charging point	Restrict the maximum rebate to charging stations over 50kW New rebate for 'vehicle to grid' enabled EV charging stations
Energy efficiency upgrades in apartment buildings	No change
NABERS energy rating for office tenants	Extend to all NABERS rating tools (e.g. energy, water and waste) for all land uses (e.g. apartments, hotels, data centres)
Carbon neutral certification (inventory, emissions reduction plan and audit)	New rebate for precincts, buildings, events and organisations

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## EXAMPLE OF RECOMMENDED REBATES FOR RESIDENTIAL BUILDINGS:



✓	Solar PV system (common areas or shared)	✗
✓	Energy smart apartment (Existing)	n/a
✓	NABERS ratings (New)	n/a
✓	Carbon neutral building certification (New)	✓
✓	Solar Hot Water (Existing)	✓
✓	Solar PV to Hot Water (Existing)	✓
✓	Controlled Load – Off-peak Electricity (New)	✓
✓	EV charging infrastructure (Existing)	✓



# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## SCHEME TRANSITION:

GREEN  
OUTCOME



- There has been very strong demand for rebates over the past two years.
- 2018/19 funding of \$294,000 (including \$100,000 from the SA Government) has now been fully committed and the SIS closed to new applications.
- The following steps were taken to advise the community that 2018/19 funding was fully committed and ensure equitable access to available funding:
  - 22 February - Communications that the SIS is closed with all funding accounted for.
  - 30 April – Due date for final paperwork for all applications made to date.
  - From 1 May 2019 – Any funding made available (eg due to withdrawal of an application) will be re-allocated in priority order of date of receipt of application.
- Subject to the normal Business Plan and Budget process, any applications that do not receive funding from 2018/19 budget will be re-considered from 1 July 2019 against the Council endorsed SIS criteria that is current at that time.

# SUSTAINABILITY INCENTIVES SCHEME REVIEW

## KEY QUESTIONS:



### KEY QUESTION

**Do the Elected Members have any feedback about the proposed amendments to the Sustainability Incentives Scheme (SIS)?**

### KEY QUESTION

**Do Elected Members have views on the proposed revision to the SIS objectives?**

### KEY QUESTION

**Do the Elected Members have any feedback about proposed amendments to SIS eligibility?**

### KEY QUESTION

**Do Elected Members have views on the proposed SIS transition plan?**

# Infrastructure Program and Renewals

## Workshop Purpose:

To consider the draft Infrastructure Program for the 2019-20 Integrated Business Plan including:

- Principles and funding considerations
- Funding scenarios
- Emerging priorities

PROGRAM: **Finance & Businesses**

AUTHOR: Tracie Dawber | APPROVING OFFICER: Steve Mathewson

The Committee Meeting - Agenda - 5 March 2019

# Objective of today's discussion

Overview
Principles & Considerations
Funding Scenarios
Proposed Program
ICT Renewals
Emerging Priorities
Next Steps

Principles & Funding Considerations	Funding Scenarios & Impacts	Propose Program
Review the Asset Management Principles and key considerations in developing the draft Infrastructure Program	Discuss funding scenarios relative to the Long Term Financial Plan and Asset Sustainability Ratio.	Consider the funding priorities within the Infrastructure Program and provide feedback on the proposed program.



# The Process

## Overview

Principles & Considerations

Funding Scenarios

Proposed Program

ICT Renewals

Emerging Priorities

Next Steps

The following summarises the approach to considering the draft 2019-20 Budget in preparation for Community Consultation:

Monday 4 February	●	Introduction to <b>The Long Term Financial Plan</b>	
Monday 18 February	●	<i>Draft Projects list be provided for consideration</i>	
Tuesday 5 March	●	<b>Infrastructure Program</b> funding priorities and considerations	Committee Item
Thursday 7 March	●	<b>General Operations &amp; Business Operations</b>	Special Committee Workshops
Monday 18 March	●	<b>Projects and further consideration of the Infrastructure Program</b>	
Saturday 23 March	●	<b>Balancing the Budget</b> including Rates	
Thursday 28 March	●	Placeholder to finalising balancing the budget	
Monday 8 April	●	Placeholder to finalising balancing the budget	
Tuesday 16 April	●	Committee to consider the draft Integrated Business Plan	The Committee
Tuesday 30 April	●	Council to approve the draft Integrated Business Plan for Public Consultation	Council
	●	<b>Public Consultation:</b> Wednesday 8 May to Tuesday 28 May (inclusive)	

# Update on the current position

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\$'m	2019-20 LTFP (QF2 Baseline)	Current Draft 2019-20 Budget	Variance to LTFP	Unfunded
Business Operations Surplus	26.7	25.2	(1.5)	
General Operations Surplus	33.9	32.8	(1.1)	
<b>Operating Surplus</b>	<b>60.6</b>	<b>58.0</b>	<b>(2.6)</b>	
Projects	(15.7)	(15.7)	-	(5.8)
<b>Infrastructure Program &amp; Renewals*</b>	<b>(44.9)</b>	<b>(44.3)</b>	<b>0.6</b>	
<b>Underlying Surplus/(Deficit)</b>	<b>-</b>	<b>(2.0)</b>	<b>(2.0)</b>	<b>(5.8)</b>
Major Projects (City Transformation Investments)	(4.1)	(4.1)	-	
Business Projects (Aquatic, Golf & UPark)	-	-	-	(7.7)
Commercial Opportunities	-	(1.1)	(1.1)	
<i>Carry Forwards already approved</i>	(10.5)	(10.5)	-	
City of Adelaide Surplus/(Deficit)	(14.6)	(17.7)	(3.1)	(13.5)
Subsidiary Capital	(1.6)	(1.6)	-	
<b>Total Net Funding Surplus/(Deficit) before property proceeds</b>	<b>(16.2)</b>	<b>(19.3)</b>	<b>(3.1)</b>	<b>(13.5)</b>
Proceeds from potential property activities	30.0	30.0	-	
<b>Total Net Funding Surplus/(Deficit) after property proceeds</b>	<b>13.8</b>	<b>10.7</b>	<b>(3.1)</b>	<b>(13.5)</b>
Forecast borrowings at 30 June 2019	(78.1)	(78.1)	-	
<b>Total Cash/(Borrowings) at End of Year before property proceeds</b>	<b>(64.3)</b>	<b>(67.4)</b>	<b>(3.1)</b>	<b>(13.5)</b>

Variance to has reduced to from \$2.8m as reported to EMs on 4/2 to \$1.1m following confirmation of agreed changes.

\* Note: Transfer of condition audits \$0.6m to General Operations. No net change in overall budget expenditure.

Emerging pressures of (\$3.5m) within 2018-19 (beyond QF2) could increase forecast borrowings to \$70.9m inclusive of proceeds from property activities. If proceeds from potential property activities do not proceed in 2019-20, forecast borrowings (inclusive of the emerging pressures) would be \$100.9m.

# Principles and Funding Considerations: Prior Year Expenditure

Overview

Principles &amp; Considerations

Funding Scenarios

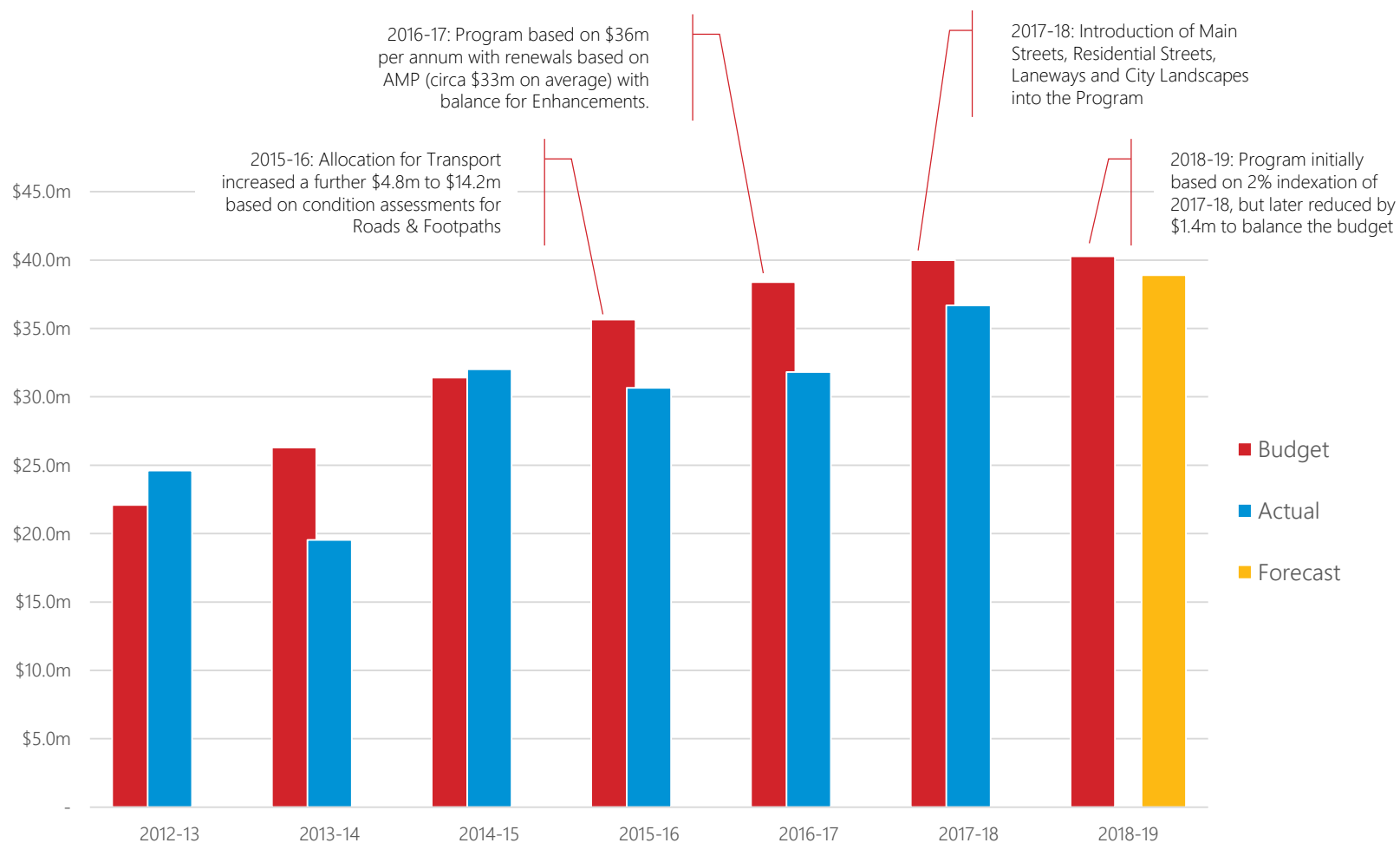
Proposed Program

ICT Renewals

Emerging Priorities

Next Steps

## Infrastructure Program net expenditure (excluding Plant & Fleet and ICT Renewals)



- The 2018-19 QF2 Forecast incorporates carry forwards from 2018-19 and adjustments to the 2018-19 Adopted Budget.

# Principles and Funding Considerations: Asset Management Policy

Overview

Principles & Considerations

Funding Scenarios

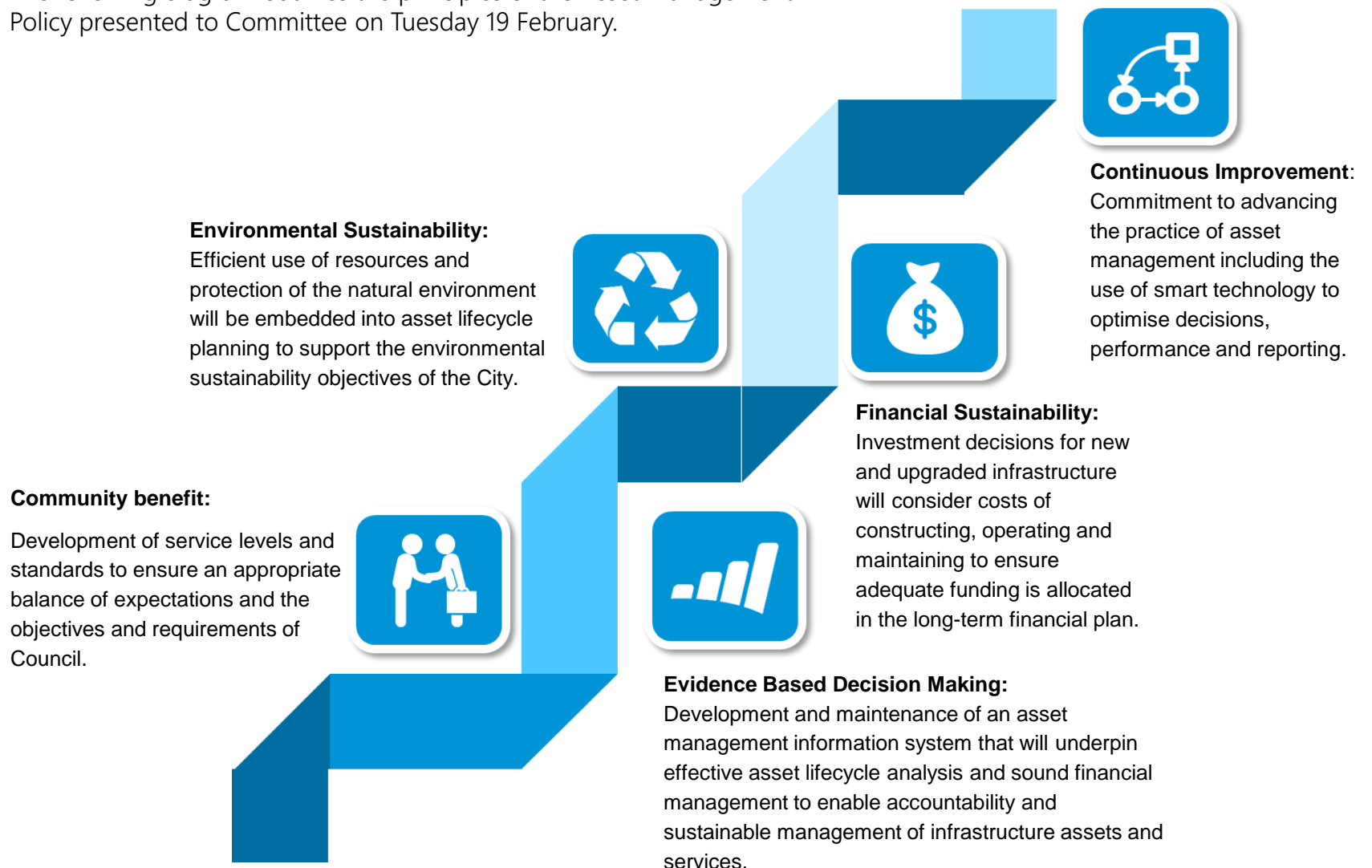
Proposed Program

ICT Renewals

Emerging Priorities

Next Steps

The following diagram outlines the principles of the Asset Management Policy presented to Committee on Tuesday 19 February.



# Principles and Funding Considerations: Asset Sustainability

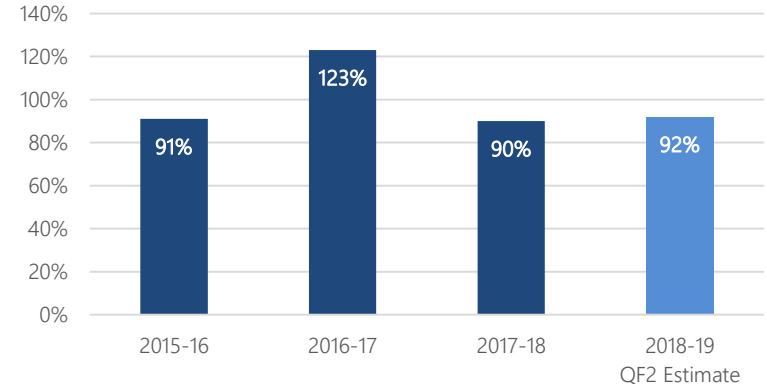
- Overview
- Principles & Considerations
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The Asset Sustainability Ratio is the funding required to meet the expenditure/works forecast in the Asset Management Plans (AMPs) (ie. to maintain the City's infrastructure).

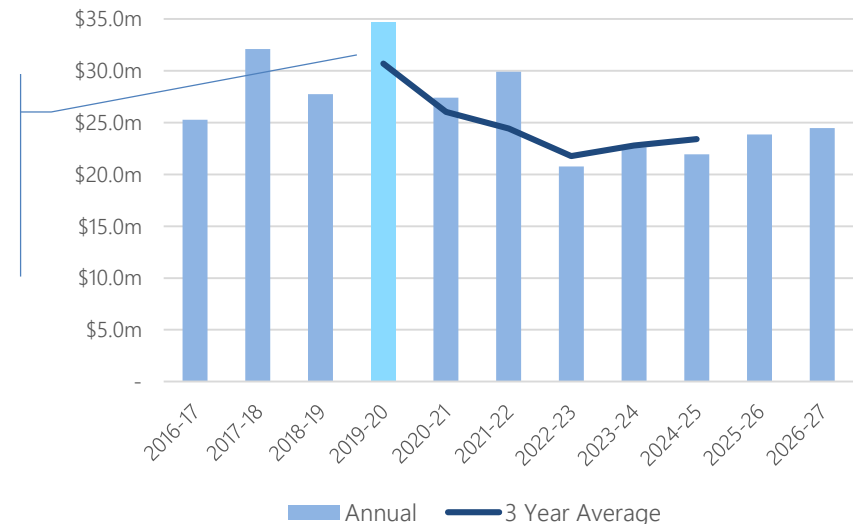
The optimal level of renewal expenditure in the AMPs for 2019-20 is \$30.7m based on a 3 year average.

The recommended ratio for Local Government is a range between 90% and 110%.

Asset Sustainability Ratio



2016 Asset Management Plans Optimal renewal expenditure



A 3 year average is applied to smooth year-on-year fluctuations in the forecast expenditure (as can be seen in 2019-20) due to the optimum timing of renewals based on condition audits.

# Principles and Funding Considerations

Overview

Principles &amp; Considerations

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Emerging Priorities

Next Steps

## Key considerations in forming the Program



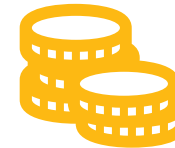
Asset Management Plan



Strategic Plan



Council Resolutions



Service Levels and Standards



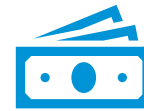
Organisational Risk



Integration of elements opportunities



Geographical Spread



Funding Opportunities



Community Request



Prior Commitments

# Funding Scenarios

Overview

Principles &amp; Considerations

Funding Scenarios

Proposed Program

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Next Steps

## Three funding scenarios are being considered

Scenario 1: In-line with the Long Term Financial Plan

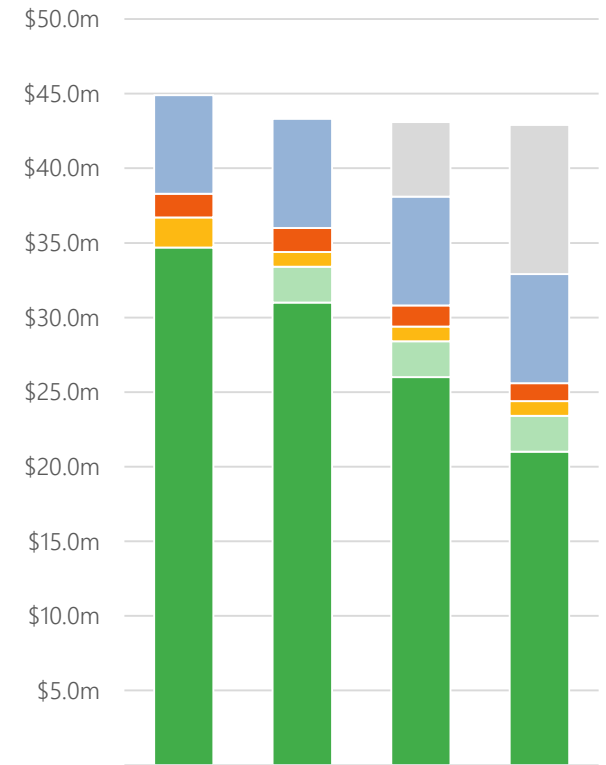
Scenario 2: \$5 million capacity in budget allocation

Scenario 3: \$10 million capacity in budget allocation

\$'m	2019-20 LTFP (QF2 baseline)	Scenarios		
		1	2	3
Infrastructure Projects*	(34.7)	(34.4)	(29.6)	(24.8)
Less allocation to Gawler Place Development <sup>#</sup>	-	2.4	2.4	2.4
<b>Sub-total</b>	<b>(34.7)</b>	<b>(32.0)</b>	<b>(27.2)</b>	<b>(22.4)</b>
Plant & Fleet	(2.0)	(1.0)	(1.0)	(1.0)
ICT Renewals	(1.6)	(1.6)	(1.4)	(1.2)
Capital Works Program Management	(6.6)	(7.3)	(7.3)	(7.3)
<b>Sub-total</b>	<b>(44.9)</b>	<b>(44.3)</b>	<b>(39.3)</b>	<b>(34.3)</b>
Generated Capacity	-	-	(5.0)	(10.0)
<b>Total Infrastructure Program &amp; Renewals after Generate Capacity</b>	<b>(44.9)</b>	<b>(44.3)</b>	<b>(39.3)</b>	<b>(34.3)</b>

\* Change in accounting treatment due to the transfer of resourcing costs from Projects to the Capital Works Program Management \$0.7m and condition audits to operations \$0.6). No net change in budget expenditure.

<sup>#</sup> Allocation to Gawler Place Development as per Council Decision ID 18790. Allocation dependent on 2018-19 end of year actuals.



2019-20 LTFP Baseline Scenario 1 Scenario 2 Scenario 3

- Generated Capacity
- Capital Works Program Management
- ICT Renewals
- Plant & Fleet
- Gawler Place allocation
- Infrastructure Projects\*

# Program Overview

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1

## Scenario 1

- A number of projects re-prioritised to future years
- Asset Sustainability Ratio target is 90-110%
- Balance in funding options to maximise Asset Renewal Ratio
- Increase in renewal funding is require in the future years to achieve the 90% sustainability Ratio
- Proposes projects to be undertaken based on existing commitments
- Scenario 1 recommended program will achieve a Asset Sustainability Ratio of 87%

2

## Scenario 2 \$5m capacity realised

- Reduction in budget and delivering on existing commitments, it would not be possible to achieve an Asset Sustainability Ratio over 76%.
- Reduction or delay in projects with high % of enhancements
- A reduction of 10% across a number of required renewal programs
- Stakeholder communications will be required to re-prioritise current commitments
- Scenario 2 will achieve a Asset Sustainability Ratio of 76%

3

## Scenario 3 \$10m capacity realised

- A significant reduction of 30% across some renewal programs
- All enhancement projects that have not commenced and do not have contractual obligations put on hold
- Requirement for significant additional investment in future years to maintain sustainable infrastructure
- Significant Stakeholder communications to facilitate a delay to current commitments
- Scenario 3 will achieve a Asset Sustainability Ratio of 69%



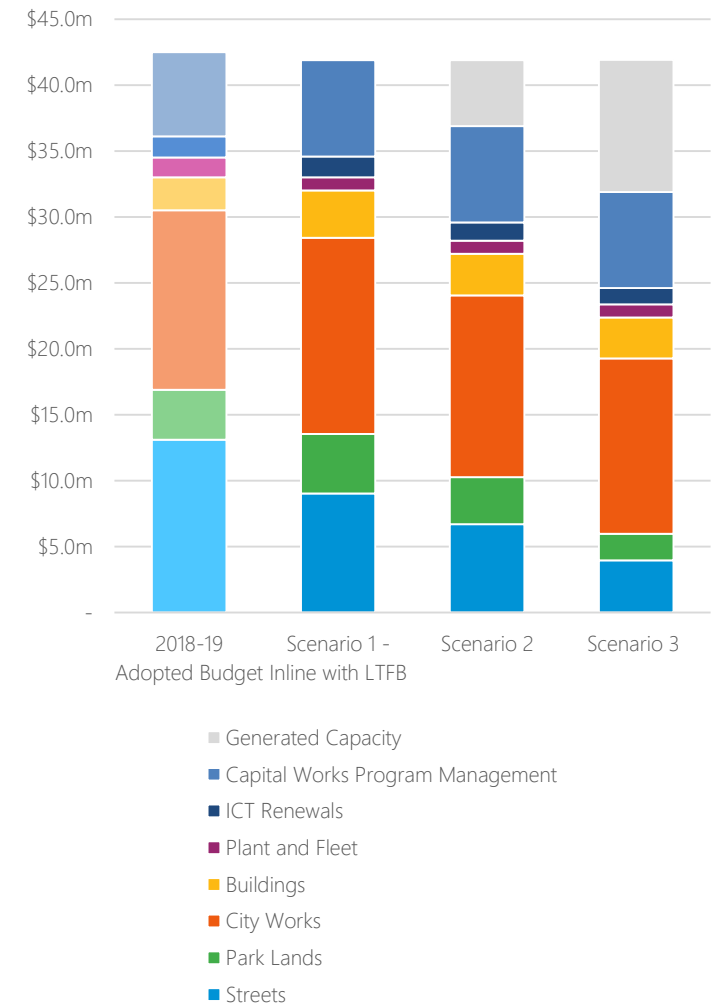
# Program Overview

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Capital Works Program \$'m	2018-19 Adopted Budget	2019-20		
		Scenario 1	Scenario 2	Scenario 3
<b>Streets</b>	<b>13.1</b>	<b>6.0</b>	<b>3.9</b>	<b>1.6</b>
<b>Park Lands</b>	<b>3.8</b>	<b>3.8</b>	<b>3.0</b>	<b>1.6</b>
<b>City Works</b>				
Roads, Footpaths and Kerbs*	5.4	7.4	7.0	7.1
Traffic Signals	1.2	1.4	1.2	1.1
Bridges	1.2	0.3	0.3	0.3
Lighting & Electrical	1.8	1.6	1.5	1.4
Water Infrastructure	1.2	2.4	2.1	1.8
Urban Elements	0.8	0.8	0.6	0.5
Park Land Renewals	0.7	1.3	1.1	0.9
Asset Management Services	0.6	0.0	0.0	0.0
Design Services	0.7	0.1	0.0	0.0
	<b>13.6</b>	<b>15.2</b>	<b>13.8</b>	<b>13.0</b>
<b>Buildings</b>	<b>2.5</b>	<b>7.0</b>	<b>6.7</b>	<b>6.3</b>
<b>Total Infrastructure Projects</b>	<b>33.0</b>	<b>32.0</b>	<b>27.3</b>	<b>22.5</b>
Plant and Fleet	1.5	1.0	1.0	1.0
ICT Renewals	1.6	1.6	1.4	1.2
<b>Capital Works before overhead costs</b>	<b>36.1</b>	<b>34.6</b>	<b>29.7</b>	<b>24.7</b>
Capital Works Program Management	6.4	7.3	7.3	7.3
<b>Total Capital Works Program</b>	<b>42.5</b>	<b>41.9</b>	<b>37.0</b>	<b>32.0</b>
Allocation for Gawler Place	-	2.4	2.4	2.4
Generated Capacity	-	-	5.0	10.0
<b>Program relative to LTFP Baseline</b>	<b>42.5</b>	<b>44.3</b>	<b>44.3</b>	<b>44.3</b>

\* Not including renewals on roads, kerbs & footpaths integrated in the Streets Program

**A detailed draft Program will be distributed for the Workshop.**



# Emerging Priorities for Infrastructure

This is a draft list of emerging priorities, noting that it is not exhaustive nor presently inclusive of all suggestions.

Infrastructure		
Enhancements	Renewals, Compliance & Safety	Business Operations
Master Plans Concept Plans and Strategies <ul style="list-style-type: none"> <li>Adelaide Park Lands Master Plan</li> <li>Rundle Mall Master Plan</li> <li>Rymill Park</li> <li>Whitmore Square</li> </ul> Streetscapes and Areas <ul style="list-style-type: none"> <li>Currie/Grenfell</li> <li>Elder Park</li> <li>Gilbert Place</li> <li>Grote/Wakefield</li> <li>Hindley Street</li> <li>Hutt Street</li> <li>Kintore Ave (East)</li> <li>Lounders Riverbank Precinct</li> <li>Melbourne Street</li> <li>Moonta St/Chinatown</li> <li>North Tce West</li> <li>O'Connell Street</li> <li>Park Lands</li> <li>Park Lands Cycling Improvements</li> <li>Synagogue Place</li> <li>Victoria Park Water Feature</li> <li>Victoria Square</li> </ul>	Asset Management Plans <ul style="list-style-type: none"> <li>Roads, footpaths &amp; kerbs</li> <li>Bridges including Adelaide Bridge and Victoria Bridge</li> <li>Lighting (LED project)</li> <li>Urban items</li> <li>Buildings</li> </ul> Compliance & Safety <ul style="list-style-type: none"> <li>CCTV</li> <li>Electrical</li> <li>DDA</li> <li>Public safety</li> </ul> Subsidiary capital works <ul style="list-style-type: none"> <li>Central Market Air Conditioning</li> </ul> Specific Works <ul style="list-style-type: none"> <li>Central Market Arcade Contingency and Activation Improvements</li> <li>Town Hall Works</li> </ul>	<ul style="list-style-type: none"> <li>Aquatic Centre: Short Term Operations</li> <li>Golf Course Irrigation</li> <li>Wyatt UPark Façade and Lift</li> </ul>

# Next Steps

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<b>Next Steps</b>

Topic	Objective	Content	Distribution Date
<b>Mon 18 March Workshop</b> <b>Prioritisation of Projects, the Infrastructure Program &amp; Renewals</b>	Seeking Member feedback and prioritisation of the Projects and the Infrastructure Program and Renewals.	Summary of the information previously provided on the Projects (adding any additional requests from Members) and the Infrastructure Program and Renewals.	Draft Working Papers Wed 13 March
<b>Sat 23 March Workshop</b> <b>Balancing discussion</b>	<ul style="list-style-type: none"> <li>Summarise the discussions and decisions to date.</li> <li>Review budget categories in greater detail if requested.</li> <li>Review variance to LTFP and borrowings position.</li> <li>Commence balancing the budget with funding and expenditure levers.</li> </ul>	Summary of the information previously provided and decisions made. Information regarding funding and expenditure lever options.	Draft Working Papers Wed 22 March (noting previous workshop on Mon 18)

# Exclusion of the Public

**ITEM 7.1** 05/03/2019  
**The Committee**

**Program Contact:**  
Jacki Done, AD People &  
Governance 8203 7256

2018/04291  
Public

**Approving Officer:**  
Mark Goldstone, Chief  
Executive Officer

## EXECUTIVE SUMMARY:

It is the recommendation of the Chief Executive Officer that the public be excluded from this Committee meeting for the consideration of information and matters contained in the Agenda.

For the following Items aligned with the *City of Adelaide Strategic Plan 2016-2020* for Consideration and Recommendation to Council in confidence:

### Strategic Alignment – Liveable

- 8.1. New Recreation Space [s 90(3) (b)]
- 8.2. Strategic Property Matter [s 90(3) (b) & (d)]
- 8.3. Strategic Property Matter [s 90(3) (b) & (d)]

### Strategic Alignment - Creative

- 8.4. City of Music Laneway Naming [s 90(3) (a) & (b)]
- 8.5. Funding Submissions [s 90(3) (b)]

Strategic Alignment - Corporate Activities

- 8.6. Partnership Proposals 2019-20 [s 90(3) (b)]

The Order to Exclude for Items 8.1, 8.2, 8.3, 8.4, 8.5 & 8.6:

1. Identifies the information and matters (grounds) from s 90(3) of the *Local Government Act 1999 (SA)* utilised to request consideration in confidence;
2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public; and
3. In addition identifies for the following grounds – s 90(3) (b), (d) or (j) - how information open to the public would be contrary to the public interest.

## ORDER TO EXCLUDE FOR ITEM 8.1:

### THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.1 [New Recreation Space] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds and Basis

Disclosure of the funding strategies and associated information could reasonably prejudice the commercial position of Council in its negotiations with its funding partners, which, on balance, would be contrary to the public interest as it would likely implicate the optimisation of funding opportunities council may be able to secure through its funding negotiations.

#### Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances given that information release of such information may confer a commercial advantage on a third party and severely prejudice the Council's ability to influence proposals for the benefit of the Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.1 [New Recreation Space] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) of the Act.

## ORDER TO EXCLUDE FOR ITEM 8.2:

### THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) & (d) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.2 [Strategic Property Matter] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds and Basis

This Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting business, prejudice the commercial position of the council and prejudice the commercial position of the person who supplied the information and confer a commercial advantage on a third party.

The disclosure of information in this report could reasonably prejudice the commercial position of Council as it discusses land disposal options for evaluation by Council, disclosure of which at this point in time may confer a commercial advantage on a third party, prejudice the ability for Council to undertake/participate in future discussion or negotiation and prejudice the Council's commercial position and opportunity to discuss or negotiate an option yet to be determined by the Council at this point in time.

#### Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information will result in release of information in relation to the land disposal matter and because the disclosure of Council's commercial position may severely prejudice Council's ability to discuss/participate or influence a proposal for the benefit of the Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.2 [Strategic Property Matter] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) & (d) of the Act.

## ORDER TO EXCLUDE FOR ITEM 8.3:

### THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (b) & (d) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.3 [Strategic Property Matter] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds and Basis

This Report details commercial information of a strategic property matter the disclosure of which could reasonably be expected to prejudice the commercial position and identity of the proponent who supplied 'commercial in confidence' information containing business directions/strategy. The disclosure of information contained in this report may prejudice the commercial position of the third party by disclosing the identity and content of the information at this point in time. Disclosure of this information may prejudice the ability to undertake/participate in any future process and or negotiations on any proposal and prejudice the Council's commercial position and opportunity for Council to participate in future like considerations or discussions.

#### Public Interest

Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances. The private sector may determine not to pitch new ideas and projects to Council if Council will not take into account a proponents concerns regarding protection of its ideas and commercially sensitive information. This may have the impact that Council does not maximise private sector innovation and service delivery improvement opportunities. Disclosure of the information contained in this report may cause detriment to the third party who supplied information to Council at this point in time, and may materially and adversely affect Council's ability to discuss/participate or influence a proposal for the benefit of the Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.3 [Strategic Property Matter] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) & (d) of the Act.

## ORDER TO EXCLUDE FOR ITEM 8.4:

### THAT THE COMMITTEE:

1. Having taken into account the relevant consideration contained in s 90(3) (a) & (b) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.4 [City of Music Laneway Naming] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

#### Grounds and Basis

The grounds for consideration in confidence are primarily associated with the personal implications for the artist/s. There is a risk to reputation and personal brand for an artist to be placed competitively among a list of peers, and their name not be selected by Council for a City of Music laneway. Consideration in confidence seeks to protect the reputation and to minimise personal disappointment of the artist/s named in the report.

The grounds for consideration in confidence are secondly that any Council decision to name a City laneway may reasonably be expected to confer a commercial advantage of one artist/s over another, particularly as provided in a competitive arrangement through the decision-making process required by this report. There will be media and public interest in the selected artist/s. Commercial exposure and performance opportunities may reasonably be seen to be advantaged by the decision of Council to name a City laneway after the artist/s.

### Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information would involve the unreasonable disclosure of information concerning the personal affairs of the artist/s named in the report which could prejudice the commercial position and identity of the artist/s named through the receipt of a level of commercial advantage from the decision or disadvantage the personal and professional brand and reputation of artist/s named but not selected in the decision-making process by Council.

- Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.4 [City of Music Laneway Naming] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (a) & (b) of the Act.

## ORDER TO EXCLUDE FOR ITEM 8.5:

### THAT THE COMMITTEE:

- Having taken into account the relevant consideration contained in s 90(3) (b) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.5 [Funding Submissions] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

### Grounds and Basis

Disclosure of the funding strategies and associated information could reasonably prejudice the commercial position of Council in its negotiations with its funding partners, which, on balance, would be contrary to the public interest as it would likely implicate the optimisation of funding opportunities council may be able to secure through its funding negotiations.

### Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances given that information release of such information may confer a commercial advantage on a third party and severely prejudice the Council's ability to influence proposals for the benefit of the Council and the community in this matter.

- Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.5 [Funding Submissions] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) of the Act.

## ORDER TO EXCLUDE FOR ITEM 8.6:

### THAT THE COMMITTEE:

- Having taken into account the relevant consideration contained in s 90(3) (b) and s 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 8.6 [Partnership Proposals 2019-20] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

### Grounds and Basis

Disclosure of proposed funding strategies and associated information including anticipated capital and operating expenditure on key strategic projects could reasonably prejudice the commercial position of Council in its negotiations with its funding partners and other third parties, which, on balance, would be contrary to the public interest as it would likely undermine the optimisation of funding opportunities council may be able to secure through its funding negotiations and may result in inflated project costs.

### Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances given that information release of such information may confer a commercial advantage on a third party and severely prejudice the Council's ability to influence proposals and efficiently deliver strategic projects for the benefit of the Council and the community in this matter.

2. Pursuant to s 90(2) of the *Local Government Act 1999 (SA)*, this meeting of The Committee dated 5/3/2019 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 8.6 [Partnership Proposals 2019-20] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in s 90(3) (b) of the Act.
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## DISCUSSION

1. s 90(1) of the *Local Government Act 1999 (SA)*, directs that a meeting of a Council Committee must be conducted in a place open to the public.
2. s 90(2) of the *Local Government Act 1999 (SA)*, states that a Council Committee may order that the public be excluded from attendance at a meeting if the Council Committee considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in s 90(3).
3. s 90(3) prescribes the information and matters that a Council may order that the public be excluded from.
4. s 90(4) of the *Local Government Act 1999 (SA)*, advises that in considering whether an order should be made under s 90(2), it is irrelevant that discussion of a matter in public may:
  - 4.1 cause embarrassment to the council or council committee concerned, or to members or employees of the council; or
  - 4.2 cause a loss of confidence in the council or council committee.’
  - 4.3 involve discussion of a matter that is controversial within the council area; or
  - 4.4 make the council susceptible to adverse criticism.
5. s 90(7) of the *Local Government Act 1999 (SA)* requires that an order to exclude the public:
  - 5.1 Identify the information and matters (grounds) from s 90(3) of the *Local Government Act 1999 (SA)* utilised to request consideration in confidence;
  - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public; and
  - 5.3 In addition identify for the following grounds – s 90(3) (b), (d) or (j) - how information open to the public would be contrary to the public interest.
6. s 87(10) of the *Local Government Act 1999 (SA)* has been utilised to identify in the Agenda and on the Report for the meeting, that the following matters are submitted seeking consideration in confidence.
  - 6.1 Information contained in Item 8.1 – New Recreation Space
    - 6.1.1 Is not subject to an Existing Confidentiality Order
    - 6.1.2 The grounds utilised to request consideration in confidence is s 90(3) (b)
      - (b) information the disclosure of which—
        - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
        - (ii) would, on balance, be contrary to the public interest;
  - 6.2 Information contained in Item 8.2 – Strategic Property Matter:
    - 6.2.1 Is subject to Existing Confidentiality Orders
    - 6.2.2 The grounds utilised to request consideration in confidence is s 90(3) (b) & (d)
      - (b) information the disclosure of which—
        - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
        - (ii) would, on balance, be contrary to the public interest;
      - (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which —
        - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
        - (ii) would, on balance, be contrary to the public interest;
  - 6.3 Information contained in Item 8.3 – Strategic Property Matter:
    - 6.3.1 Is subject to Existing Confidentiality Orders dated 15/1/2019 & 23/2/2019

6.3.2 The grounds utilised to request consideration in confidence is s 90(3) (b) & (d)

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

(ii) would, on balance, be contrary to the public interest;

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which —

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to the public interest;

6.4 Information contained in Item 8.4 – City of Music Laneway Naming:

6.4.1 Is not subject to an Existing Confidentiality Order

6.4.2 The grounds utilised to request consideration in confidence is s 90(3) (b)

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

(ii) would, on balance, be contrary to the public interest;

6.5 Information contained in Item 8.5 – Funding Submissions:

6.5.1 Is not subject to an Existing Confidentiality Order

6.5.2 The grounds utilised to request consideration in confidence is s 90(3) (b)

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

(ii) would, on balance, be contrary to the public interest;

6.6 Information contained in Item 8.6 – Partnership Proposals 2019-20:

6.6.1 Is not subject to an Existing Confidentiality Order

6.6.2 The grounds utilised to request consideration in confidence is s 90(3) (b)

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

(ii) would, on balance, be contrary to the public interest;

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## ATTACHMENTS

Nil

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- END OF REPORT -

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## Confidential Item 8.1

New Recreation Space

Section 90 (3) (b) of the *Local Government Act 1999 (SA)*

Pages 123 to 128

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## Confidential Item 8.4

City of Music Laneway Naming

Section 90 (3) (a) & (b) of the *Local Government Act 1999 (SA)*

Pages 129 to 135

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## Confidential Item 8.5

Funding Submissions

Section 90 (3) (b) of the *Local Government Act 1999 (SA)*

Pages 136 to 144

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